

# TRAFFIC CONTROL PLAN GUIDELINES

Type: **RIGHT-OF-WAY**

Subtype: **TRAFFIC CONTROL**

Revised: 06.2025

City of Tukwila - Permit Center  
6300 Southcenter Blvd, Suite 100,  
Tukwila, WA 98188

[www.tukwilawa.gov/departments/permit-center/](http://www.tukwilawa.gov/departments/permit-center/)



Traffic Control Plans (TCP) submitted with applications for any Right of Way Use Permit shall be **prepared by a certified Traffic Control Supervisor (TCS)**, using traffic control software (or other software modified to clearly show all aspects of the traffic control zone – see below). The TCP shall include the TCS name, card number, and contact information.

Traffic Control Plans shall be in 11x17 electronic format, consistent with all applicable MUTCD/WSDOT guidelines and TCP examples, and include all of the following:

## Resources:

- [WSDOT examples](#)
- [Manual on Uniform Traffic Control Devices](#)
- [City Maps](#)
- [Construction Permits Portal](#)

1. All streets (including names and speed limits) and driveways impacted by traffic control;
2. All traffic signals and regulatory signs within work area and affected traffic control zone;
3. Existing curbs, gutters, sidewalks, driveways and intersections in the traffic control zone;
4. All existing and proposed channelization, including lane widths, within work area and affected traffic control zone;
5. All existing striping, pavement markings, painted crosswalks, and bike lanes within work area and affected traffic control zone;
6. Existing parking restrictions and proposed temporary parking restriction zones and signs, as needed, within the traffic control zone;
7. Location and dimensions of the construction work area;
8. Staging area and materials storage area (when applicable);
9. Location of construction signs, barricades, and channelizing devices;
10. All taper lengths, lane widths, and sign and channelizing device spacing;
11. Pedestrian/bicycle accommodations or detours where sidewalks or other pedestrian or bike facilities are impacted (include appropriate signs, barricades, flaggers, spotters, etc.);
12. A legend to define all signs and symbols, using MUTCD nomenclature;
13. Legible lettering and clear, contrasting symbols for viewing or printing;
14. North arrow and scale;
15. Contractor's name, address, and phone number; and
16. Name and mobile telephone number of the 24-hour contact person representing the contractor and responsible for the temporary traffic control.

Any deviations from the approved traffic control plan during onsite activities are the responsibility of the Traffic Control Supervisor (TCS) whose stamp appears on the approved plans. Based on the location and complexity of the project, the plan reviewer and/or inspector may require the TCS to be physically present onsite during active traffic control operations.