

Laurel Humphrey

From: Sarah Gollus [REDACTED]
Sent: Friday, August 15, 2025 2:27 PM
To: CityCouncil
Cc: Laurel Humphrey
Subject: application to city council
Attachments: ApplicationPosition 6 gollus.pdf; Gollus Sarah- tukwila.docx

Hello ,

I'm attaching an application for the open city council position and the requested resume.
Please feel free to reach out with any questions.

Have a good weekend,
Sarah



**THE STARBUCKS
COFFEE COMPANY**

Sarah Gollus

Project Manager, MEP Infrastructure and Standards | Store Excellence and Standards
STARBUCKS COFFEE COMPANY
2401 Utah Ave. S, Seattle, WA 98134
[REDACTED]

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Sarah Gollus

SUMMARY

Engineering leader accomplished at delivering results in fast paced environments. Understanding stakeholder needs, developing and executing plans to exceeding customer expectations. Builds and drives diverse teams, excels at problem solving and prioritizing business needs. Seeking a position supporting key business areas of safety, quality, productivity, and cost.

WORK EXPERIENCE

Starbucks, Seattle WA

Sep 2024 – Current

MEP Design Standards -Project Manager

Responsible for basis of design and addressing specific field issues for all Mechanical, Electrical, and Plumbing standards. Reviews design and drawings for new and renovation store design as well as respond to field specific issues (jurisdictional and construction) across the 11,000 store portfolio.

SpaceX, Redmond WA

June 2022 – February 2024

Facilities Manager

Leads team of Facilities Engineer, Construction Project Manager, and Facilities Technicians at 24/7 satellite manufacturing facility. Responsible for campus services, compliance, and TI/Construction. Site expanded from 4 buildings to 9 buildings in 18 months.

- Develop and maintain \$36MM site budget:
 - Site services: Plan and schedule work including electrical, HVAC repair/quarterly PM, plumbing, fire monitoring/service, roof repair, janitorial services, trash/recycling/ITAR/scrap metal disposal, compressed air utilities, boiler and elevator maintenance and certification, cryogenic fluid and bottled gas supplies, powered industrial vehicle fleet maintenance, generator testing and annual services, storm water compliance, coordinate with property management company for site snow removal and landscaping maintenance.
 - Collaborate and coordinate with production and trade vendors to execute utility and building shutdowns facilitating equipment installation, annual testing, and infrastructure improvements.
 - Competitively bid and award HVAC and janitorial services: Savings for 2024 projected to be >\$36K.
 - Daily site and work team oversight: monitor site critical environments and systems, monitor and prioritize technician work load/assignments. Ensure team training is up to date.
 - Ensure all new equipment added to CMMS (JIRA) and asset tracking system. Develop, train team, and implement PM work associated with new air compressors and DI water systems.
 - Monitor and report KPI's for service request ticket, department spend, utility costs, manpower, equipment uptime. Used data to drive changes in PM and services, and to develop long term planning for upgrades. Initiate CI projects for waste reduction: cost savings \$4k/month avg.
 - Implemented automated escalation process for critical infrastructure down time/ return to service.
- Develop and deliver contractor site safety training. Ensured team safety training was compliant.
- Led construction project of 2 new liquid Argon tanks and liquid Nitrogen tanks. Develop project schedules, status updates, procurement, and installation of systems, maintained budget.
 - Permit submittal packages: Cryogenic Liquid system design, structural and MEP engineering, architectural, and fire-life safety. Oversee GC, coordinate with regulatory inspections and approval.
- Directed new office "refresh" for Customer Success Team and new warehouse acquisition.
 - End to end project ownership. Delivery timeline was 7 weeks. Designed layout of new office space per SpaceX aesthetics, ordering and installation desks and furniture, carpet, paint, revision of ceiling grid, new lights, facelift of kitchen and break spaces, 4 full conference room buildouts. Project completed on time and within budget.
- New warehouse includes full remodel of 4 bathrooms, 4 offices, 2 conference rooms, refresh of breakroom/kitchen, permitting of 100 new high pile storage racks, pre-ordered package conveyor system with new air compressor, 3 new EV charging stations.
- Mentor and develop Facilities Engineer

- Assigned small construction project for new Anechoic Chamber (< 750 sqft). Coached through developing RFP, developing and submitting permit package (mechanical, structural, fire), project bid award and overseeing GC during construction. Project executed on budget and on schedule.

Honeywell, Redmond WA

November 2021- June 2022

Lead Facilities Manager

Oversee 24*7 facility operations, maintenance reliability, and capital projects in electronics manufacturing facility.

- Took over construction project of level 100 clean room: manage contractors, capital spend, scheduling, compliance inspection. Managing remainder of capital budget \$7MM.

Hexcel, Kent WA

February 2014- November 2021

Facilities Manager

(2/20 – 11/21)

Meet or exceed KPI's of safety, quality, and cost. Manage a team of 3 salaried, 5 contractors, 14 union hourly employees.

- Develop business justification and technical scope for capital freezer project to add capability while eliminating \$250k annual business expense.
- Responsible for annual (\$7MM) and 5-year budget planning including contracted services and capital planning. Competitive bid services achieved cost savings of \$10k annually.
- Developed internal policies and procedures for ensuring maintenance and compliance for pressure vessels and generators.

Process Engineer

(10/18 – 2/20)

Daily monitoring, technical support of process and equipment. Proactively monitor process data to identify risks, maximize equipment reliability and process improvement opportunities. Develop and institute Lean and C/I activities.

- Lead multi-disciplinary RCCA teams investigating equipment failure and quality issues.
 - Identified and implemented new fan mounting system, better performing high temperature grease, and annual fan balancing that eliminated 3 significant autoclave failures (avg) per year.
 - Initiated monthly electric autoclave heater ohm testing and tracking to identify abnormal conditions before they created a quality failure. In the first quarter, a broken connector was found that saved and \$25k load from being scrapped.
- Coordinated installation and startup of new site R&D Lab:
 - Created area layout for installation and commissioning of industrial oven, infusion equipment, and fume capture system.
 - Completed and submitted building and air permitting documents, revision of fire suppression systems, coordinated contractors with structural modifications, installation, building inspections, startup commissioning.
- Safety champion/owner of LOTO and Permit to Work programs.
 - Created a Permit To Work system, including training, for all non-standard work.
 - Implemented group lock out program, revision of +400 LOTO procedures, and standardization of lock out equipment, revised training program and implemented demonstration testing.
 - Coordinated Arc Flash analysis and training program.
- Lead C/I activities (visual factory) to errorproof Autoclave vacuum system eliminating average of 1 failure per year, saving \$250K.
- Managed end-to-end capital projects up to \$200M including upgrades of Autoclave control systems and HVAC replacements.
- Manage all aspects of maintenance and compliance of pressure vessels and LPG systems including non-destructive testing, repairs, re-certifications, state inspections, and safety systems.

Maintenance Supervisor

(2/14- 10/18)

Prioritize and assign 15 mechanics and janitors across 3 shifts for equipment and facility repair and maintenance. Focus on improved safety, equipment reliability, reduction of procurement costs, and more effective preventative maintenance activities in CMMS. Create and implement TPM program to achieve

- Implemented new CMMS (Maximo).
- Bid and oversee facility repairs and improvements.
- Lead kaizen events for ply-cutters and 5-Axis CNC areas. Establishing operator run charts and statistical response plan which reduced common ply-cutter downtime by 15% over 1 year.
- Collaborate with operators to improve work instructions for CNC tool change. Top downtime cause on CNC reduced by 25% over 1 year and sustained.
- Implemented predictive maintenance air leak monitoring for >\$100k savings, and oil analysis of gear boxes resulting in no emergency repairs over 2 years.
- Established vendor managed inventory and new vendors for parts resulting in savings >\$1M annually.

MillerCoors, Albany GA

October 2012 – November 2013

Asset Care Planner

Driving equipment reliability and optimization of 2 high-speed can and bottle lines. Planning and scheduling maintenance RCM activities, and new equipment installation.

- Developed project scope, cost justification, procurement, and installation of replacement mass conveyance system with improved low-friction chain and ware strips to extend asset life.
- Optimized conveyor lubrication system – reducing water and lube use by 20% annually.

Energizer/Playtex Products Dover, DE

June 2006 – October 2012

Webbing Department Supervisor

(4/11- 10/12)

Supervise team of 39 including operators, maintenance mechanics, and group leaders. Developed weekly production scheduling based on overall sales demand. Meet or exceed daily Safety, Production, and Quality goals.

- Managed \$4MM budget. Achieved stretch goal in OEE of 89% in 2012.
- Member of SAP implementation team. Developed BOM for webbing production models in SAP.

Total Productive Maintenance (TPM) Autonomous Care (AC) Coordinator (4/09-4/11)

Develop strategy, program, and implementation plan for TPM and Lean Manufacturing at Fem Care, Infant Care, Wet Ones, and Hawaiian Tropic manufacturing sites. Conducted Autonomous Care Workshops, Kaizen blitzes, value stream mapping exercises to facilitate training on the principles of Lean while improving teamwork and cohesion of operating units.

- Top OEE improvement of 4%. Departments saw an average of 2.5% increased OEE after workshops.
- Established Operator Equipment Care sustainment programs CLAIR (clean, lubricate, adjust, inspect, return) documents. Average >90% sustainment on all monthly audits of AC lines.
- Reduced change over time from 4 hours to less than 1 hour by creating change over kits and utilizing Single Minute Exchange of Die (SMED)
- Identified training gaps for operators and mechanics regarding critical tasks- developed and implemented "Learning To See" training program for all line personnel covering basic mechanical understanding, principles of TPM and 5-S to support Lean and TPM implementation.

Senior Process Engineer

(6/06 – 4/09)

Daily process support, compliance with cGMP requirements, auditing, productivity analysis (OEE) , identification of improvement ideas for high speed Pack dept. Lead capital improvement projects.

- Co-Managed \$5MM capital project for new packaging equipment and robotic case packing and palletizing. Responsible for equipment specification, design modifications, fabrication overview at OEM, facility infrastructure modifications, FAT, installation, and commissioning (IQ/OQ/PQ).
- Introduced Statistical process control (SPC) for pack machines that reduced downtime by >20%.

EDUCATION & TRAINING

University of Buffalo | Buffalo, New York

May 1998

B.S. in Chemical Engineering; Minor in Computer Science

Niagara County Community College | Sanborn, New York

May 1994

Associates Degree in Math and Science

Technical competency: Six Sigma Green Belt, JIRA, all Microsoft Office products, Lean, TPM, AS9100, cGMP, PSM, BlueBeam AutoCAD/SolidWorks, Maximo, SAP, SQL, Capital Management, Construction



City of Tukwila

City Council

Application for Councilmember Pro Tem Tukwila City Council Position #6

Applicant Information

| | |
|------------------|-------------------|
| Full Name | Sarah Gollus |
| Street Address | [REDACTED] |
| City, State, Zip | Tukwila, wa 98168 |
| Phone | [REDACTED] |
| E-Mail Address | [REDACTED] |

Eligibility Requirements, Notification and Signature

I understand that Councilmembers for the City of Tukwila must be registered voters in Tukwila, King County, Washington and must have lived in the City of Tukwila for 12 consecutive months prior to being appointed to office. I understand that as an applicant for appointment to public office, the information provided on this application will be available to the public.

| | |
|-----------|---------------------|
| Signature | <i>Sarah Gollus</i> |
| Date | 8-15-25 |

Additional Information

| | | |
|---|---|--|
| Are you registered to vote in Tukwila, WA? | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| Are you a resident of the City of Tukwila? | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| How long have you been a resident of the City of Tukwila? 11 yrs | | |
| How long have you lived at your current address? 11 yrs | | |
| <i>If you have lived at your current address for less than 12 months, please list your previous address.</i> | | |
| Previous address and length of time at address. | | |
| Do you or any family member residing in your household, have a financial interest in, or are you an employee or officer of any business or agency which conducts business with the City of Tukwila? | | |
| YES <input type="checkbox"/> | | NO <input checked="" type="checkbox"/> |
| If yes, please explain. | | |

Time Commitment

Appointment to the City Council will require your attendance at a number of regularly scheduled and special meetings, which occur at various times including evenings and weekends.

Councilmembers also serve on Council committees, regional boards and commissions, and represent the City Council at various community functions.

Council activities generally require a minimum time commitment of 10 to 15 hours per week. Are you able to commit this amount of time and can you commit to arrange your schedule to participate fully as a member of the Tukwila City Council?

YES ☒

NO ☐

Have you ever attended a Tukwila City Council meeting?

YES ☒

NO ☐

If yes, please estimate how many Council meetings you have attended in the past year.

Supplemental Questions

Please respond to the following questions regarding your interest in the position of appointed Councilmember for the City of Tukwila.

Why are you interested in serving as a Tukwila City Councilmember?

I've been attending council meetings off and on for the past 7-10 yrs. I'm friends with former Council member Cathy Hougerty, and am friendly with former and current members. I have a solid background as an engineer or manager at several local companies. I can understand complex situations, and am a tenacious and creative problem solver who would like the opportunity to better understand the unique challenges of our city and see if I can offer some help in creating current solutions and future plans.

Describe your background in community service, including any volunteer work you have done in or around Tukwila.

I do not have any volunteer work in Tukwila

What do you think are the most important issues facing Tukwila in the next 2-4 years?

i don't know the details of issues with city infrastructure or other financial obligations - so this is a guess without a complete understanding of the data that should drive our city's priorities:

1) fiscal planning and budgetting: as the population grows, we will need to plan and adjust for increased spend in critical areas (Schools, roads and building maintenance, public safety, utility infrastructure growth). There is significant uncertainty with respect to state and federal support for our city/county/state. We need to evaluate what expected revenue are, where we spend, identify if there are efficiencies that can be realized so funds can be redirected as needed.

2) Addressing the concerns of public safety and homelessness- There is a growing problem with public safety (example of the murder that happened in the South Center Mall parking garage) and the various incidents across the city. There needs to be pressure and consistency from our city leaders that, while we agree that policing and justice should be fair, it also needs to keep the residents and visitors safe from random acts of violence.

3)

Describe your understanding of the importance of regional collaboration and partnership in city government.

It's critical to collaborate and partner with other cities within King County. Pooling ideas, engaging in supportive problem solving that helps each area address the shared problems and issues that affect us all. It enables each area to leverage the specific strengths and resources each has.

It does none of us any good to work against each other, passing problems back and forth. Together, we, along with the other smaller cities that make up the majority of King County outside of the city of Seattle, should be able to situations and challenges that are presented to us.

Summarize your experiences working collaboratively with others from different backgrounds.

In industry, each project or activity is an example to work collaboratively to accomplish the goals. At Starbucks, as design engineers, we work collaboratively with both operations and construction to make sure critical infrastructure is understood and executed to bring the best experience to the customer and the partner employees.

At SpaceX, collaborative problemsolving is the hallmark of everything we did. I collaborated with all engineering teams to bring a new satellite design to market. We identified critical process requirements along with the gaps in what infrastructure was available and what was needed. I developed a capital plan for the building and renovation of new and existing buildings to include the new utilities, and building modifications, which was submitted to senior leadership for approval. We executed a significant building modification, upsizing of water and electric, as well as new cryogenic tank installations. This project was completed on time and supported the 3-month development of the Direct-To-Cell capability for our strategic partnership with T-Mobile.

Discuss your qualifications relevant to the position of Tukwila City Councilmember.

I have a deep technical background with experience in facilities, engineering, construction, and project management. As a city council member, I will need to be able to absorb relevant information, as well as dig into additional understanding of a variety of proposals, problems, or interconnected issues. I feel my experience and technical background make me a good fit for this position.

Please provide any additional information or comments you believe will assist the City Council in considering your application.

While I have no background in government leadership, I do have a personal passion for problem solving and am willing to commit to learning fast and listening deeply. I appreciate the opportunity to give back and contribute to our community growth and development.

Thank you for your interest in serving the Tukwila community as a member of the Tukwila City Council.