



The City of Tukwila, Washington

is seeking a **TECHNOLOGY SERVICES DIRECTOR**

THE COMMUNITY Tukwila lies in the heart of the Puget Sound region, sitting 12 miles south of downtown Seattle, 17 miles north of downtown Tacoma, just east of Seattle-Tacoma International Airport, and at the crossroads of two major interstate highways, I-5 and I-405. Its central location makes Tukwila an ideal site for approximately 2,000 businesses. Tukwila encompasses single- and multi-family residences, heavy and light manufacturing, and service-oriented companies, as well as one of the Northwest's largest concentration of retail businesses. In the past 100 years, Tukwila has grown into a regional economic powerhouse. Over 150,000 people come to Tukwila every day for employment, shopping, dining and entertainment opportunities.

PROFILE

Incorporated:	June 23, 1908
Land Area:	8.6 square miles
Population:	19,765
Employment:	40,905

CITY GOVERNMENT Tukwila is a non-charter, optional code municipality. The Mayor is the chief executive officer of the City, and the Council is the legislative branch and governing body.

The City's management consists of department heads who report to the City Administrator. Tukwila is a full-service city, with over 330 regular employees and a biennial general operating budget of approximately \$261.9 million.

THE POSITION Reporting to the Mayor and working under the City Administrator, the Technology Services Director is the primary advisor to the City on all matters pertaining to information technology. The director is responsible for:

- Managing Technology Services (TS) for the City and the management and marketing of technology program services.
- Maintaining and upgrading technology, including network, computer infrastructure and communications services, and technologies supporting the City's mission-critical applications.
- Performing executive, tactical and strategic planning concerning infrastructure needs, development/deployment strategies, resource allocations, and effective program/project management/scheduling for all City-wide information technology and communications services and systems, including the life-critical operations of police technology and technical services.
- Prioritizing and coordinating the ongoing reliability, stability and scalability of the technology and communications infrastructure.
- Interacting with other City department directors/managers/personnel and technology-related committees, and outside agencies including vendors, service providers, and citizens

Direct reports to this position include a Systems Administrator, Database Systems Administrator, Senior Technology Services Specialist and two Systems Technology Services Specialists.



- THE CANDIDATE** The ideal candidate will be a proven, dedicated leader in the technology field, able to effectively manage and organize the City's information technology systems. Specifically, he/she:
- Is knowledgeable of the administration, management and support of complex technologies, critical business/communications networks, client-server based computing, client computing requirements program/project scheduling, and organization/operation database management.
 - Is knowledgeable of budget preparation and control, including capital replacement and grant application and management, as well as results-oriented management principles and practices.
 - Has the ability to effectively analyze and review financial models and budget information to determine financial impact on the City.
 - Develops and maintains positive, cooperative and effective working relationships, and is an effective communicator, both orally and in writing.
 - Has a bachelor's degree in Management Information Systems, Computer Science or related field with eight years of technology experience and has at least three years in a supervisory/management capacity responsible for LAN/WAN, enterprise systems administration and/or desktop support, or an equivalent combination of related education and experience which provides the required knowledge, skills and abilities.

- TECHNOLOGY USED IN TUKWILA** The City of Tukwila uses a variety of hardware and software products, including but not limited to:
- MS Office Products
 - Eden Online Services
 - Adobe
 - Laserfiche/Weblink
 - FaxFinder
 - Pydio
 - Citrix
 - Spiceworks
 - Surveyor
 - Mirapoint
 - 1Lingua
 - ESET
 - Winpak/Card Access
 - Watchguard
 - Adobe
 - Custom built Access dbs
 - Core Cashiring
 - Novus Agenda
 - FTRGold
 - Wordpress
 - JABS
 - CaseloadPro
 - JIS
 - OCourt
 - Roxio
 - Acuwage
 - Crystal Reports
 - TRAKiT
 - SSRS
 - ESRI
 - Neogov
 - Skillcheck
 - Activenet
 - Xcharge/sZen
 - Granite XP
 - Pelco
 - AutoCAD
 - Trimble GPS
 - Citec
 - Tiburon
 - Coban
 - Spillman
 - File on Q
 - Codesmart

COMPENSATION AND BENEFITS The salary for this position is within an established annual range of \$111,024.00 to \$144,372.00. Placement within the range will be dependent upon the qualifications and experience of the selected candidate.

In addition, benefits are provided, which include:

- Comprehensive Medical Insurance Plans
- Dental and Vision coverage
- Employee Assistance Program
- Life insurance
- Long-term disability insurance
- VEBA (Health Reimbursement Arrangement)
- State retirement plan
- Social Security
- Vacation, sick and holiday leave
- Commute Trip Reduction benefits
- IRS Section 125 Plan
- Optional deferred compensation plan

APPLICATION PROCESS This position closes on **Wednesday, March 30, 2016**. Interested candidates shall apply online at GovernmentJobs.com/careers/TukwilaWA.