



## Adopt-a-Road Volunteer Agreement Form

This agreement is made and entered into between City of Tukwila, hereinafter called the "City" and \_\_\_\_\_ hereinafter called the "Grantee".

The City does hereby authorize the Grantee permission to participate in the Adopt-a-road program by assisting with the reduction and control of litter within the assigned sections of streets and roads designated below, in accordance with the following terms and conditions:

The Grantee does hereby agree to the following:

1. Commit to a minimum of one-year period of service
2. Conduct cleanup activities in a safe manner and comply with any conditions as may be required by the City for the safety of the participants.
3. Assign a leader to the cleanup crew. The Group Leader shall have a copy of this agreement with them during the cleanup.
4. Pick up litter no less than 4 times per year. Additional cleanups should be done as necessary to maintain a neat appearance. Recommended cleanup interval is once every three months.
5. Have all participants wear the personal protective equipment furnished by the City during cleanup activities.
6. Participants must be at least 15 years old. The Grantee shall furnish supervision for all minors (less than 18 years old) participating in the cleanup activity. For every eight (8) volunteers under the age of eighteen participating in a cleanup event, there shall be one adult supervisor (eighteen years of age or older).
7. All minors 15-17 must have a Parent/Guardian Informed Consent Form for each clean up event.
8. Obtain supplies and materials from the City during regular business hours.
9. To place filled trash bags at the City road shoulder for pickup and disposal by the City and notify the City at the time of cleanup to coordinate the pickup time and locations.
10. Call 911 (Police/Fire Emergency) in the event of any emergency during the cleanup.
11. Participants will not pick up syringes, hypodermic needles, broken glass, exceptionally large, heavy, or unwieldy objects or any other hazardous items. These kinds of materials should be flagged and the City notified as soon as possible to arrange for proper disposal.
12. Provide the City with an activity report and roster of individuals participating in the cleanup within three working days after a cleanup.
13. The Group Leader will report any injuries sustained by participants during cleanup activities to the City immediately upon notification. Notice will be provided on the Incident/Accident Report Form furnished by the City.
14. Companies or nonprofits that participate in the program will need to procure and maintain, for the duration of this agreement, valid liability insurance of at least one million dollars to cover Grantee's activities. The City should be named as an additional insured with respect to liability. Grantee may be relieved of insurance requirement only if specifically waived by the City.
15. The Grantee is responsible for directly supervising the activities of all the individuals in their group who will be doing volunteer work. In consideration of the Grantee being permitted to perform services on City property, the Grantee agrees to defend, indemnify and hold harmless the City and its officials, employees and agents from any damage claim or lawsuit for injury, illness, damage or other loss of any kind to anyone including members of the Grantee's organization that might arise out of the Grantee's activities or the actions of any individual participants, except for injuries or damages caused by the sole negligence of the Grantee.

City of Tukwila agrees to:

1. Furnish and install an Adopt-a-Road sign with the Grantee name or acronym. The sign will be installed at one end of the section of street the Grantee is responsible for and will remain there for the duration of the Grantee's period of service.
2. Furnish the Grantee trash bags and personal protective equipment.
3. Remove the filled trash bags from the street shoulder upon notice.
4. Assist the Grantee in clean up if necessary, i.e., when large, heavy, or dangerous items are found.
5. Provide the Grantee safety training and materials as necessary to enable the participants to safely perform their volunteer services.
6. Maintain necessary records required to secure medical aid benefits under RCW 51.12.035 for participants.

The City recommends the Grantee have a first aid kit available at the cleanup site and at least one person with a valid first aid card be present during cleanup activities. The City also recommends the Grantee have a cellular phone at the cleanup site.

Recycling is an accepted and encouraged activity. Recyclable items collected by participants may be removed from the site at the option of the Grantee. Profits from the sale of recyclable items shall belong to the Grantee.

The City may suspend this agreement temporarily because of construction in the assigned area. After the construction is complete the Grantee will be notified and the agreement restored.

The term of this agreement shall begin on the date of execution indicated below and shall end on the date of termination unless terminated by the City or the Grantee on 30 day written notice. Upon termination of this agreement the Adopt-a-road sign will be removed and remain the property of the City.

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Street:

From:

To:

Grantee:

Address:

City, State, Zip:

Phone

number:

Email:

Signature of Adopt-A-Road Coordinator:

\_\_\_\_\_ Date: \_\_\_\_\_

Signature of Volunteer or Organization Contact:

\_\_\_\_\_ Date: \_\_\_\_\_