

TITLE VI ACCOMPLISHMENTS & GOALS REPORT

This outline is for LPA and other governmental entities to report Title VI activities that occurred over the past year and report Title VI goals for the upcoming year. Reports must be returned on or before the due date to meet eligibility requirements for federal funding. Send to TitleVI@WSDOT.wa.gov DUE DATES: Refer to Section 28.3 for scheduled reporting period and due date

Contact Information

Name and title of administrator (signature on Standard Assurances): Hari Ponnekanti, Public Works

Director

Mailing Address: 6300 Southcenter Blvd, Suite 100

City: Tukwila WA Zip Code: 98188 County: King

Phone #: 206-431-2455 email address: hari.ponnekanti@tukwilawa.gov

Name and title of head of transportation-related services: Hari Ponnekanti, Public Works Director

Mailing Address: 6300 Southcenter Blvd, Suite 100

City: Tukwila WA Zip Code: 98188 County: King

Phone #: 206-431-2455 email address: hari.ponnekanti@tukwilawa.gov

Name and title of designated Title VI coordinator*: Catrien de Boer, Public Works Grant Analyst

Mailing Address: 6300 Southcenter Blvd, Suite 100

City: Tukwila WA Zip Code: 98188 County: King

Phone #: 206-482-9199 email address: Catrien.deboer@tukwilawa.gov

To comply with Title VI requirements, each annual report submission must include signed Standard Assurances (USDOT1050.2A).

Accomplishments

- 1. Have there been any changes to the approved Title VI Plan that have not been reported to OEO? If Yes, please submit an update to the Title VI Plan with a new signature.
 - In lieu of adopting a Title VI Plan, the City of Tukwila agrees to comply with the WSDOT Title VI Plan. Hari Ponnekanti is still the signatory for the City of Tukwila's and a signed Letter of Intent to Comply with WSDOT Title VI Plan is on file.
- 2. Organization, Staffing, Structure Describe the Title VI Program reporting structure including the Title VI Coordinator, Administrative Head, and transportation-related staff. The list should include name, race, color, and national origin of each individual. Include the same details if your LPA has a volunteer or appointed board related to transportation decision making.
 - The Title VI Coordinator is responsible for Title VI training, communications, and compliance reporting. The Public Works Director oversees the Title VI Coordinator role and manages all the department to ensure Title VI regulations are being followed. The Public Works Director is also the Administrative Head for the department and is the signing authority on Title VI documentation and compliance. The City of Tukwila's Title VI Organizational Chart is depicted in Attachment A.

^{*}When the Title VI coordinator changes, notify TitleVI@WSDOT.wa.gov within 30 days.

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Administrator

Name: Hari Ponnekanti Title: Public Works Director

Race: Asian

National Origin: India

Public Works Director

Name: Hari Ponnekanti Title: Public Works Director

Race: Asian

National Origin: India

Title VI Coordinator

Name: Catrien de Boer

Title: Public Works Grant Analyst

Race: White

National Origin: United States

3. Community Demographics – Using a map of the LPA's boundaries, describe the demographics of the LPA's service area (e.g., race, color, national origin, low-income). List, by individual languages, the percent of the population(s) that is limited English proficient.

Tukwila is one of the most diverse cities in the nation, with over 80 languages and dialects spoken, and 41% of the population being foreign born. According to the July 1, 2022, Census QuickFacts, of the 21,337 residents living in Tukwila, 12.4% are living in poverty which is higher than the Washington State average of 10%. Statistics show that the City of Tukwila has experienced minor growth in population from 19,107 in 2010 to more than 21,000 in 2023.

According to the 2021 American Community Survey, 46.2% of Tukwila residents speak a language other than English in the home, and 24.7% speak English less than "very well". Tukwila School District data from the 2021-2022 school year shows that approximately 40 percent of students qualify for English Language Learner services.

Attachment B provides a demographic overview of July 1, 2022, Census QuickFacts data and American Community Survey Data, and Attachment C provides Tukwila School District demographics from the most recently updated in 2021.

4. Complaints – Provide a copy of the LPA's Title VI complaint log, including new Title VI complaints received during this reporting period and any still pending. Include the basis of the complaint (race, color, national origin) and describe the disposition (status/outcome).

No Title VI related complaints during this period. See Attachment, the City of Tukwila's Non-Discrimination Policy 02.05.06.

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5. Planning – Describe the transportation planning activities performed in this reporting period. Describe the actions taken to promote Title VI compliance regarding transportation planning, including monitoring and review processes, community involvement, their outcome or status. Include examples of community outreach.

West Valley Highway- The City was given a 14% DBE goal for the design of this project. TranTech Engineering, LLC is the prime consultant and is a DBE accredited firm performing more than 14% of the design work. TranTech's contract was extended into the construction phase just outside the window of this report. An on-site DBE review of the consultant team will be conducted prior to project close out to verify compliance with the DBE requirements. Outreach for this project included a series of meetings with businesses, property owners, and citizens to gather feedback on the West Valley Highway project and the larger Southcenter Subarea plan. Outreach has spanned 20 years on the larger mall-to-station concept that the Council adopted in both the 2005 Transportation Element and the Southcenter Subarea Plan.

<u>42nd Ave S Bridge Replacement</u>- The City has received a 0% DBE goal for the design of this project, however, TranTech Engineering, LLC is the prime consultant and is a DBE accredited firm performing 100% of the bridge replacement design. City staff will be performing an on-site DBE review of the consultant to be in compliance with the DBE requirements. Community outreach and engagement has been conducted in the Allentown neighborhood on a monthly basis from March 2021 to present. Outreach has included a mix of in-person events and e-mail communication updates.

2023 Annual Overlay & Repair- No DBE goal was assigned to this project. The Annual Overlay program selects roadways for overlay based on a scientific pavement rating system. Streets with the lowest ratings are done first, as funding is available, and work is typically split between residential and commercial areas within the City. Residents can also report issues through the City's online Tukwila Works reporting tool.

<u>Transportation Element of the Comprehensive Plan –</u> The City is in the process of updating the Transportation Element of the Comprehensive Plan and Local Road Safety Plan. The Transportation Element of the City of Tukwila's Comprehensive Plan establishes Tukwila's transportation goals and policies for the next 20 years to meet the City's current and future needs. The goals focus on all modes of transportation: biking, walking, rolling, taking transit, and driving. The Comprehensive Plan is a long-term guiding document or "blueprint" that explains the community's values and priorities to guide growth and development. The Transportation Element anticipates changes and needs in transportation facilities and provides specific guidance for future projects. The City and consultant, Fehr and Peers have been present in the community soliciting resident feedback.

6. Right-of-way actions – Describe activities during this reporting period associated with the purchase, sale, lease/use, or transfer of real property (related to highway transportation/public right-of-way use). Include demographic information of affected populations. For example, the race, color, national origin of affected property/business owners(s)/tenant(s).

There were no 2022-2023 Tukwila City Projects identified or were required to mitigate negative impacts to environmental justice populations.

7. Identify right-of-way appraisers and acquisition staff (used during this reporting period) by race, color, national origin.

No right-of-way appraisers or acquisition staff were used during this reporting period.

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8. Studies and Plans – Were any transportation studies (including environmental reviews) conducted or transportation plans completed during this reporting period? Identify the data source(s) and provide data summary (Title VI/Environmental Justice Analysis) relative to ethnicity, race, languages spoken, neighborhoods, income levels, physical environments, and/or travel habits. Explain how data was used in these studies/reviews/plans.

Allentown Neighborhood Transportation Study- An Allentown Neighborhood Transportation Study was completed in October 2022. At the March 2022 and April 2022 Allentown Community meetings, the draft study was shared with residents and businesses, and feedback was collected to help determine traffic calming recommendations for the neighborhood. There are at least nine recommendations provided in the full report. The recommendations include speed limit reductions, additional signage, and pavement markings, installing rectangular rapid flashing beacons (RRFBs), additional crosswalks, intersection geometry improvements, speed cushions, and other traffic calming measures. Public Works continues to meet with Allentown residents. The City is working on securing funding to implement the recommendations provided in the study. No data relative to ethnicity, race, languages spoken, or income levels is collected as part of this study. Staff have been working on spacing out meetings, offering a variety of public comment forums, and opportunities to engage in an attempt to hear from a wide array of residents who are affected by this.

Environmental Impact Statement— The City of Tukwila is developing an Environmental Impact Statement (EIS) to evaluate alternatives to reroute existing BNSF truck traffic in Allentown. An EIS is a process to evaluate potential effects that proposed alternatives may have on the built and natural environment. No specific data relative to ethnicity, race, languages spoken, or income levels is collected as part of this study. However, staff have been working on spacing out meetings, offering a variety of public comment forums, and opportunities to engage in an attempt to hear from a wide array of residents who are affected by this. Additionally, by studying the impact on the built and natural environment, it is expected that those who have been historically affected by the pollution and disruption in the area, are at the forefront to avoid persistent and future harm.

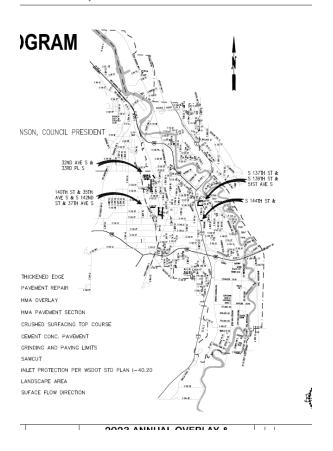
9. Project Location and Design – Provide a list of construction projects that began during this reporting period. Using a map of the LPAs service area, identify project locations, and a brief description of the projects' benefits/burdens to affected populations. If possible, provide a map that overlays projects with the racial composition of affected neighborhoods.

Neighborhood Traffic Calming Program – The Neighborhood Traffic Calming Program, or NTCP for short, has been developed to guide City staff and inform residents about the procedures for implementing traffic calming on residential streets. The NTCP only applies to streets in primarily residential areas which are classified as either a local street or a collector arterial. Construction of two projects were completed in 2022: Tukwila Community Center Pedestrian Crossing Safety Improvements and 144th Street/46th Avenue S ADA Ramps. In 2023, construction of three projects were completed: Allentown Neighborhood Speed and Safety Study; Tukwila Community Center Pedestrian Crossing Safety Improvements; and S 144th Street and 46th Ave S ADA Ramps. Collaboration with the Tukwila School District is ongoing regarding improvements at Tukwila Elementary School, Cascade View Elementary School, and Impact Charter School.

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2023 Annual Overlay & Repair — Several locations were overlaid in 2023. Specific improvements at each site vary, but include new signage, gravel shoulders, and/or ADA improvements to the curb ramps and sidewalks. The Annual Overlay program selects roadways for overlay based on a scientific pavement rating system. Streets with the lowest ratings are done first, as funding is available. The project benefitted affected populations by preserving and maintaining the street structure in a safe and usable condition. The project closed roadways during periods of construction, which was a short-term burden to affected populations. One site, the Boeing Access Road, was not included in this year's Annual overlay Program, but Public Works is actively seeking funding to repair the concrete overlay that connects the neighborhoods on the East side of Tukwila, who are identified as disadvantaged, to vital services in the City. The City looks forward to completing this work.

Also, part of the 2023 Annual Overlay is improvements to the S 119th St, including a raised crosswalk and RRFB. This will help provide safe and comfortable ways for pedestrians and bicyclists to travel on the roadway.



10. Other Public Meetings – List other public meetings held during this reporting period. Identify efforts used to encourage citizen participation at those meetings. Detail dates, times, locations, attendance, and provide examples of outreach materials. Identify members of the LPA's transportation planning and/or advisory groups by race, color, and national origin

Specify methods used to collect demographic information from the transportation-related public meetings. (Self-identification surveys, notes by staff, etc.) Include summaries of Public

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Involvement Forms collected at each meeting, listing the demographics of those who attended by meeting.

List any language assistance services requested. For which languages? Who provided the service? In addition, list vital documents translated during the reporting period and identify the languages.

The City of Tukwila hosts public Council meetings on Monday evenings to provide transparency and receive public comments on projects. Outreach through community meetings, town halls, farmer's markets, schools, and other sites are conducted as needed to secure feedback. Language resources are provided though translated materials and language line services.

The City of Tukwila's Public Works and Department of Community Development departments hired Language Line Solutions to act as interpreters at the permit counter. Language Line provides phone, video and onsite interpreting, and document translation services. They can translate more than 240 languages 24 hours a day, 7 days a week. The total contract has a not to exceed amount of \$5,000 and the phone interpreter costs are .98 per minute in 6 second increments with varying fees for document translation.

The City of Tukwila also adopted an Equity Policy, Resolution No. 1921, in December 2017. The purpose of the policy is" ... to provide guidance to City elected officials, staff, boards and commissions, partners, residents, business, and guest on how the City of Tukwila will actively promote equitable access to opportunities and services. Equity Policy has six main objectives:

- 1. Our City workforce reflects or community.
- 2. Community outreach and engagement is relevant, intentional, inclusive, consistent, and ongoing.
- 3. All residents and visitors receive equitable delivery of City Services.
- 4. City government is committed to equity in the decision-making process.
- 5. Equity serves as a core value for all long-term plans moving forward.
- 6. The City will build capacity around equity within City government and broader community.

The City of Tukwila's Equity Policy Implementation Committee (EPIC) collaborate and make recommendations to ensure the implementation plans and goals are met. The EPIC committee reviews, researches and recommends equity facilitators that are aligned strategically with the City of Tukwila's mission and vision. In 2019 the City of Tukwila has developed an inclusive hiring practice document, removed job qualification barriers, and created equitable pathways to intentional and strategic advertising to reach a broader pool of candidates.

There have also been public meetings to solicit feedback and resident input on the Transportation Element of the Comprehensive Plan. While no demographic data is collected, staff have intentionally planned these meetings in different neighborhoods and on different days across the City to hear from residents who may not be involved otherwise.

11. Transportation-related Construction and Consultant Contracts (if applicable) – Briefly describe the process used to advertise and award construction contracts during this reporting period. Include the process for negotiated contracts (e.g., consultants).

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All project call for bids, Request for Qualifications, Request for Proposals and etc., are posted on our City's website and Builders Exchange (<u>www.bxwa.com</u>). This website is available to all firms for free without restrictions.

12. Describe the actions taken to promote construction contractor/consultant compliance with Title VI by construction contractors/consultants, including monitoring and review processes, and their outcomes/status (e.g. what Title VI language was included in contracts and agreements; were contractors and consultants reviewed to ensure compliance; what Title VI responsibilities are explained to contractors and consultants?)

It is the policy of the City of Tukwila to comply with 49 CFR PART 26 to ensure that disadvantaged businesses, including minorities and women, have an equal opportunity to receive and participate in federally assisted contracts. The City of Tukwila does not exclude any person from participating in or deny any person the benefit of or otherwise discriminate in connection with the award or performance of any contract covered by 49 CFF PART 26 on the basis of race, color, sex, or national origin. Goals are established for the participation of Disadvantaged Business Enterprises, when applicable.

Specifically, the City uses the following anti-discrimination language in contracts and agreements:

<u>'Discrimination Prohibited.</u> The Consultant, with regard to the work performed by it under this Agreement, will not discriminate on the grounds of race, religion, creed, color, national origin, age, veteran status, sex, sexual orientation, gender identity, marital status, political affiliation, the presence of any disability, or any other protected class status under state or federal law, in the selection and retention of employees or procurement of materials or supplies.'

After contract execution, the contractor is responsible for reporting requirements outlined in the contract, and adherence to all affirmative action and non-discrimination provisions for itself and its subcontractors in accordance with 49 CFR PART 26. The City of Tukwila periodically checks the state online portal, and interviews contractors and subconsultants at a mid-way point and the end of project work to ensure DBE and Title VI compliance.

- 13. List construction, right-of-way, and consultant contracts with your LPA/MPO/entity for this report period with dollar value of each. Identify funding sources (federal, state, local, other), and how many were awarded to certified disadvantaged contractors (as a prime contractor/consultant).

 Please see the attached Attachment D: 2022-2023 Project List.
- 14. Education & Training Describe actions taken to promote Title VI compliance through education and trainings, including monitoring and review processes, and their outcomes/status. List Title VI training/webinars your Title VI Coordinator attended this reporting period. Include dates and entity that conducted the training.

When was Title VI internal training provided to staff? Who conducted the training? What was the subject of the training? Provide the job titles and race/color/national origin of attendees. List other civil rights training conducted locally. Provide dates and a list of participants by job title and Title VI role, if applicable.

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Catrien de Boer, Grant Analyst, Department of Public Works Title VI Coordinator as of 8/1/2023 Title VI Meetings:

- September 21st, 2023 | 10:30am – 12:00pm - Title VI Coordination Meeting with Neighboring Cities

Brittany Robinson, Grant Analyst, Department of Public Works | Title VI Coordinator Title VI Meetings:

- November 8, 2022|10:30am 12:00pm Association of Washington Cities (AWC) City Equity Officers Virtual Roundtable and Title VI Training
- November 23, 2022, |10:00am 12:00pm Online FHWA Title VI Training Videos

Niesha Fort-Brooks, Community Engagement Manager, Administrative Services & Community Engagement Department

Title VI Meetings:

- October 20, 2022, |10:30am 11:30am Title VI Coordination Meeting with Neighboring Cities
- November 10, 2022 | 10:30am 11:30am Title VI Coordination Meeting with Neighboring Cities
- November 30, 2022 | 8:30am -10:30am City of Bellevue Title VI Training (Day 2 Only)

Alison Turner, Department of Community Development & Jennifer Rhonda, Department of Public Works

Title VI Meetings:

- November 29, 2022 | 8:30am -10:30am City of Bellevue Title VI Training (Day 1 & 2)
- November 30, 2022 | 8:30am -10:30am City of Bellevue Title VI Training (Day 1 & 2)

Jenny Ayers, Administrative Support Specialist, and Laurel Humphrey, Legislative Analyst

- Attended a OneLanguage Webinar on August 30. Topics included Language Access, Plain Language, DEI, Training, and Consultation.

Jo Anderson, Inclusion and Engagement Manager

- Regularly attends the Interagency Language Access Community of Practice and Municipal Language Access Network (MLAN) meetings.

Title VI Goals for Upcoming Year

What area(s) of Title VI does your agency plan to focus on in the upcoming year? Describe by particular program area what your agency hopes to accomplish. Include any significant problem areas to focus on and plans to address those.

1. Title VI Training

To ensure that Public Works employees involved in the project management and the contracting practice are knowledgeable on potential Title VI issues, the Title VI Coordinator will participate in training programs and workshops offered through Washington State Department of Transportation annually. Training elements may include:

- The role of Title VI Coordinators/Specialists within the City
- Technical Assistance on Title VI matters
- Title VI reviews of program areas
- Procedures for processing of complaints of discrimination
- Organizational policies and compliance for Title VI reporting

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2. EPIC and Language Access Plan

A subcommittee of the City of Tukwila's Equity Policy Implementation Committee (EPIC) is working on a language access strategy for Title VI compliance and beyond. The subcommittee meets twice per month and attends related external meetings and trainings. Accomplishments include identifying predominant language groups, gathering information from a staff survey, compiling a list of vital documents for translation, researching strategies of neighboring cities, participating in a local and national network for improving language access, improving existing technology and exploring new solutions, and drafting a language access plan.

Through Census data, City of Tukwila has two language groups that meet the Title VI translation guidelines of a population of 1,000 or greater – Spanish and Vietnamese. Somali was identified as a third language considering their prominence in the community. Vital documents have been identified for translation into these three languages. The City's Municipal Court currently issues court orders in Spanish, Vietnamese, and Russian.

A staff survey revealed assets and opportunities. City employees are native speakers or fluent in Arabic, Mien, Russian, Samoan, Bosnian, Korean, Spanish, and Swahili-Lingala-Kinyarwand-Luganda. Respondents are generally aware of language services available; however, did not seem to know that our webpages use Google Translate. Some respondents asked for training on how to use language services.

The City currently uses LanguageLine over-the-phone interpretation, Dynamic Language for interpretation, and Google Translate for webpage translation. It was discovered that the mobile version of the website did not offer the same translation feature that is available on the desktop version. We improved translation on mobile devices by installing a new GTranslate plugin that allows the mobile version of the website to translate any page. The translation button also lists the top languages spoken in the city first. The Municipal Court is piloting Pocketalk translation/interpretation devices. Interpretation equipment was purchased for simultaneous interpretation at public gatherings.

The EPIC Language Access committee recognizes that Public Works projects have very rigorous and specific Title VI obligations. This is certainly a part of the overall effort, but when we reference Title VI, we are talking also about the interpretation that any activity of the city should be compliant since some of its programs are federally funded

Language Access Activities To Date:

- o Gathered and analyzed responses to a staff survey regarding knowledge of language access tools and languages spoken among staff members
- o Finalized a cross-departmental 'Vital Documents' list
- o Researched neighboring city strategies, including Auburn, Burien, Kent, Renton, and Seattle
- o Joined the Interagency Language Access Community of Practice Quarterly meeting of government language access professionals in WA
- o Joined the Municipal Language Access Network (MLAN) a collaboration of government employees to share resources and develop best practices for the improvement of language access
- o Improved translation access of City webpages on mobile devices
- o Purchased interpretation equipment (3 sets of transmitters/receivers) for public, in-person gatherings

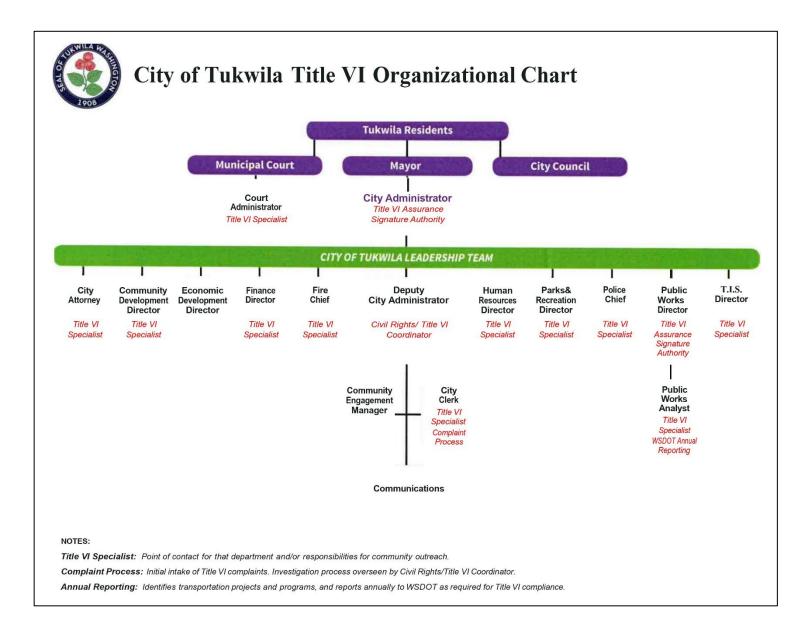
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- o Reviewing a draft Language Access Plan
- o Developing a Racial Equity Toolkit to inform the City's Language Access strategy with an equity lens and community input

On the Horizon:

- Identify documents for "notice of language accommodation"
- Continue to identify technology solutions
- Community engagement
- o Finalize/obtain approval of Language Access Plan
- Develop depository of documents
- Develop language access webpage
- Develop staff training resources
- Internal and external communication

Attachment A
City of Tukwila – Title VI Organizational Chart



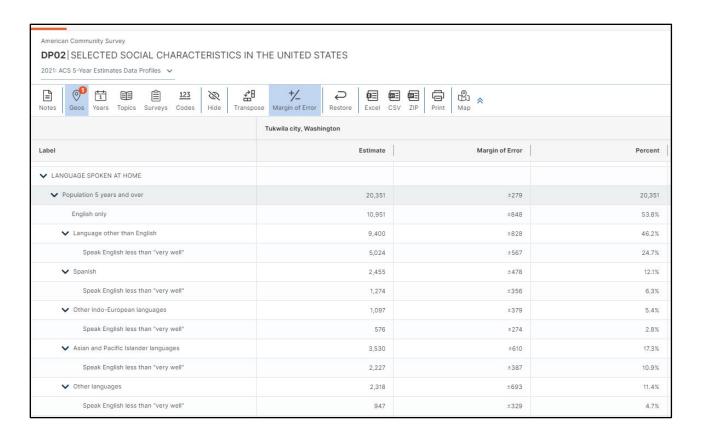
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Attachment B

City of Tukwila - July 1, 2022, Census Data and American Community Survey Data

All Topics	Q Tukwila city, Washington
Population Estimates, July 1, 2022, (V2022)	₾ 21,377
♣ PEOPLE	
Population	
1 Population Estimates, July 1, 2022, (V2022)	⚠ 21,377
1 Population estimates base, April 1, 2020, (V2022)	△ 21,790
1 Population, percent change - April 1, 2020 (estimates base) to July 1, 2022, (V2022)	△ -1.9%
1 Population, Census, April 1, 2020	21,798
1 Population, Census, April 1, 2010	19,107
Age and Sex	
1 Persons under 5 years, percent	△ 5.5%
1 Persons under 18 years, percent	△ 19.6%
1 Persons 65 years and over, percent	▲ 11.3%
1 Female persons, percent	₾ 45.9%
Race and Hispanic Origin	
White alone, percent	₾ 32.6%
1 Black or African American alone, percent (a)	△ 19.2%
American Indian and Alaska Native alone, percent (a)	₾ 0.8%
1 Asian alone, percent (a)	△ 24.1%
Native Hawaiian and Other Pacific Islander alone, percent (a)	₾ 3.5%
1 Two or More Races, percent	△ 6.5%
1 Hispanic or Latino, percent (b)	⚠ 18.0%
1 White alone, not Hispanic or Latino, percent	₾ 29.8%
Population Characteristics	
1 Veterans, 2017-2021	1,152
Foreign born persons, percent, 2017-2021	39.2%

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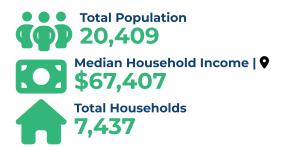
Attachment C
City of Tukwila – Tukwila School District Demographics

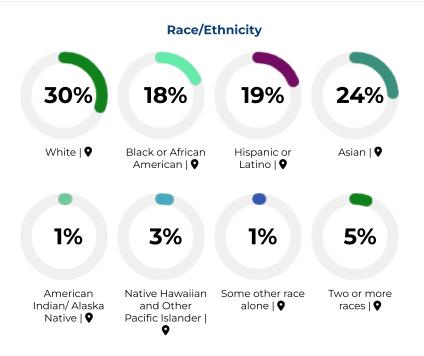




Tukwila School District, Washington

Community







11%

46.2% 42.7%

2000 and after 1970-1999

before 1970



Households with Broadband Internet | ♥ 90.3%

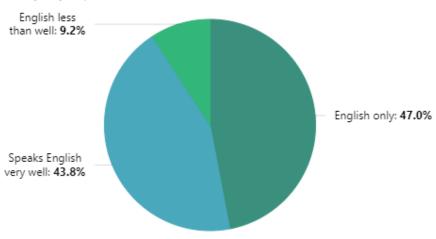
Housing Structure Type





Children in Public School

Language spoken at home (children 5 years and over)



Health





present | 🕈

Poverty and Benefits (in the past 12 months)



15.1% Families with income below the poverty level | $oldsymbol{\Phi}$

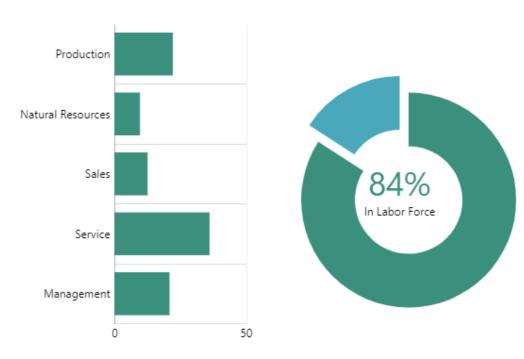
36.5% Families with Food Stamp/SNAP benefits | ullet

Families by Type 56% 21% 10% 13% Cohabitating-Married-Female Male Couple | ♥ Couple | 🗨 householder, householder, no no spouse/partner present | **♀** spouse/partner

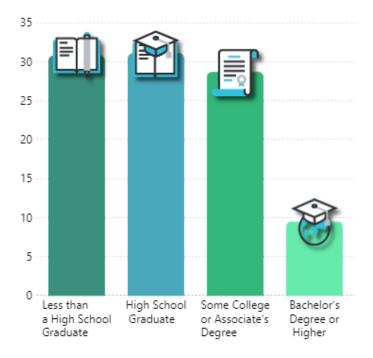
Parents (of children in public school)



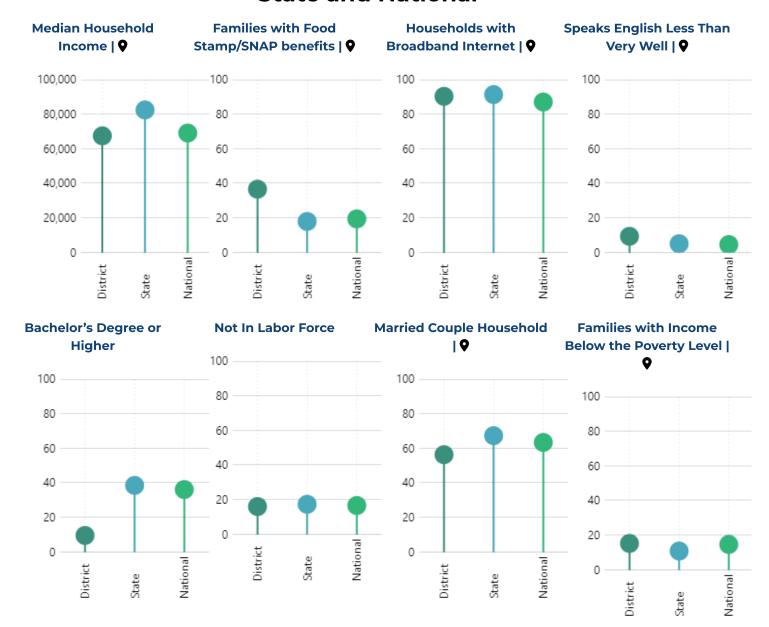
Labor Force Status



Educational Attainment



State and National



All <u>indicators</u> are sourced from the ACS-ED tabulation. For additional social and economic characteristics, visit the <u>ACS-ED</u> table collection or explore the <u>ACS-ED interactive map</u>.

Children enrolled in public school are defined as the population ages 3-17 and those ages 18 & 19 who have not graduated from high school and report attending public school in the past 3 months. Subject definitions are available in the U.S. Census Bureau's American Community Survey program <u>documentation</u>.

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Attachment D
City of Tukwila - Transportation Project Contracts (October 1, 2021- September 30, 2022)

City of Tukwila - Transportation Project Contracts (October 1, 2022- September 30, 2023)										
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2nd Ave S Bridge Replacement	Preliminary Engineering	20-116	TranTech Engineering	\$ 2,606,661.0	0 11/17/20	12/31/23	Yes	No	No	
nnual Overlay & Repair 2022	Road Design & Construction Management	23-012	KPG, Inc	\$ 422,130.0	0 12/23/21	12/31/23	No	No	No	
nnual Overlay & Repair 2023	Construction	22-078	Tucci & Sons	\$ 1,612,609.7	5 7/14/22	12/31/23	No	No	No	
nnual Overlay & Repair 2023 and S 119th Raised Crosswal	Construction	23-112	Lakeside Industries, Inc	\$ 1,296,481.5	0 6/15/23	10/31/23	No	No	No	
Iridge Inspections 2023	Bridge Inspections	10-022-23	King County Roads	\$ 38,500.0	0 6/22/22	12/21/23	No	No	No	
Green River Trail Improvements	Construction Management	22-099	KPFF Consulting Engineers	\$ 287,589.8	1 8/1/22	12/31/23	Yes	Yes	17%	
152nd Safe Routes to School	Preliminary Engineering	22-045	KPG, Inc	\$ 453,254.0	0 4/7/22	12/31/23	No	No	No	
raffic Counts	Traffic Counts 2023	22-165	All Traffic Data	\$ 19,555.0	0 1/1/22	12/31/23	No	No	No	
ransportation Element of the Comprehensive Plan	Transportation Study	22-061	Fehr & Peers	\$ 396,993.4	3 5/17/22	12/31/23	No	No	No	
/est Valley Highway	Preliminary Engineering	19-095	TranTech Engineering	\$ 1,265,834.0	0 9/10/19	12/31/23	Yes	Yes	14%	
Vest Valley Highway	Construction	22-011	Road Construction Northwest			10/7/22	Yes	Yes	14%	
	On-Call Engineering Data Collection/Design	23-073 22-138	KPG Psomas, Inc. HDR Engineering, Inc.	\$ 100,000.0 \$ 885,786.0	0 10/9/2023	12/31/2023 5/1/2024	No No	No No	No No	

Action Step	Staff Lead	Other Staff Involved	Start Date	Deadline	Desired Outcome
					Learn WSDOT best practices for Title VI compliance and reporting
Meet with WSDOT Title VI Coordinator	Catrien de Boer		1/1/2023	12/31/2023	requirements.
					Remain in Title VI compliance, learn WSDOT regulations, and
Attend online WSDOT Title VI Training	Catrien de Boer		1/1/2023	12/31/2023	share resources with PW staff involved with federal grants
PW Staff Training on Title VI Compliance	Catrien de Boer		5/1/2023	9/30/2024	Remain in Title VI compliance and attend Title VI training
Develop Title VI Report (10/1/2022-9/30/2023)	Catrien de Boer	PW Engineering Staff	9/1/2023	11/1/2023	Remain in Title VI compliance and provide WSDOT with updates
				/ . /	
Title VI Report Due	Catrien de Boer	PW Engineering Staff	11/1/2023		Remain in Title VI compliance and provide WSDOT with updates
Engage with EPIC, specifically Language Access		Jo Anderson, Laurel			Ensure Tukwila is best serving all residents, especially those with
Subcommittee	Catrien de Boer	Humphries, and Others	11/1/2023	9/30/2024	Limited English Proficiency