



Human Services
City of Tukwila
6200 Southcenter Blvd.
Tukwila, WA 98188

Evie Boykan, Human Services Manager, 206-433-7180
Stacy Hansen, Human Services Coordinator, 206-433-7181

YEARS COVERED BY THIS APPLICATION PROCESS

Calendar years 2017 and 2018.

APPROXIMATE FUNDING AVAILABLE

In 2015-2016 Tukwila allocated approximately \$365,170/year. It is unknown at this time what funding will be available for 2017- 2018.

APPLICATION ASSISTANCE

City of Tukwila staff is available to help with any questions related to the City's process and/or answer questions you may have about the content of the application. Please direct requests to Evie Boykan, 206-433-7180, evie.boykan@tukwilawa.gov, or Stacy Hansen, 206-433-7181, stacy.hansen@tukwilawa.gov.

Agencies that have not previously received funding are urged to gain some understanding about the Tukwila community prior to submission of the application.

TUKWILA SCHOOL DISTRICT BASED SERVICES

Agencies seeking to provide services on site within the schools at the Tukwila School District must submit a letter of support from the school district. Please contact Evie Boykan, at 206-433-7180 or Stacy Hansen at 206-433-7181 for additional details.

APPLICATION REVIEW PROCESS

Applications will be reviewed by the Tukwila Human Services Advisory Board, a six-member volunteer board appointed by the Mayor and approved by the City Council. Advisory Board recommendations are expected by September with consideration by City Council planned for October. Final allocation amounts will be approved and adopted as part of the overall City budget. City of Tukwila staff will notify agencies of final allocations following City Council approval, which is expected by late November. Awarded funds will be available January 1, 2017, which is the start of the fiscal and program year.

FUNDING CRITERIA

In order to be considered for funding, agencies must:

1. Meet minimum insurance requirements:
 - a. \$1,000,000 Automobile Liability
 - b. \$2,000,000 Commercial General Liability
2. Be willing and able to accept reimbursement for funds.
3. Regularly track and submit required reports regarding services and demographics.

In general, the City of Tukwila recognizes the need to support agencies that meet basic human service needs and welcomes applications from agencies that provide such services to Tukwila residents. Those programs best able to demonstrate solid outcomes for participants will be viewed most favorably.

APPLICATION SUBMITTAL INFORMATION DEADLINE

ALL APPLICATIONS ARE DUE ON THURSDAY, 4/7/16 BY 4:30 PM, PACIFIC TIME AND MUST BE SUBMITTED ONLINE THROUGH SHARE1APP.CULTUREGRANTS.ORG. LATE APPLICATIONS WILL NOT BE ACCEPTED.