



CITY OF TUKWILA

*Department of Community Development
6300 Southcenter Boulevard, Tukwila, WA 98188
Telephone: (206) 431-3670*

**SHORT PLAT/
BINDING SITE
IMPROVEMENT
PLAN (BSIP)**

Application Type:
LAND DIVISION
Subtype:
SHORT PLAT
BSIP

The materials listed below must be submitted at the time of your application. **ADDITIONAL MATERIALS MAY BE REQUIRED.**

Please ensure your files are **saved as PDF** and conform to **City of Tukwila’s electronic submittal standards** prior to upload.

	ATTACHMENTS REQUIRED	ATTACHMENT FILE NAME
	DOCUMENTS	
	1. Completed and notarized Affidavit of Ownership and Hold Harmless Permission to Enter Property	Affidavit
	2. Copy of existing and draft easements and encumbrances.	Easements
	3. Copy of existing and draft maintenance agreements.	Maintenance Agreement
	4. Geotechnical report (if applicable)	Geotech
	5. Critical areas studies (if applicable)	Critical Areas
	6. Title report	Title Report
	7. Sewer availability letter (if located outside of Tukwila sewer district)	Sewer Availability
	8. Water availability letter (if located outside of Tukwila water district)	Water Availability
	PLANS	
	9. Recording document prepared by a surveyor meeting the King County Assessor’s recording format requirements.	Survey
	10. Civil plans and analyses stamped signed and dated by a licensed professional engineer.	Civil Plans
	11. Tree removal/protection plan	Tree Plan
	*****ADDITIONAL PERMITS MAY BE REQUIRED*****	