



City of Tukwila

Department of Community Development

6300 Southcenter Boulevard, Suite #100
Tukwila, Washington 98188
Phone: 206-431-3670
Web site: <http://www.TukwilaWA.gov>

CHANGING OUT WINDOWS Single Family Residence

Changing out and replacing older windows with new windows shall require a building permit. New windows shall comply with current Washington State Energy Code U-Values.

DOCUMENTS

- Complete Building Permit
- Plan Review Fee – contact Permit Center for fee estimate 206-431-3670
- Washington State Department of Labor and Industries valid contractor's license required at time of permit issuance. Current City of Tukwila business license required at time of permit issuance.
- If home owner is doing the work, a signed Affidavit.

PLANS – 4 sets of working drawings and/or documentation.

*Minimum sheet size 11" x 17".

* All drawings shall be at a legible scale and neatly drawn. Reduced size sheets shall not be accepted. (No exceptions)

- Site Plan
 1. Show the footprint of the house on the lot.
 2. If only replacing certain windows cloud the location on the house footprint where windows are to be replaced.
- Information on the plans
 1. Narrative of work to be done and indicate which windows or if all windows are to be replaced.
 2. Provide a floor plan and show all windows that are to be replaced. Name rooms and specifically identify bedrooms.
 3. Specify the type of windows i.e. vinyl, wood, aluminum etc. and provide the U-values per current energy code.
 4. Specify sizes of all windows and identify which are egress windows for bedroom windows. Bedroom windows shall comply with building codes for emergency egress.
 5. Identify any windows to be completely removed and filled in if applicable. Specify insulation in wall cavities and type of wall sheathing and finishes.
 6. Identify windows to be enlarged and specify new header sizes with framing details.
 7. Provide a detail on the plans with specifications for method of weather sealing around the new windows.

NOTES:

* The owner of the home may do the work with a signed owner Affidavit. Contact permit center for further information.