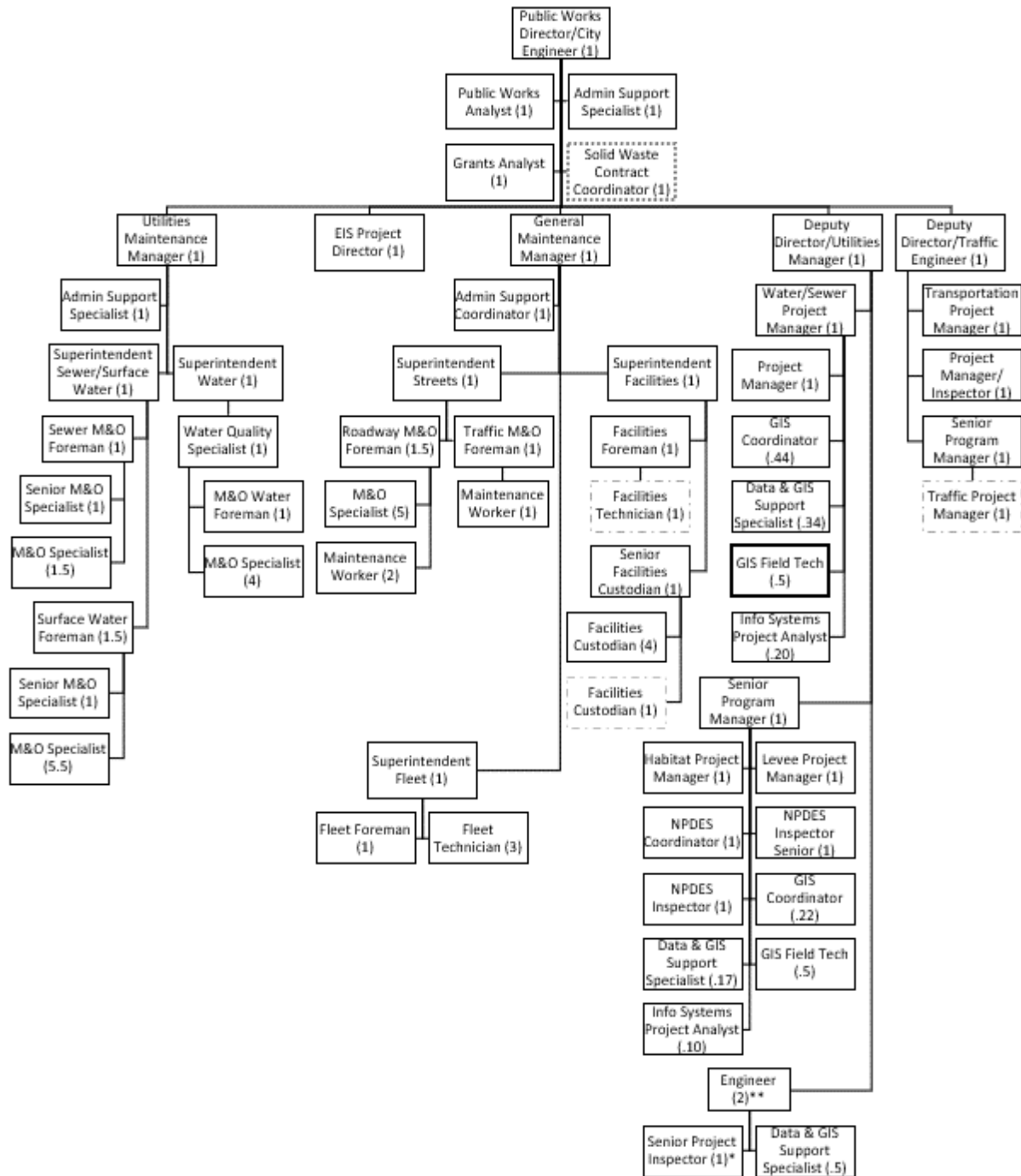


## Public Works



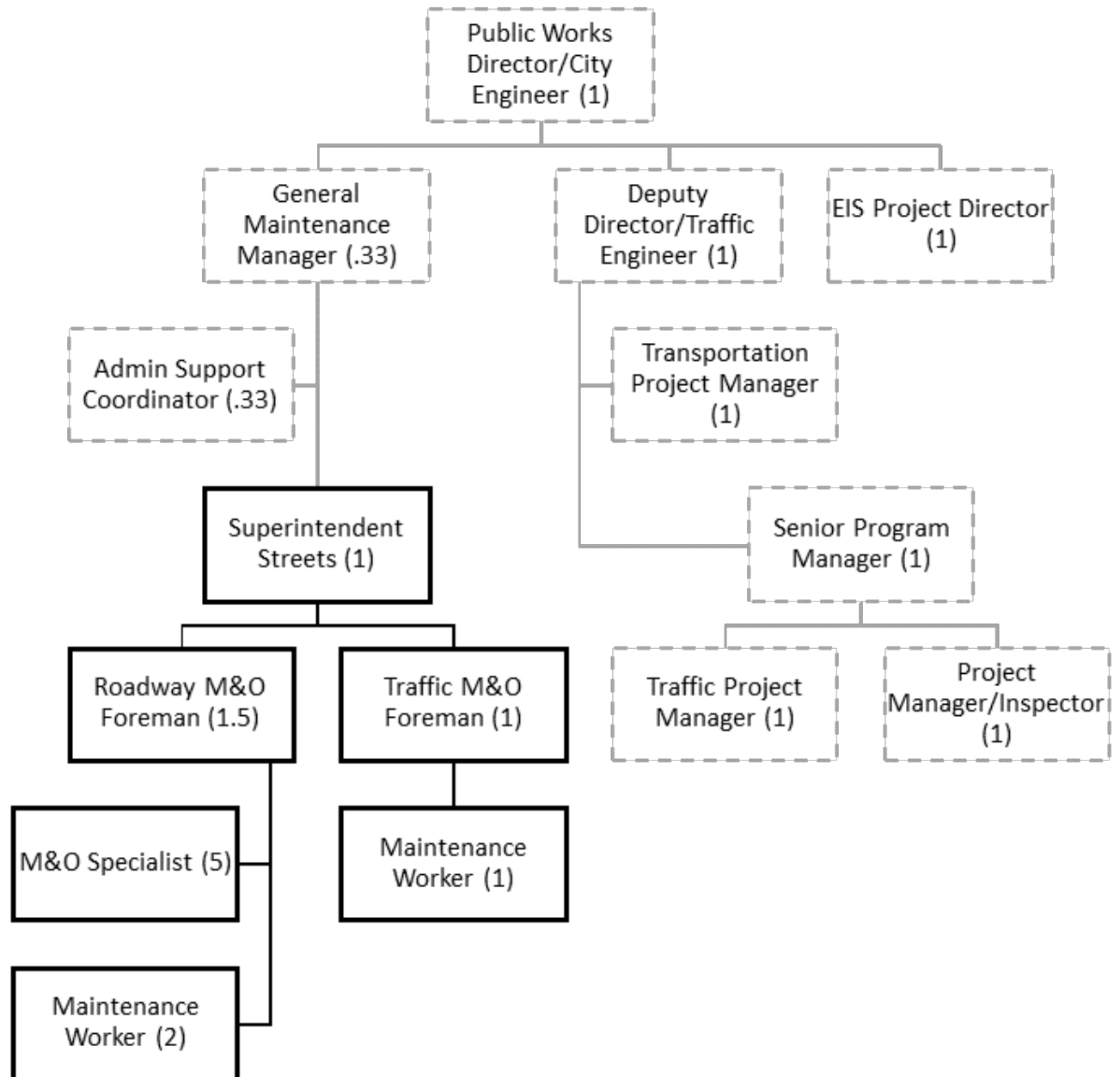
--- Frozen Position

..... New Position in 2024 Funded by Solid Waste Administrative Fee

\*Also reports to DCD Building Official

\*\*Also reports to DCD Planning Supervisor

## Public Works – Street Department



**DEPARTMENT:** Public Works (13)**FUND:** General**RESPONSIBLE MANAGER:** Hari Ponnekanti**FUND NUMBER:** 000**POSITION:** Public Works Director**Description**

The function of the Public Works Department is to preserve, enhance, and promote Tukwila's quality of life and public safety through the construction and operation of reliable and sustainable infrastructure services necessary to meet the demands of our growing and diverse community.

**2021-2022 Accomplishments**

- ◆ Started design on S 152<sup>nd</sup> Street Non-Motorized Improvements Project. **Strategic Plan Goals 1, 3, & 5**
- ◆ Started monthly community meetings with Allentown neighborhood and hired Project Manager to facilitate Truck Re-Route EIS. **Strategic Plan Goals 1, 2, & 5**
- ◆ Hired Levee Project Manager. **Strategic Plan Goals 1 & 5**
- ◆ Completed construction of Public Works Shops Phase I. **Strategic Plan Goals 1, 3, & 5**
- ◆ Completed design and began construction on the West Valley Highway project. **Strategic Plan Goals 1, 2, & 5**
- ◆ Completed numerous improvements for the Traffic Calming/Residential Safety Program that included Allentown Speed and Safety Study, new RRFB crosswalks, marked crosswalks with signs, new speed radar signs, new LED stop signs, upgrading streetlights, and installing parking signs. **Strategic Plan Goals 1, 3, & 5**
- ◆ Completed construction of the Boeing Access Road Bridge over Airport Way project. **Strategic Plan Goal 3**
- ◆ Completed installation of two RRFBs crosswalks near Tukwila Community Center on 124<sup>th</sup> St. **Strategic Plan Goals 1, 3, & 5**
- ◆ Achieved full grant funding for 42<sup>nd</sup> Ave Bridge Replacement. **Strategic Plan Goals 1, 3, & 5**
- ◆ Completed additional segments of the Central Business District Sewer Rehabilitation Project. **Strategic Plan Goals 1, 3, & 5 Utility Comp Plan Goal 12.1.**
- ◆ Completed design and construction on Macadam Road S Complete Streets Project. **Strategic Plan Goals 1, 3, & 5 Utility Comp Plan Goal 12.1**

**2023-2024 Outcome Goals**

- ◆ Improve pedestrian safety.
- ◆ Improve City facilities to enhance public safety and efficiencies.
- ◆ Improve customer service.

**2023-2024 Indicators of Success**

- ◆ Continue improvements for the Traffic Calming/Residential Safety Program.
- ◆ Complete 100% design of the 42<sup>nd</sup> Ave S Bridge Replacement Project.
- ◆ Complete construction of the West Valley Highway street and pedestrian improvements.
- ◆ Complete a solid waste contract with new solid waste contractor
- ◆ Complete a new franchise agreement with Seattle City Light

## Program Changes Discussion

Snow and ice planning and preparation is ongoing. Rather than frontloading the snow and ice response material purchase, if a snow and/or ice event occurs, staff will purchase required materials and maintain the roads. Expenditures will need to be covered via a budget amendment later in the year.

Staffing changes:

- Three vacant positions will be frozen – a facilities technician, a custodian, and a transportation project manager.
- The utilities will be adding two positions:
  - A GIS Field Technician will be split 50/50 between Sewer and Surface Water
  - An NPDES Source Control Inspector will be under the supervision of the Senior Program Manager of the Surface Water fund. This position will help the City meet state NPDES requirements.
- In order to facilitate a smooth transition to the next Solid Waste contract, the City will be hiring a Solid Waste Contract Coordinator, that will be charged to the Arterial Street fund.
- In February 2022, the City hired a Project Manager to lead the Environmental Impact Statement for the Allentown Neighborhood Truck Reroute Project. The contract for this position goes through January 2024.

## Department Detail

### Program Descriptions

The following programs are budgeted in Public Works:

PROGRAM NAME	PROGRAM DESCRIPTION
Emergency Preparation & Response	Emergency training, continuity of operations plans, developing backup systems.
Projects & Capital Impr Mgmnt	Planning and executing community infrastructure investment
Sidewalks	Staff time and supplies for sidewalk maintenance and replacement by the City's crew.
Snow & Ice Control	Staff time and supplies for snow removal by the City's crew.
Traffic Control Devices	Repair and maintenance of traffic signals, signage, and buttons.
Administration	General functions for standard operations of the department, including purchasing, timecards, budget development and oversight, culture, and internal communications, recruiting and hiring, employee supervision and performance evaluations.
Budget/CIP Development	Facilitate development of the biennial budget, review, and file budget with State Auditor. Process budget amendments. Plan and develop 6-year CIP document addressing current and future city-wide capital needs.
Communications & Community Engagement	Fosters more inclusive public participation and relationship building.
Minor Structural Repairs	Repair of minor structural issues with streets and roadways.

Potholes and Litter Control	Roadside cleanup, repair and maintenance of asphalt and shoulders.
Street Cleaning	Street sweeping, tree removal, etc.
Street Lighting	Repair and maintenance of streetlight poles.
Video & Fiber	Staff time and supplies for video and fiber maintenance and replacement by the City's crew.
Boards/Commissions/Committees	Staffing, participating and other support for the successful development and administration of Board and Commission recruitment, trainings, and meetings. Also includes assisting with appointments and monitoring terms of appointment and training requirements. Receive applications and compiles memo for Mayor, schedule interviews, as requested, maintains a roster with all appointees and expiration dates, send memos for approved appointment for city council agenda, issue press releases, send thank you, regrets and/or congratulations letters to residents
Grants Admin & Accounting	Preparation of grant related contracts; processing invoices for payment, reviewing department coding and data input. Reviewing and posting change orders, pay estimates, retainage, and other transactions. Tracking and monitoring of grant funds spent and received.
Mandatory Training	Trainings required by Federal, State, Local laws and/or City of Tukwila organizational policy.
Professional Development & Training	Development of operational and strategic knowledge and skills to support staff development and better outcomes for the community and organization.
Streetscapes/Median Landscape	Street landscaping.
TIB Bus Stop/Streetscape	Bus stop cleanup, repair, and maintenance.
Facility Management & Improvement	Staff time for maintenance and supplies for the City facilities. Staff time for Improvements/additions and supplies for City Facilities. Includes using hired vendors and costs for maintenance such as the HVAC system, roof, and other structural repairs.
Public Record Req & Record Mgt	Adherence to public records laws.

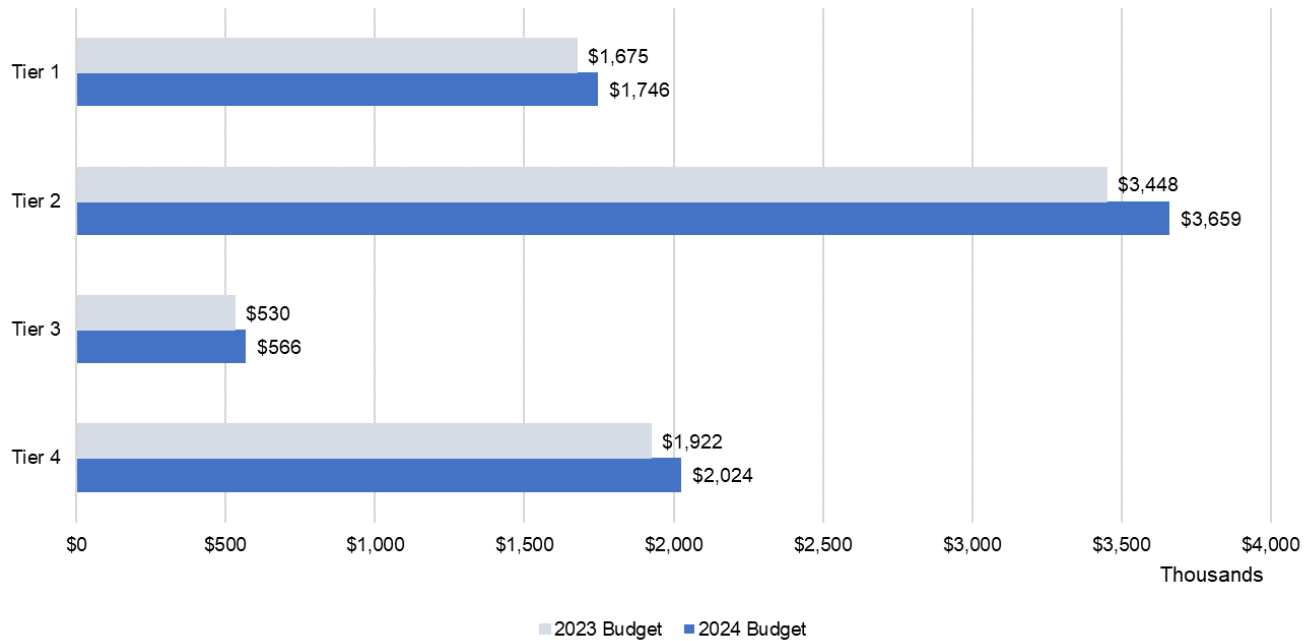
## Budget by Program

Program Description	Tier	Legally Required (Y/N)	Type of Program	FTE Allocation	2023 Budget	FTE Allocation	2024 Budget	% Change 2023 - 2024
Emergency Prep & Response	1	Y - Federal/State	Governance	0.150	426,523	0.150	467,519	9.61%
Projects & Capital Impr Mgmnt	1	N - Best Practice	Community	2.100	442,247	2.100	476,879	7.83%
Sidewalks	1	Y - City Code	Community	0.430	73,079	0.430	77,422	5.94%
Snow & Ice Control	1	Y - City Code	Community	0.880	134,622	0.880	143,321	6.46%
Traffic Control Devices	1	Y - Federal/State	Community	2.330	598,302	2.330	580,799	-2.93%
<b>1 - Total</b>				<b>5.890</b>	<b>1,674,773</b>	<b>5.890</b>	<b>1,745,940</b>	<b>4.25%</b>
Administration	2	Y - Federal/State	Governance	4.400	893,475	4.400	951,917	6.54%
Budget/CIP Development	2	Y - Federal/State	Governance	0.700	121,854	0.700	132,729	8.92%
Communications & Cmmnty Engmnt	2	N - Best Practice	Community	0.600	103,626	0.600	110,556	6.69%
Minor Structural Repairs	2	N - Best Practice	Community	0.380	48,620	0.380	51,448	5.82%
Pothole and Litter Control	2	N - Best Practice	Community	0.350	1,100,637	0.350	1,155,174	4.96%
Street Cleaning	2	Y - Ordinance/Resolution	Community	0.780	394,659	0.780	425,982	7.94%
Street Lighting	2	Y - Ordinance/Resolution	Community	2.100	642,245	2.100	679,648	5.82%
Video & Fiber	2	Y - City Code	Community	0.800	143,081	0.800	151,611	5.96%
<b>2 - Total</b>				<b>10.110</b>	<b>3,448,196</b>	<b>10.110</b>	<b>3,659,066</b>	<b>6.12%</b>
Boards/Commissions/Committees	3	Y - City Code	Governance	-	100	-	105	5.00%
Grants Admin & Accounting	3	Y - Federal/State	Governance	0.800	129,806	0.800	140,834	8.50%
Mandatory Training	3	Y - Federal/State	Governance	-	11,250	-	11,300	0.44%
Professional Dev & Training	3	Y - Ordinance/Resolution	Governance	-	5,330	-	5,597	5.01%
Streetscapes/Median Landscape	3	N - Best Practice	Community	0.750	86,259	0.750	92,400	7.12%
TIB Bus Stop/Streetscape	3	N - Best Practice	Community	2.100	296,978	2.100	315,789	6.33%
<b>3 - Total</b>				<b>3.650</b>	<b>529,723</b>	<b>3.650</b>	<b>566,025</b>	<b>6.85%</b>
Facility Management & Improvmt	4	N - Best Practice	Governance	7.750	1,911,061	7.750	2,011,828	5.27%
Public Record Req & Record Mgt	4	Y - Federal/State	Community	0.100	11,233	0.100	11,948	6.37%
<b>4 - Total</b>				<b>7.850</b>	<b>1,922,294</b>	<b>7.850</b>	<b>2,023,776</b>	<b>5.28%</b>
<b>Grand Total</b>				<b>27.500</b>	<b>7,574,986</b>	<b>27.500</b>	<b>7,994,806</b>	<b>5.54%</b>

## Programs by Tier

Programs are scored amongst four tiers with Tier 1 being the most directly connected and supportive of the City's strategic goals. Programs identified by Public Works fall into all four tiers with 68% of the budget allocated to the top two tiers.

## Programs by Tier



## Performance Measures

PROGRAM	PERFORMANCE MEASURE	2021 Actual	2022 Actual	2023-2024 Target	COUNCIL GOAL
Pothole Repair & Litter Control	Reported potholes repaired each year.	*	*	100%	Strategic Goal 1
Pothole Repair & Litter Control	Right-of-Way (ROW) vegetation control completed annually	*	*	100%	Strategic Goal 1
Fleet Management	City vehicles maintained on schedule.	*	*	100%	Strategic Goal 1
Fleet Management	Percent of fleet breakdowns that are preventable	*	*	80%	Strategic Goal 1
NPDES	Percent of current stormwater catch basin structures every two years.	*	*	100%	Strategic Goal 1
Levees	Inspect outfalls on the levee inspected annually	*	*	100%	Strategic Goal 1
Sewer Mains/Service Lines	Clean sewer lines within 6 months of report	*	*	100%	Strategic Goal 1

Sewer Mains/Service Lines	Complete sewer line video inspections every three years	*	*	100%	Strategic Goal 1
Fire Hydrants	Perform scheduled valve and hydrant inspections annually.	*	*	100%	Strategic Goal 1
Water Quality/Backflow Prev	Percent of water supply's residual chlorine sampling 2x/wk	*	*	100%	Strategic Goal 1
Facility Management & Maintenance	Respond to building maintenance work orders within 3 days.	*	*	100%	Strategic Goal 1
Facility Management & Maintenance	Complete custodial core duties daily	*	*	100%	Strategic Goal 1

### Budget by Revenue & Expenditure Summary

Public Works								
	Actual			Budget			Percent Change	
	2020	2021	Projected 2022	Adopted 2022	Proposed 2023	Proposed 2024	Budget 2022-2023	2023-2024
Building Permits	425,630	307,417	326,856	200,000	250,000	250,000	25.0%	0.0%
Grant Revenues	27,750	45,367	225,000	335,000	225,641	-	-32.6%	-100.0%
Security revenue	476,723	208,477	229,555	125,000	200,000	200,000	60.0%	0.0%
Transportation Revenue	3,441	1,320	633	44,000	20,000	20,000	-54.5%	0.0%
Plan Check and Review fees	-	-	929	-	-	-	0.0%	0.0%
<b>Total Revenues &amp; Transfers In</b>	<b>933,544</b>	<b>562,581</b>	<b>782,973</b>	<b>704,000</b>	<b>695,641</b>	<b>470,000</b>	<b>-1.2%</b>	<b>-32.4%</b>
Salaries & Wages	2,409,396	2,203,481	2,257,504	2,906,881	2,727,089	2,938,682	-6.2%	7.8%
Benefits	1,179,187	1,175,732	1,094,637	1,330,757	1,183,893	1,229,597	-11.0%	3.9%
Supplies	32,803	82,606	13,800	55,450	26,350	27,497	-52.5%	4.4%
Repair & Maintenance Supplies	188,031	161,643	280,386	249,425	359,400	324,270	44.1%	-9.8%
Small Tools	10,737	48,077	23,325	8,750	67,710	70,895	673.8%	4.7%
Technology Supplies	3,873	5,334	3,787	3,000	13,400	13,570	346.7%	1.3%
Fleet Supplies	266	36	-	-	1,000	1,050	0.0%	5.0%
Professional Services	337,840	343,806	478,815	409,552	527,605	581,534	28.8%	10.2%
Communications	38,758	34,016	36,374	28,500	31,750	33,338	11.4%	5.0%
Professional Development	24,456	19,367	5,241	1,100	14,510	14,736	1219.1%	1.6%
Advertising	-	545	211	-	400	420	0.0%	5.0%
Rentals	111,076	50,729	14,113	132,900	44,090	46,294	-66.8%	5.0%
Technology Services	15,493	14,356	5,030	-	6,570	6,898	0.0%	5.0%
Utilities	1,476,440	1,780,109	1,842,711	1,715,040	1,954,354	2,052,676	14.0%	5.0%
Repairs & Maintenance Services	462,134	614,953	577,022	538,917	544,566	577,436	1.0%	6.0%
Other Expenses	51,578	5,315	7,142	22,735	72,299	75,914	218.0%	5.0%
Machinery & Equipment	-	-	8,401	-	-	-	0.0%	0.0%
<b>Total Expenditures &amp; Transfer Out</b>	<b>\$ 6,342,068</b>	<b>\$ 6,540,104</b>	<b>\$ 6,648,497</b>	<b>\$ 7,403,007</b>	<b>\$ 7,574,986</b>	<b>\$ 7,994,806</b>	<b>2.3%</b>	<b>5.5%</b>

NET BUDGET (6,879,345) (7,524,806)

\* Net budget equals the department's total revenues plus transfers in, less total expenditures and transfers out.



Expenditures by Division	Actual			Budget			Percent Change	
	2020	2021	Projected	Adopted 2022	Proposed 2023	Proposed 2024	2022-2023	2023-2024
			2022					
Public Works Administration	583,099	551,746	602,155	710,516	739,947	794,882	4.1%	7.4%
Maintenance Administration	371,685	406,685	446,096	432,527	462,032	485,761	6.8%	5.1%
Development Services	329,409	-	(62)	11,016	-	-	-100.0%	-
Engineering	645,598	378,574	262,197	599,491	407,502	440,849	-32.0%	8.2%
Facilities Maintenance	1,645,378	2,005,006	2,094,605	2,227,256	2,191,265	2,324,726	-1.6%	6.1%
Street Maintenance	2,766,900	3,198,093	3,243,507	3,422,201	3,774,240	3,948,589	10.3%	4.6%
<b>Department Total</b>	<b>\$ 6,342,068</b>	<b>\$ 6,540,104</b>	<b>\$ 6,648,497</b>	<b>\$ 7,403,007</b>	<b>\$ 7,574,986</b>	<b>\$ 7,994,806</b>	<b>2.3%</b>	<b>5.5%</b>

Expenditures by Type	Actual			Budget			Percent Change	
	2020	2021	Projected	Adopted 2022	Proposed 2023	Proposed 2024	2022-2023	2023-2024
			2022					
Salaries & Wages	2,409,396	2,203,481	2,257,504	2,906,881	2,727,089	2,938,682	-6.2%	7.8%
Personnel Benefits	1,179,187	1,175,732	1,094,637	1,330,757	1,183,893	1,229,597	-11.0%	3.9%
Supplies	235,711	297,696	321,298	316,625	467,860	437,282	47.8%	-6.5%
Services	2,517,775	2,863,196	2,966,657	2,848,744	3,196,144	3,389,246	12.2%	6.0%
Capital Outlays	-	-	8,401	-	-	-	-	-
<b>Department Total</b>	<b>\$ 6,342,068</b>	<b>\$ 6,540,104</b>	<b>\$ 6,648,497</b>	<b>\$ 7,403,007</b>	<b>\$ 7,574,986</b>	<b>\$ 7,994,806</b>	<b>2.3%</b>	<b>5.5%</b>

## Salary and Benefit Details

<b>Public Works</b>							
<b>Position Description</b>	<b>2022</b>	<b>2023</b>	<b>2023 Budget</b>		<b>2024</b>	<b>2024 Budget</b>	
	<b>FTE</b>	<b>FTE</b>	<b>Salaries</b>	<b>Benefits</b>	<b>FTE</b>	<b>Salaries</b>	<b>Benefits</b>
Public Works Director	1	1	\$ 193,260	\$ 55,160	1	\$ 203,652	\$ 57,326
Traffic Engineer Manager	1	0	-	-	0	-	-
Public Works Analyst	1	2	230,178	75,620	2	255,648	80,622
Admin Support Technician	1	0	-	-	0	-	-
General Maintenance Manager	1	1	148,052	46,565	1	157,092	48,426
Admin Support Coordinator	0	1	88,548	46,042	1	93,552	47,096
Admin Support Specialist	2	2	148,464	76,199	2	160,344	78,619
Deputy Public Works Dir./City Engineer	1	1	139,764	55,449	1	154,968	58,436
Project Inspector	1	1	89,148	48,311	1	98,604	50,293
Maint & Ops Superintendent	2	2	248,100	106,761	2	261,276	109,747
Maint & Ops Foreman	2.5	2.5	252,960	132,899	2.5	266,730	136,069
Maint & Ops Specialist	5	5	408,191	168,427	5	449,496	177,190
Facilities Ops Foreman	1	1	100,584	50,406	1	105,972	51,652
Maintenance Technician	3	3	213,468	116,289	3	233,868	120,699
Grant Writer	1	0	-	-	0	-	-
Senior Facilities Custodian	1	1	81,784	46,922	1	93,552	49,320
Facilities Custodian	5	4	284,068	123,191	4	303,408	127,631
Facilities Technician	0	0	-	-	0	-	-
Extra Labor			91,520	26,678		91,520	27,270
Overtime			8,000	1,502		8,000	1,513
Acting Pay			1,000	183		1,000	184
Clothing Allowance			-	7,290		-	7,504
<b>Department Total</b>	<b>29.5</b>	<b>27.5</b>	<b>\$ 2,727,089</b>	<b>\$ 1,183,894</b>	<b>27.5</b>	<b>\$ 2,938,682</b>	<b>\$ 1,229,597</b>

**DEPARTMENT:** Public Works (13)  
**FUND:** General  
**RESPONSIBLE MANAGER:** Hari Ponnekanti

**DIVISION:** Administration  
**FUND NUMBER:** 000  
**POSITION:** Public Works Director

## Description

The function of Public Works Administration is to initiate, implement and manage the programs, staff and facilities that provide for the public health, safety and welfare through the design, construction, and maintenance of the municipal infrastructure to include streets, signals, water, sewer, storm drains, flood control, equipment, vehicles, and facilities. The Public Works Director manages these programs through the Engineering, Maintenance Administration, Development Services, and the Facility Maintenance divisions, the equipment rental fund, and the utility enterprise funds. Numerous relationships with other agencies such as Cascade Water Alliance, King County, Metropolitan Wastewater Agencies, WSDOT, the Regional Transit Authority, and the cities of Renton, SeaTac, Seattle, and Kent are required to coordinate projects and services.

## Budget by Revenue & Expenditure Summary

Public Works - Administration								
	Actual			Budget			Change	
	2020	2021	Projected 2022	Adopted 2022	Proposed 2023	Proposed 2024	2022-2023	2023-2024
Building Permits	\$ 425,630	\$ 307,417	\$ 326,856	\$ 200,000	\$ 250,000	\$ 250,000	25.0%	0.0%
Grant Revenues	23,603	-	-	-	-	-	0.0%	0.0%
Security revenue	476,723	208,477	229,555	125,000	200,000	200,000	60.0%	0.0%
Transportation Revenue	3,441	1,320	633	44,000	20,000	20,000	-54.5%	0.0%
Plan Check and Review fees	-	-	929	-	-	-	0.0%	0.0%
<b>Total Revenues &amp; Transfers In</b>	<b>929,397</b>	<b>517,214</b>	<b>557,973</b>	<b>369,000</b>	<b>470,000</b>	<b>470,000</b>	<b>27.4%</b>	<b>0.0%</b>
Salaries & Wages	353,723	366,485	387,588	471,853	496,752	539,472	5.3%	8.6%
Benefits	146,148	163,625	137,100	180,781	163,416	171,962	-9.6%	5.2%
Supplies	2,424	7,181	748	6,000	5,800	6,090	-3.3%	5.0%
Repair & Maintenance Supplies	33	-	-	-	-	-	0.0%	0.0%
Small Tools	-	-	17	-	-	-	0.0%	0.0%
Technology Supplies	47	267	20	-	400	420	0.0%	5.0%
Professional Services	8,625	44	65,000	40,000	44,000	46,200	10.0%	5.0%
Communications	1,468	812	1,000	1,000	1,100	1,155	10.0%	5.0%
Professional Development	32	135	576	300	1,480	1,554	393.3%	5.0%
Advertising	-	-	161	-	400	420	0.0%	5.0%
Rentals	8,368	8,285	6,500	6,500	7,150	7,507	10.0%	5.0%
Technology Services	-	-	113	-	200	210	0.0%	5.0%
Repairs & Maintenance Services	12,331	4,558	1,332	2,082	18,708	19,324	798.6%	3.3%
Other Expenses	49,900	355	2,000	2,000	541	568	-73.0%	5.0%
<b>Total Expenditures &amp; Transfer Out</b>	<b>\$ 583,099</b>	<b>\$ 551,746</b>	<b>\$ 602,155</b>	<b>\$ 710,516</b>	<b>\$ 739,947</b>	<b>\$ 794,882</b>	<b>4.1%</b>	<b>7.4%</b>

**NET BUDGET** (269,947) (324,882)

\* Net budget equals the division's total revenues plus transfers in, less total expenditures and transfers out.

Public Works - Development Services								
	Actual			Budget			Change	
	2020	2021	Projected 2022	Adopted 2022	Proposed 2023	Proposed 2024	2022-2023	2023-2024
<b>Total Revenues &amp; Transfers In</b>	-	-	-	-	-	-	0.0%	0.0%
Salaries & Wages	225,071	-	-	9,081	-	-	-100.0%	0.0%
Benefits	104,338	-	(62)	1,935	-	-	-100.0%	0.0%
<b>Total Expenditures &amp; Transfer Out</b>	<b>\$ 329,409</b>	<b>\$ -</b>	<b>\$ (62)</b>	<b>\$ 11,016</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-100.0%</b>	<b>0.0%</b>

## General Ledger Code Details

### Revenues

GL Account Code	Account Description	Actual		Projected	Budget		
		2020	2021	2022	2022	2023	2024
Operating Revenues							
PW013100-322100	Buildings/Structures/Equipment	\$ 425,630	\$ 307,417	\$ 326,856	\$ 200,000	\$ 250,000	\$ 250,000
PW013100-333219	Dept Of Treasury-Cares Act	23,603	-	-	-	-	-
PW013100-342400	Protective Inspection Fees	476,723	208,477	229,555	125,000	200,000	200,000
PW013100-344100	Road/Street Maint/Repair Chrgs	84	-	33	40,000	10,000	10,000
PW013100-344101	Pavement Mitigation Fees	3,358	1,320	600	4,000	10,000	10,000
PW013100-345890	Other Planning & Development	-	-	929	-	-	-
Total Operating Revenues		929,397	517,214	557,973	369,000	470,000	470,000
Total Revenues		\$ 929,397	\$ 517,214	\$ 557,973	\$ 369,000	\$ 470,000	\$ 470,000

### Expenditures

GL Account Code	Account Description	Actual		Projected 2022	Budget		
		2020	2021		2022	2023	2024
PW013100-511000	Salaries	\$ 353,723	\$ 366,485	\$ 387,588	\$ 471,853	\$ 496,752	\$ 539,472
Total Salaries & Wages		353,723	366,485	387,588	471,853	496,752	539,472
PW013100-521000	FICA	26,346	26,464	29,063	36,070	38,002	41,270
PW013100-523000	PERS	40,409	40,303	39,728	46,139	52,129	57,178
PW013100-524000	Industrial Insurance	974	1,849	978	1,353	1,376	1,445
PW013100-524050	Paid Family & Med Leave Prem	524	543	729	666	798	863
PW013100-525000	Medical, Dental, Life, Optical	2,573	3,585	18,535	3,872	1,895	1,990
PW013100-525095	Kaiser Medical & Dental	-	-	-	-	18,764	18,764
PW013100-525097	Self-Insured Medical & Dental	69,836	85,816	48,067	92,681	50,453	50,453
PW013100-526000	Unemployment Compensation	5,486	5,064	-	-	-	-
Total Personnel Benefits		146,148	163,625	137,100	180,781	163,416	171,962
PW013100-531000	Supplies-General	-	-	111	5,500	-	-
PW013100-531001	Office Supplies	961	1,595	239	-	2,400	2,520
PW013100-531002	Printing Supplies	753	72	85	-	600	630
PW013100-531003	Operating Supplies	651	5,513	171	500	1,400	1,470
PW013100-531005	Meeting Food	59	-	77	-	600	630
PW013100-531008	Employee Appreciation Supplies	-	-	65	-	200	210
PW013100-531999	Other Supplies-general	-	-	-	-	600	630
PW013100-532003	Safety Supplies	33	-	-	-	-	-
PW013100-535001	Equipment	-	-	17	-	-	-
PW013100-536001	Computer peripherals	47	267	20	-	400	420
Total Supplies		2,504	7,448	785	6,000	6,200	6,510
PW013100-541000	Professional Services	8,625	-	35,000	-	-	-
PW013100-541006	Consulting Services	-	-	-	-	-	-
PW013100-541007	Contracted Services	-	-	30,000	40,000	44,000	46,200
PW013100-541012	Translation & Interpretation	-	44	-	-	-	-
PW013100-542001	Telephone/Alarm/Cell Service	910	812	1,000	1,000	1,100	1,155
PW013100-542003	City Wide Internet	558	-	-	-	-	-
PW013100-543001	Memberships	-	100	425	-	450	472
PW013100-543002	Registrations	20	35	35	-	550	578
PW013100-543003	Meals-Prof Dev related	12	-	-	300	330	346
PW013100-543006	Certifications & Licenses	-	-	116	-	150	158
PW013100-544000	Advertising	-	-	161	-	400	420
PW013100-545001	Copier Rental	8,368	8,285	6,500	6,500	7,150	7,507
PW013100-546001	Software Maintenance Contract	-	-	113	-	200	210

## Expenditures

GL Account Code	Account Description	Actual		Projected 2022	Budget		
		2020	2021		2022	2023	2024
PW013100-548000	Repair & Maint Services	-	-	-	100	-	-
PW013100-548001	Repair services	-	-	-	-	410	431
PW013100-548004	Radios/Telemetry Maint	840	720	-	650	-	-
PW013100-548095	Fleet Oper and Maint costs	11,491	3,838	1,332	1,332	18,298	18,893
PW013100-549000	Miscellaneous Expenses	-	355	-	2,000	-	-
PW013100-549004	Employee Appreciation Svcs	-	-	2,000	-	-	-
PW013100-549008	Settlements/Claims/Judgements	49,900	-	-	-	-	-
PW013100-549999	Other Miscellaneous Expenses	-	-	-	-	541	568
Total Services & Passthrough Pmts		80,724	14,189	76,682	51,882	73,579	76,938
Total Expenditures		\$ 583,099	\$ 551,746	\$ 602,155	\$ 710,516	\$ 739,947	\$ 794,882

## Expenditures

GL Account Code	Account Description	Actual		Projected 2022	Budget		
		2020	2021		2022	2023	2024
PW013102-511000	Salaries	\$ 225,049	\$ -	\$ -	\$ -	\$ -	\$ -
PW013102-513000	Overtime	23	-	-	9,081	-	-
Total Salaries & Wages		225,071	-	-	9,081	-	-
PW013102-521000	FICA	16,973	-	-	695	-	-
PW013102-523000	PERS	28,969	-	-	931	-	-
PW013102-524000	Industrial Insurance	2,877	-	(62)	59	-	-
PW013102-524050	Paid Family & Med Leave Prem	293	-	-	-	-	-
PW013102-525000	Medical, Dental, Life, Optical	1,598	-	-	-	-	-
PW013102-525097	Self-Insured Medical & Dental	53,628	-	-	-	-	-
PW013102-528000	Uniform Clothing	-	-	-	250	-	-
Total Personnel Benefits		104,338	-	(62)	1,935	-	-
Total Expenditures		\$ 329,409	\$ -	\$ (62)	\$ 11,016	\$ -	\$ -

**DEPARTMENT:** Public Works (13)  
**FUND:** General  
**RESPONSIBLE MANAGER:** Hari Ponnekanti

**DIVISION:** Maintenance Administration  
**FUND NUMBER:** 000  
**POSITION:** Public Works Director

## Description

The function of Maintenance Administration is to manage the maintenance programs and activities for equipment rental, facilities, streets, water, sewer, and surface water. This division also provides staff support and coordination with the engineering division and other City departments as well as external agencies and service providers. The Maintenance Administration Division is managed by the Maintenance Operations Manager who reports to the Director of Public Works.

## Budget by Expenditure Summary

Public Works - Maintenance Administration								
	Actual			Budget			Change	
	2020	2021	Projected 2022	Adopted 2022	Proposed 2023	Proposed 2024	2022-2023	2023-2024
Salaries & Wages	238,364	266,507	278,925	279,954	311,750	330,816	11.4%	6.1%
Benefits	127,657	130,161	143,574	133,464	137,214	141,224	2.8%	2.9%
Supplies	1,559	1,927	838	4,250	4,250	4,462	0.0%	5.0%
Small Tools	-	641	750	750	750	787	0.0%	4.9%
Technology Supplies	42	-	-	-	-	-	0.0%	0.0%
Professional Services	-	311	10,600	500	1,000	1,050	100.0%	5.0%
Communications	1,184	1,292	2,500	1,000	1,500	1,575	50.0%	5.0%
Professional Development	791	33	85	300	330	347	10.0%	5.2%
Advertising	-	-	50	-	-	-	0.0%	0.0%
Rentals	488	435	1,500	3,000	3,000	3,150	0.0%	5.0%
Repairs & Maintenance Services	1,601	5,010	7,274	7,274	-	-	-100.0%	0.0%
Other Expenses	-	369	-	2,035	2,238	2,350	10.0%	5.0%
<b>Total Expenditures &amp; Transfer Out</b>	<b>\$ 371,685</b>	<b>\$ 406,685</b>	<b>\$ 446,096</b>	<b>\$ 432,527</b>	<b>\$ 462,032</b>	<b>\$ 485,761</b>	<b>6.8%</b>	<b>5.1%</b>

**NET BUDGET** (462,032) (485,761)

\* Net budget equals the division's total revenues plus transfers in, less total expenditures and transfers out.

## General Ledger Code Details

### Expenditures

GL Account Code	Account Description	Actual		Projected 2022	Budget		
		2020	2021		2022	2023	2024
PW013101-511000	Salaries	\$ 238,364	\$ 266,507	\$ 278,925	\$ 279,954	\$ 311,750	\$ 330,816
Total Salaries & Wages		238,364	266,507	278,925	279,954	311,750	330,816
PW013101-521000	FICA	17,761	20,013	20,919	21,401	23,849	25,307
PW013101-523000	PERS	30,565	30,913	28,590	27,411	32,715	35,063
PW013101-524000	Industrial Insurance	3,005	1,766	687	1,015	1,032	1,084
PW013101-524050	Paid Family & Med Leave Prem	353	396	448	396	501	529
PW013101-525000	Medical, Dental, Life, Optical	1,996	2,240	1,562	2,420	1,416	1,487
PW013101-525097	Self-Insured Medical & Dental	73,976	74,834	91,368	80,821	76,656	76,656
PW013101-528001	Boot Allowance	-	-	-	-	1,045	1,097
Total Personnel Benefits		127,657	130,161	143,574	133,464	137,214	141,224
PW013101-531000	Supplies-General	-	-	-	3,250	-	-
PW013101-531001	Office Supplies	674	500	598	-	3,500	3,675
PW013101-531002	Printing Supplies	232	242	35	-	250	262
PW013101-531003	Operating Supplies	653	599	205	1,000	-	-
PW013101-531005	Meeting Food	-	381	-	-	500	525
PW013101-531008	Employee Appreciation Supplies	-	205	-	-	-	-
PW013101-535000	Small Tool & Minor Equipment	-	641	750	750	-	-
PW013101-535003	Office Equipment	-	-	-	-	750	787
PW013101-536001	Computer peripherals	42	-	-	-	-	-
Total Supplies		1,601	2,568	1,588	5,000	5,000	5,249
PW013101-541000	Professional Services	-	121	-	500	-	-
PW013101-541006	Consulting Services	-	-	10,600	-	1,000	1,050
PW013101-541025	Employee Assistance Prg EAP	-	190	-	-	-	-
PW013101-542001	Telephone/Alarm/Cell Service	1,072	1,292	2,500	1,000	1,500	1,575
PW013101-542003	City Wide Internet	112	-	-	-	-	-
PW013101-543000	Professional Development	663	33	-	-	-	-
PW013101-543001	Memberships	86	-	-	-	-	-
PW013101-543002	Registrations	-	-	-	-	330	347
PW013101-543003	Meals-Prof Dev related	-	-	66	-	-	-
PW013101-543005	Mileage	-	-	19	-	-	-
PW013101-543006	Certifications & Licenses	42	-	-	-	-	-
PW013101-543999	Other Prof Dev/Travel Expenses	-	-	-	300	-	-
PW013101-544000	Advertising	-	-	50	-	-	-
PW013101-545001	Copier Rental	488	435	1,500	3,000	3,000	3,150
PW013101-548095	Fleet Oper and Maint costs	1,601	5,010	7,274	7,274	-	-
PW013101-549000	Miscellaneous Expenses	-	369	-	2,035	-	-
PW013101-549999	Other Miscellaneous Expenses	-	-	-	-	2,238	2,350
Total Services & Passthrough Pmts		4,063	7,450	22,009	14,109	8,068	8,472
Total Expenditures		\$ 371,685	\$ 406,685	\$ 446,096	\$ 432,527	\$ 462,032	\$ 485,761

**DEPARTMENT:** Public Works (13)  
**FUND:** General  
**RESPONSIBLE MANAGER:** Hari Ponnekanti

**DIVISION:** Engineering  
**FUND NUMBER:** 000  
**POSITION:** Public Works Director

## Description

The Engineering Division function is to provide professional engineering services for planning, design, construction, maintenance, and operation of the water, sewer, surface water and transportation infrastructure. Services include coordination with adjoining agencies such as Renton, Kent, Seattle, SeaTac, Water District 125, and Valley View Sewer District, as well as with regional agencies such as King County Metro Transit and Sewer, WSDOT, Green River Basin Technical Committee, Regional Transit Authority, Puget Sound Regional Council, and the Transportation Improvement Board. Other services include assisting development permit review and monitoring of franchise utility operations in the City. The City Engineer is the licensed Professional Engineer official for the City and manages the Engineering Division. The City Engineer provides staff support to assigned Council committees and reports to the Director of Public Works.

## Budget by Expenditure Summary

Public Works - Engineering								
	Actual			Budget			Change	
	2020	2021	Projected 2022	Adopted 2022	Proposed 2023	Proposed 2024	2022-2023	2023-2024
Salaries & Wages	342,809	205,353	158,361	368,803	228,912	253,572	-37.9%	10.8%
Benefits	134,956	126,329	56,571	162,098	104,805	109,827	-35.3%	4.8%
Supplies	4,515	8,639	3,500	7,000	9,200	9,660	31.4%	5.0%
Small Tools	-	881	2,552	1,000	1,000	1,025	0.0%	2.5%
Technology Supplies	100	1,592	-	-	2,000	2,100	0.0%	5.0%
Professional Services	125,767	505	10,000	28,400	31,865	33,459	12.2%	5.0%
Communications	6,141	6,237	6,889	6,500	7,150	7,508	10.0%	5.0%
Professional Development	22,311	10,960	3,006	500	2,700	2,835	440.0%	5.0%
Advertising	-	545	-	-	-	-	0.0%	0.0%
Rentals	-	33	2,211	-	2,500	2,625	0.0%	5.0%
Technology Services	-	-	4,917	-	5,270	5,533	0.0%	5.0%
Repairs & Maintenance Services	8,999	17,327	14,190	15,190	1,100	1,155	-92.8%	5.0%
Other Expenses	-	174	-	10,000	11,000	11,550	10.0%	5.0%
<b>Total Expenditures &amp; Transfer Out</b>	<b>\$ 645,598</b>	<b>\$ 378,574</b>	<b>\$ 262,197</b>	<b>\$ 599,491</b>	<b>\$ 407,502</b>	<b>\$ 440,849</b>	<b>-32.0%</b>	<b>8.2%</b>

**NET BUDGET** (407,502) (440,849)

\* Net budget equals the division's total revenues plus transfers in, less total expenditures and transfers out.



## General Ledger Code Details

### Expenditures

GL Account Code	Account Description	Actual		Projected 2022	Budget		
		2020	2021		2022	2023	2024
PW013130-511000	Salaries	\$ 341,600	\$ 199,693	\$ 148,761	\$ 368,803	\$ 228,912	\$ 253,572
PW013130-512000	Extra Labor	-	5,660	9,600	-	-	-
PW013130-513000	Overtime	1,209	-	-	-	-	-
Total Salaries & Wages		342,809	205,353	158,361	368,803	228,912	253,572
PW013130-521000	FICA	25,797	15,744	12,115	28,192	17,512	19,398
PW013130-523000	PERS	41,403	22,897	13,497	36,004	24,022	26,876
PW013130-524000	Industrial Insurance	3,531	2,704	1,488	5,658	2,826	2,967
PW013130-524050	Paid Family & Med Leave Prem	668	444	475	520	368	406
PW013130-525000	Medical, Dental, Life, Optical	26,408	2,647	722	2,859	995	1,045
PW013130-525097	Self-Insured Medical & Dental	36,476	81,403	27,325	87,915	58,038	58,038
PW013130-528000	Uniform Clothing	-	-	-	950	-	-
PW013130-528001	Boot Allowance	673	490	950	-	1,045	1,097
Total Personnel Benefits		134,956	126,329	56,571	162,098	104,805	109,827
PW013130-531000	Supplies-General	-	-	1,256	7,000	-	-
PW013130-531001	Office Supplies	748	1,430	701	-	1,000	1,050
PW013130-531002	Printing Supplies	1,022	2,059	648	-	3,200	3,360
PW013130-531003	Operating Supplies	2,746	5,150	895	-	2,000	2,100
PW013130-531999	Other Supplies-general	-	-	-	-	3,000	3,150
PW013130-535001	Equipment	-	-	1,645	-	-	-
PW013130-535003	Office Equipment	-	881	907	1,000	500	525
PW013130-535999	Other Small Tool & Minor Equip	-	-	-	-	500	500
PW013130-536001	Computer peripherals	100	1,592	-	-	2,000	2,100
Total Supplies		4,615	11,112	6,052	8,000	12,200	12,785
PW013130-541000	Professional Services	1,087	-	9,254	28,400	-	-
PW013130-541006	Consulting Services	-	-	-	-	31,240	32,802
PW013130-541007	Contracted Services	59,028	-	-	-	-	-
PW013130-541008	Revenue Backed Services	65,365	396	-	-	-	-
PW013130-541016	Recruitment	-	-	500	-	375	394
PW013130-541026	Employee screening/testing	287	109	246	-	250	263
PW013130-542001	Telephone/Alarm/Cell Service	5,690	5,787	6,889	6,500	7,150	7,508
PW013130-542002	Postage/Shipping Costs	46	-	-	-	-	-
PW013130-542003	City Wide Internet	405	450	-	-	-	-
PW013130-543000	Professional Development	18,100	-	-	-	-	-
PW013130-543001	Memberships	1,000	1,845	385	-	700	735
PW013130-543002	Registrations	3,199	9,115	625	-	700	735
PW013130-543004	Airfare	-	-	10	-	-	-
PW013130-543007	Hotel/Lodging	-	-	1,294	-	750	788
PW013130-543008	Ground Transp/Parking	12	-	692	500	550	577
PW013130-544000	Advertising	-	545	-	-	-	-
PW013130-545000	Operating Rentals & Leases	-	33	-	-	-	-
PW013130-545001	Copier Rental	-	-	2,211	-	2,500	2,625
PW013130-546001	Software Maintenance Contract	-	-	4,872	-	5,000	5,250
PW013130-546004	Online Services-Subscriptions	-	-	45	-	270	283
PW013130-548000	Repair & Maint Services	-	-	-	1,000	-	-
PW013130-548001	Repair services	-	-	-	-	1,100	1,155
PW013130-548095	Fleet Oper and Maint costs	8,999	17,327	14,190	14,190	-	-
PW013130-549000	Miscellaneous Expenses	-	174	-	10,000	-	-
PW013130-549999	Other Miscellaneous Expenses	-	-	-	-	11,000	11,550
Total Services & Passthrough Pmts		163,218	35,781	41,212	60,590	61,585	64,665
Total Expenditures		\$ 645,598	\$ 378,574	\$ 262,197	\$ 599,491	\$ 407,502	\$ 440,849

**DEPARTMENT:** Public Works (13)  
**FUND:** General  
**RESPONSIBLE MANAGER:** Hari Ponnekanti

**DIVISION:** Facility Maintenance  
**FUND NUMBER:** 000  
**POSITION:** Public Works Director

## Description

The function of the Facility Maintenance unit is to preserve all City buildings through a preventive maintenance, repair, and operating program to provide a safe, pleasant, and productive work environment for City staff and clients. The work is located in 42 facilities including restrooms in City parks, consisting of approximately 251,733 square feet, of which 149,957 square feet is provided with custodial care. Facilities Maintenance consists of City Hall, the 6300 Building, Tukwila Community Center, the Tukwila Justice Center, a Heritage Center, Minkler Shops, the Fleet and Facilities Building, and Golf maintenance facilities, several public restrooms, and various other buildings.

## Budget by Revenue & Expenditure Summary

Public Works - Facility Maintenance								
	Actual			Budget			Change	
	2020	2021	Projected 2022	Adopted 2022	Proposed 2023	Proposed 2024	2022-2023	2023-2024
<b>Total Revenues &amp; Transfers In</b>	-	-	-	-	-	-	0.0%	0.0%
Salaries & Wages	525,787	496,962	594,660	706,474	598,936	642,020	-15.2%	7.2%
Benefits	272,360	326,578	302,064	373,957	276,320	286,017	-26.1%	3.5%
Supplies	1,799	16,906	3,498	3,200	3,400	3,400	6.3%	0.0%
Repair & Maintenance Supplies	42,523	40,308	48,787	75,000	113,500	115,425	51.3%	1.7%
Small Tools	-	17,502	1,670	-	7,000	7,175	0.0%	2.5%
Technology Supplies	762	486	767	-	1,000	1,050	0.0%	5.0%
Professional Services	171,075	342,424	350,982	298,900	396,200	435,608	32.6%	9.9%
Communications	15,340	10,591	10,935	14,000	15,400	16,170	10.0%	5.0%
Professional Development	-	417	55	-	-	-	0.0%	0.0%
Rentals	100,039	39,184	3,902	100,000	7,500	7,875	-92.5%	5.0%
Technology Services	7,789	14,356	-	-	1,100	1,155	0.0%	5.0%
Utilities	267,909	436,682	527,860	405,300	485,250	509,512	19.7%	5.0%
Repairs & Maintenance Services	239,995	262,613	249,425	249,425	285,659	299,319	14.5%	4.8%
Other Expenses	-	-	-	1,000	-	-	-100.0%	0.0%
<b>Total Expenditures &amp; Transfer Out</b>	<b>\$ 1,645,378</b>	<b>\$ 2,005,006</b>	<b>\$ 2,094,605</b>	<b>\$ 2,227,256</b>	<b>\$ 2,191,265</b>	<b>\$ 2,324,726</b>	<b>-1.6%</b>	<b>6.1%</b>

**NET BUDGET** (2,191,265) (2,324,726)

\* Net budget equals the division's total revenues plus transfers in, less total expenditures and transfers out.

## General Ledger Code Details

### Expenditures

GL Account Code	Account Description	Actual		Projected 2022	Budget		
		2020	2021		2022	2023	2024
PW013300-511000	Salaries	\$ 524,971	\$ 488,313	\$ 586,514	\$ 700,438	\$ 590,936	\$ 634,020
PW013300-512000	Extra Labor	-	-	-	2,000	-	-
PW013300-513000	Overtime	816	8,649	8,147	4,036	8,000	8,000
Total Salaries & Wages		525,787	496,962	594,660	706,474	598,936	642,020

## Expenditures

GL Account Code	Account Description	Actual		Projected 2022	Budget		
		2020	2021		2022	2023	2024
PW013300-521000	FICA	39,969	37,869	45,469	54,007	45,819	49,115
PW013300-523000	PERS	66,004	57,426	61,045	69,188	62,852	68,047
PW013300-524000	Industrial Insurance	17,410	16,828	15,644	23,967	17,408	18,279
PW013300-524050	Paid Family & Med Leave Prem	778	741	957	992	962	1,027
PW013300-525000	Medical, Dental, Life, Optical	16,479	5,508	21,092	5,917	3,224	3,385
PW013300-525095	Kaiser Medical & Dental	-	-	-	-	9,434	9,434
PW013300-525097	Self-Insured Medical & Dental	130,999	201,746	157,638	217,886	134,421	134,421
PW013300-526000	Unemployment Compensation	-	5,425	-	-	-	-
PW013300-528000	Uniform Clothing	-	-	-	2,000	-	-
PW013300-528001	Boot Allowance	721	1,035	220	-	2,200	2,310
Total Personnel Benefits		272,360	326,578	302,064	373,957	276,320	286,017
PW013300-531000	Supplies-General	-	-	-	3,200	-	-
PW013300-531001	Office Supplies	958	1,499	393	-	2,500	2,500
PW013300-531002	Printing Supplies	71	99	148	-	500	500
PW013300-531003	Operating Supplies	770	15,308	2,800	-	150	150
PW013300-531004	Event Food	-	-	50	-	-	-
PW013300-531005	Meeting Food	-	-	107	-	250	250
PW013300-532000	Repairs & Maint Supplies	5,253	2,302	17,902	37,500	-	-
PW013300-532001	Repair Supplies	3,577	3,882	5,399	-	45,000	45,000
PW013300-532002	Maintenance Supplies	14,081	(6)	10,000	2,500	25,000	25,000
PW013300-532003	Safety Supplies	-	2,159	1,700	-	5,000	5,000
PW013300-532007	Cleaning & Janitorial Supplies	19,612	31,970	13,787	35,000	38,500	40,425
PW013300-535000	Small Tool & Minor Equipment	-	17,299	-	-	-	-
PW013300-535001	Equipment	-	-	-	-	3,500	3,500
PW013300-535002	Power Tools	-	203	1,384	-	3,000	3,150
PW013300-535003	Office Equipment	-	-	286	-	500	525
PW013300-536001	Computer peripherals	762	486	767	-	1,000	1,050
Total Supplies		45,084	75,201	54,722	78,200	124,900	127,050
PW013300-541000	Professional Services	-	-	2,050	2,000	-	-
PW013300-541007	Contracted Services	-	62,858	997	-	4,000	4,200
PW013300-541010	Inspection Services & Permits	750	-	1,015	-	-	-
PW013300-541016	Recruitment	67	-	-	-	-	-
PW013300-541017	Security/Safety Svcs	6,744	6,144	-	-	-	-
PW013300-541020	Insurance-Property	163,467	273,422	346,858	296,900	391,950	431,145
PW013300-541026	Employee screening/testing	48	-	62	-	250	263
PW013300-542001	Telephone/Alarm/Cell Service	15,319	10,591	10,935	14,000	15,400	16,170
PW013300-542003	City Wide Internet	21	-	-	-	-	-
PW013300-543002	Registrations	-	417	55	-	-	-
PW013300-545000	Operating Rentals & Leases	-	(4,840)	-	-	-	-
PW013300-545001	Copier Rental	1,052	1,027	711	-	-	-
PW013300-545003	Building Rent/Lease	98,986	42,997	-	100,000	-	-
PW013300-545004	Equipment Rental	-	-	3,190	-	7,500	7,875
PW013300-546001	Software Maintenance Contract	7,789	14,356	-	-	1,100	1,155
PW013300-547000	General Utilities	4,940	2,044	-	5,000	-	-
PW013300-547021	Electric Utility	164,505	311,120	299,978	260,000	335,000	351,750
PW013300-547022	Natural Gas Utility	24,910	41,560	99,702	37,800	45,000	47,250
PW013300-547025	Water/Sewer Utility	45,869	48,886	48,457	75,000	75,000	78,750
PW013300-547026	Surface Water utility	27,228	33,071	79,723	27,500	30,250	31,762
PW013300-547028	Solid Waste Disposal	458	-	-	-	-	-
PW013300-548000	Repair & Maint Services	109,320	31,637	48,157	-	-	-
PW013300-548001	Repair services	59,461	78,589	111,438	-	205,000	215,250
PW013300-548002	Maintenance Services	1,694	67,597	45,405	-	45,000	47,250
PW013300-548005	Tree/Landscape Maintenance	1,886	2,464	-	-	-	-
PW013300-548006	Uniform Cleaning/Repair	-	36,664	-	205,000	-	-
PW013300-548007	Cleaning/Janitorial Services	32,606	-	-	-	-	-
PW013300-548095	Fleet Oper and Maint costs	35,028	45,662	44,425	44,425	35,659	36,819
PW013300-549000	Miscellaneous Expenses	-	-	-	1,000	-	-
Total Services & Passthrough Pmts		802,147	1,106,266	1,143,159	1,068,625	1,191,109	1,269,639
Total Expenditures		\$ 1,645,378	\$ 2,005,006	\$ 2,094,605	\$ 2,227,256	\$ 2,191,265	\$ 2,324,726

**DEPARTMENT:** Public Works (16)  
**FUND:** General  
**RESPONSIBLE MANAGER:** Hari Ponnekanti

**DIVISION:** Street Maintenance  
**FUND NUMBER:** 000  
**POSITION:** Public Works Director

## Description

The function of the Street Maintenance unit is to operate and maintain the traffic control and safety devices of the transportation network which consists of 127 lane miles of commercial/industrial streets and 90 lane miles of residential streets, as well as bridges, sidewalks, street lighting, and traffic cameras. The Street Maintenance unit maintains relationships with adjoining cities, King County, and Washington State Department of Transportation.

## Budget by Revenue & Expenditure Summary

Public Works - Street Maintenance								
	Actual			Budget			Percent Change	
	2020	2021	Projected 2022	Adopted 2022	Proposed 2023	Proposed 2024	Budget 2022-2023	2023-2024
Grant Revenues	4,147	45,367	225,000	335,000	225,641	-	-32.6%	-100.0%
<b>Total Revenues &amp; Transfers In</b>	<b>4,147</b>	<b>45,367</b>	<b>225,000</b>	<b>335,000</b>	<b>225,641</b>	<b>-</b>	<b>-32.6%</b>	<b>-100.0%</b>
Salaries & Wages	723,642	868,175	837,969	1,070,716	1,090,739	1,172,802	1.9%	7.5%
Benefits	393,728	429,039	455,390	478,522	502,138	520,568	4.9%	3.7%
Supplies	22,507	47,954	5,217	35,000	3,700	3,885	-89.4%	5.0%
Repair & Maintenance Supplies	145,475	121,335	231,600	174,425	245,900	208,845	41.0%	-15.1%
Small Tools	10,737	29,054	18,335	7,000	58,960	61,908	742.3%	5.0%
Technology Supplies	2,922	2,990	3,000	3,000	10,000	10,000	233.3%	0.0%
Fleet Supplies	266	36	-	-	1,000	1,050	0.0%	5.0%
Professional Services	32,373	522	42,233	41,752	54,540	65,217	30.6%	19.6%
Communications	14,625	15,085	15,050	6,000	6,600	6,930	10.0%	5.0%
Professional Development	1,322	7,823	1,519	-	10,000	10,000	0.0%	0.0%
Rentals	2,181	2,791	-	23,400	23,940	25,137	2.3%	5.0%
Technology Services	7,704	-	-	-	-	-	0.0%	0.0%
Utilities	1,208,531	1,343,427	1,314,850	1,309,740	1,469,104	1,543,164	12.2%	5.0%
Repairs & Maintenance Services	199,208	325,445	304,801	264,946	239,099	257,638	-9.8%	7.8%
Other Expenses	1,678	4,417	5,142	7,700	58,520	61,446	660.0%	5.0%
Machinery & Equipment	-	-	8,401	-	-	-	0.0%	0.0%
<b>Total Expenditures &amp; Transfer Out</b>	<b>\$ 2,766,900</b>	<b>\$ 3,198,093</b>	<b>\$ 3,243,507</b>	<b>\$ 3,422,201</b>	<b>\$ 3,774,240</b>	<b>\$ 3,948,589</b>	<b>10.3%</b>	<b>4.6%</b>

NET BUDGET (3,548,599) (3,948,589)

\* Net budget equals the department's total revenues plus transfers in, less total expenditures and transfers out.

## General Ledger Code Details

### Revenues

GL Account Code	Account Description	Actual		Projected	Budget		
		2020	2021	2022	2022	2023	2024
Operating Revenues							
PW016100-333215	Dept of Treasury-ARPA	\$ -	\$ -	\$ -	\$ -	\$ 225,641	\$ -
PW016100-333219	Dept Of Treasury-Cares Act	4,147	-	-	-	-	-
PW016200-333215	Dept of Treasury-ARPA	-	45,367	225,000	335,000	-	-
Total Operating Revenues		4,147	45,367	225,000	335,000	225,641	-
Total Revenues		\$ 4,147	\$ 45,367	\$ 225,000	\$ 335,000	\$ 225,641	\$ -

## Expenditures

GL Account Code	Account Description	Actual		Projected	Budget		
		2020	2021	2022	2022	2023	2024
PW016100-511000	Salaries	\$ 711,056	\$ 812,121	\$ 826,666	\$ 1,070,716	\$ 998,219	\$ 1,080,282
PW016100-511001	Salaries-Acting Pay	-	-	-	-	1,000	1,000
PW016100-512000	Extra Labor	1,530	32,142	5,575	-	91,520	91,520
PW016100-513000	Overtime	11,057	23,911	5,728	-	-	-
Total Salaries & Wages		723,642	868,175	837,969	1,070,716	1,090,739	1,172,802
PW016100-521000	FICA	56,727	66,735	64,623	117,555	83,442	89,719
PW016100-523000	PERS	93,905	96,474	85,424	78,423	114,461	124,303
PW016100-524000	Industrial Insurance	21,768	25,287	18,782	25,271	38,463	40,386
PW016100-524050	Paid Family & Med Leave Prem	1,089	1,274	1,355	1,132	1,753	1,876
PW016100-525000	Medical, Dental, Life, Optical	6,144	6,985	5,450	7,543	5,254	5,516
PW016100-525097	Self-Insured Medical & Dental	202,859	227,961	278,287	246,198	255,766	255,766
PW016100-526000	Unemployment Compensation	9,296	1,675	-	-	-	-
PW016100-528000	Uniform Clothing	-	-	-	2,400	-	-
PW016100-528001	Boot Allowance	1,940	2,649	1,469	-	3,000	3,000
Total Personnel Benefits		393,728	429,039	455,390	478,522	502,138	520,568
PW016100-531000	Supplies-General	-	-	654	1,000	-	-
PW016100-531001	Office Supplies	-	-	109	-	500	525
PW016100-531002	Printing Supplies	157	469	160	-	500	525
PW016100-531003	Operating Supplies	908	1,067	-	-	500	525
PW016100-531005	Meeting Food	-	-	77	-	-	-
PW016100-532002	Maintenance Supplies	-	-	50,000	50,000	-	-
PW016100-532003	Safety Supplies	-	-	-	-	5,000	5,250
PW016100-536003	Network Equipment	-	-	-	-	10,000	10,000
PW016200-531000	Supplies-General	-	-	-	2,000	-	-
PW016200-531001	Office Supplies	791	1,167	-	-	1,000	1,050
PW016200-531003	Operating Supplies	479	1,059	659	-	1,000	1,050
PW016200-531013	Training Supplies	-	35	68	-	200	210
PW016200-532003	Safety Supplies	-	456	548	-	-	-
PW016200-532005	Chemicals/Fertilizers	(120)	-	-	-	-	-
PW016200-535001	Equipment	-	417	-	-	-	-
PW016200-536001	Computer peripherals	-	405	3,000	3,000	-	-
PW016300-531003	Operating Supplies	13,088	22,759	341	-	-	-
PW016300-532000	Repairs & Maint Supplies	-	3,009	121	24,000	-	-
PW016300-532001	Repair Supplies	-	-	290	-	26,400	27,720
PW016300-532002	Maintenance Supplies	603	-	11,386	-	-	-
PW016300-532003	Safety Supplies	-	1,997	445	-	-	-
PW016300-532007	Cleaning & Janitorial Supplies	118	-	6,516	-	-	-
PW016300-535000	Small Tool & Minor Equipment	-	1,770	13,710	4,000	-	-
PW016300-535001	Equipment	-	-	95	-	-	-
PW016300-535002	Power Tools	-	-	1,002	-	5,960	6,258
PW016300-535003	Office Equipment	-	-	193	-	-	-
PW016300-535004	Traffic Control Devices/Tools	3,636	-	-	-	3,500	3,675
PW016300-537001	Fuel	-	36	-	-	1,000	1,050
PW016500-532001	Repair Supplies	-	3,249	-	-	-	-
PW016610-531003	Operating Supplies	-	1,065	-	-	-	-
PW016610-532002	Maintenance Supplies	-	483	-	-	10,000	10,500
PW016630-531003	Operating Supplies	-	18,220	-	-	-	-
PW016630-532000	Repairs & Maint Supplies	55,333	-	15,201	25,000	-	-
PW016630-532001	Repair Supplies	-	-	9,799	-	40,000	42,000
PW016630-532002	Maintenance Supplies	(2,508)	-	-	-	-	-
PW016630-535000	Small Tool & Minor Equipment	333	438	500	500	-	-
PW016630-535001	Equipment	-	-	-	-	2,000	2,100
PW016640-532000	Repairs & Maint Supplies	-	50,500	763	-	-	-
PW016640-532001	Repair Supplies	55,995	37	26,347	62,425	10,000	10,500
PW016640-532002	Maintenance Supplies	2,581	31,062	30,386	-	90,000	42,000
PW016640-532007	Cleaning & Janitorial Supplies	31	273	-	-	-	-
PW016640-535000	Small Tool & Minor Equipment	-	381	-	-	-	-
PW016640-535001	Equipment	1,500	-	2,500	2,500	2,500	2,625
PW016640-535002	Power Tools	576	-	-	-	-	-
PW016640-535004	Traffic Control Devices/Tools	3,537	25,669	115	-	45,000	47,250

## Expenditures

GL Account Code	Account Description	Actual		Projected 2022	Budget		
		2020	2021		2022	2023	2024
PW016640-536001	Computer peripherals	-	26	-	-	-	-
PW016660-532002	Maintenance Supplies	18,751	16,042	58,278	10,000	10,000	10,500
PW016670-531000	Supplies-General	-	-	-	7,000	-	-
PW016670-531001	Office Supplies	-	-	(12)	-	-	-
PW016670-531003	Operating Supplies	7,084	560	2,500	-	-	-
PW016670-532002	Maintenance Supplies	181	7,319	8,943	-	7,000	10,500
PW016670-532003	Safety Supplies	43	1,050	-	-	-	-
PW016670-532004	Irrigation Supplies	-	523	405	-	10,000	10,500
PW016670-532005	Chemicals/Fertilizers	5,798	1,000	2,593	-	-	-
PW016670-532006	Trees/Landscape Supplies	6,122	1,470	8,584	3,000	10,000	10,500
PW016670-532007	Cleaning & Janitorial Supplies	138	1,133	158	-	-	-
PW016670-535000	Small Tool & Minor Equipment	1,156	379	220	-	-	-
PW016670-537001	Fuel	266	-	-	-	-	-
PW016800-531000	Supplies-General	-	-	458	25,000	-	-
PW016800-531002	Printing Supplies	-	-	8	-	-	-
PW016800-531003	Operating Supplies	-	1,553	195	-	-	-
PW016800-532002	Maintenance Supplies	2,409	1,612	836	-	27,500	28,875
PW016800-532007	Cleaning & Janitorial Supplies	-	119	-	-	-	-
PW016800-536001	Computer peripherals	2,922	-	-	-	-	-
PW016800-536003	Network Equipment	-	2,559	-	-	-	-
Total Supplies		181,907	201,368	258,152	219,425	319,560	285,688
PW016100-543001	Memberships	526	425	-	-	-	-
PW016100-543006	Certifications & Licenses	-	-	-	-	10,000	10,000
PW016100-549999	Other Miscellaneous Expenses	-	-	-	-	55,000	57,750
PW016200-541000	Professional Services	-	-	-	600	-	-
PW016200-541007	Contracted Services	-	-	-	-	660	693
PW016200-541026	Employee screening/testing	544	522	500	700	770	808
PW016200-541030	Insurance-Liability	29,731	-	41,178	39,752	53,000	63,600
PW016200-542001	Telephone/Alarm/Cell Service	13,678	15,085	15,050	6,000	6,600	6,930
PW016200-542002	Postage/Shipping Costs	(10)	-	-	-	-	-
PW016200-543000	Professional Development	-	70	-	-	-	-
PW016200-543001	Memberships	-	680	-	-	-	-
PW016200-543002	Registrations	-	442	-	-	-	-
PW016200-543005	Mileage	36	-	119	-	-	-
PW016200-543006	Certifications & Licenses	760	6,206	600	-	-	-
PW016200-543009	Tuition/Coaching/Trainer	-	-	800	-	-	-
PW016200-546001	Software Maintenance Contract	7,704	-	-	-	-	-
PW016200-548000	Repair & Maint Services	-	-	500	500	-	-
PW016200-548001	Repair services	-	-	-	-	550	578
PW016200-548095	Fleet Oper and Maint costs	162,080	303,005	250,846	250,846	201,349	218,000
PW016200-549000	Miscellaneous Expenses	-	44	4,500	4,500	-	-
PW016200-549010	Business Meals (non Prof Dev)	1,046	3,843	361	3,200	3,520	3,696
PW016300-541000	Professional Services	-	-	-	100	-	-
PW016300-545004	Equipment Rental	764	858	-	3,400	3,940	4,137
PW016300-547000	General Utilities	90	42	65	100	-	-
PW016300-547026	Surface Water utility	839,438	859,661	902,644	899,640	989,604	1,039,084
PW016300-547028	Solid Waste Disposal	-	831	10,000	10,000	11,000	11,550
PW016300-548000	Repair & Maint Services	-	360	-	100	-	-
PW016500-548001	Repair services	8,520	5,575	10,000	10,000	25,000	26,250
PW016610-545004	Equipment Rental	-	1,933	-	-	-	-
PW016610-548001	Repair services	-	-	-	-	10,000	10,500
PW016630-541000	Professional Services	-	-	500	500	-	-
PW016630-547021	Electric Utility	236,492	305,657	283,273	275,000	302,500	317,625
PW016630-547022	Natural Gas Utility	690	-	1,000	1,000	-	-
PW016630-548000	Repair & Maint Services	390	-	6,658	-	-	-
PW016630-549013	Utility One-Call Service	557	529	281	-	-	-
PW016640-541000	Professional Services	-	-	-	100	-	-
PW016640-541007	Contracted Services	1,873	-	-	-	110	116
PW016640-542001	Telephone/Alarm/Cell Service	880	-	-	-	-	-
PW016640-542002	Postage/Shipping Costs	77	-	-	-	-	-
PW016640-545004	Equipment Rental	1,417	-	-	20,000	20,000	21,000
PW016640-547021	Electric Utility	72,697	90,786	77,868	84,000	95,000	99,750
PW016640-548000	Repair & Maint Services	25,859	-	-	-	-	-
PW016640-548001	Repair services	-	16,504	11,743	-	-	-
PW016660-549010	Business Meals (non Prof Dev)	72	-	-	-	-	-

## Expenditures

GL Account Code	Account Description	Actual		Projected 2022	Budget		
		2020	2021		2022	2023	2024
PW016670-541000	Professional Services	-	-	55	-	-	-
PW016670-541010	Inspection Services & Permits	225	-	-	-	-	-
PW016670-547025	Water/Sewer Utility	11,236	14,188	19,932	30,000	30,000	31,500
PW016670-547028	Solid Waste Disposal	15,762	23,820	10,068	-	30,000	31,500
PW016670-548001	Repair services	-	-	54	-	-	-
PW016670-548005	Tree/Landscape Maintenance	2,063	-	-	-	-	-
PW016670-549007	Excise Taxes & Other Assessmnt	4	1	-	-	-	-
PW016700-547025	Water/Sewer Utility	32,127	48,442	10,000	10,000	11,000	12,155
PW016800-548000	Repair & Maint Services	-	-	12,500	1,500	-	-
PW016800-548002	Maintenance Services	297	-	12,500	2,000	2,200	2,310
Total Services & Passthrough Pmts		1,467,623	1,699,510	1,683,595	1,653,538	1,861,803	1,969,532
PW016640-564000	Machinery & Equipment	-	-	8,401	-	-	-
Total Capital Expenditures		-	-	8,401	-	-	-
Total Expenditures		\$ 2,766,900	\$ 3,198,093	\$ 3,243,507	\$ 3,422,201	\$ 3,774,240	\$ 3,948,589



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