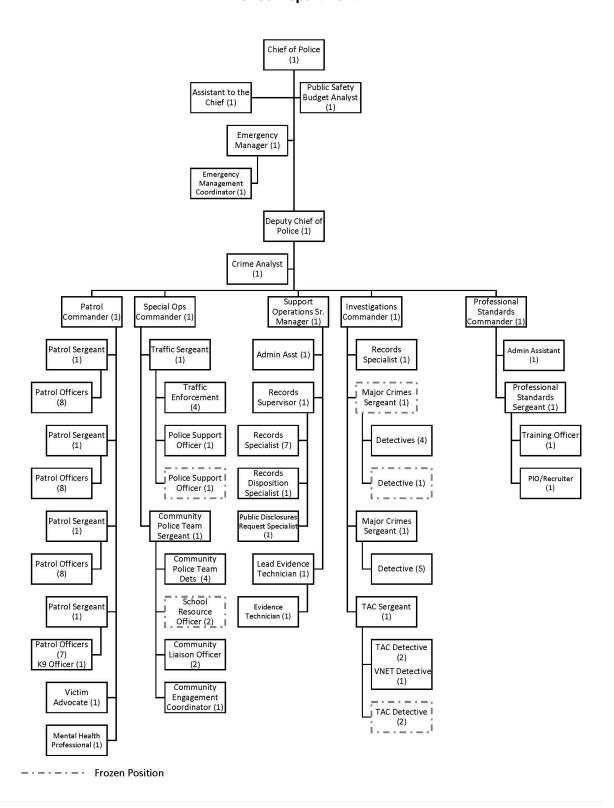
## **Police Department**



**DEPARTMENT**: Police (10)

FUND: General FUND NUMBER: 000
RESPONSIBLE MANAGER: Eric Drever POSITION: Chief of Police

#### **Description**

The Police Department strives to be a premier, full-service department that is committed to creating a safe and livable community. We achieve this standard by leveraging ever-evolving technology and through the work of highly trained personnel who are responsible to the community they serve and who create and maintain successful partnerships and uphold public trust.

#### 2021-2022 Accomplishments

- ♦ Established a Use of Force review board that includes community representatives. **Strategic Goals 1 and 5**
- ◆ Implemented a Mental Health Professional Co-Responder pilot program. Strategic Goals 1, 2, and 5
- Created a Department Wellness Committee that includes peer support, physical and mental health programs, and other resources for maintaining employee health and wellness. Strategic Goals 4 and 5
- ♦ Department became an accredited agency through WASPC. Strategic Goals 1, 2, 4, and 5
- ◆ Involved community members in the hiring process for Department employees. Strategic Goals
   1. 2. 4. and 5
- ♦ Implemented policies and training to ensure compliance with new Washington State Laws regarding use of force and vehicle pursuits. **Strategic Goals 1 and 5**
- ♦ The Department deployed an automated tool to engage callers of 911 and solicit their feedback via an online survey (SPIDR). **Strategic Goals 1 and 5**
- ♦ Via the appointment of Chief Drever to Governor Inslee's Office of Independent Investigations Advisory Board, the Department became involved at the state level to address officer lethal use of force. Strategic Goals 1, 2, 4, and 5
- Implemented School Zone Speed Reduction Safety Camera System. Strategic Goals 1 and 4
- ♦ Established new Chaplain program and brought on two volunteer chaplains in coordination with Tukwila Fire. **Strategic Goals 2, 4, and 5**
- ♦ Implemented a Community Engagement Plan. Strategic Goals 1, 2, 3, 4, and 5
- ♦ Implementation of Benchmark Analytics. Strategic Goals 1, 2, 4, and 5
- ◆ Successfully integrated Emergency Management into the Police Department and hired a new Emergency Manager and Emergency Management Coordinator who then revitalized the City's emergency management plan, trained department leadership on EM with a tabletop exercise, and re-established the City's CERT program. **Strategic Goals 1, 2, 4, and 5**
- Reinstated EOC Radio room and volunteer HAM radio operator program. Strategic Goals 1, 2,
   4, and 5
- ♦ Converted DV Advocate to a field-deployable Victim Advocate, allowing that position to reach a wider range of community members. **Strategic Goals 1, 2, and 5**
- ◆ Tukwila Youth Outreach: participated in multiple listening sessions with students and families of Foster High and Showalter Middle schools regarding SRO program in an attempt to best meet the needs of the students. **Strategic Goals 1, 2, 4, and 5**
- ♦ Improved communication with the community through regionally recognized social media platforms. Strategic Goals 1, 3, 4, and 5
- ♦ Refined recruiting efforts to improve accessibility and engagement with veterans and invited community members to be a part of the new officer hiring process. **Strategic Goals 1 and 5**

#### 2023-2024 Outcome Goals

- Fully staff the Police Department.
- ♦ Allocate resources to allow for an increased level of investigation of felony cases.
- Implement programs that provide safety for and improve relationships with students in our schools.
- ♦ Improve transparency and accountability of Department processes and activities through our participation in the Active Bystandership Law Enforcement (ABLE) Project.
- Improve the quality of life by providing safety, security, and general well-being services to every resident, visitor, and community member.
- Use data collected by SPIDR survey to improve quality of service provided to the community.
- Establish and implement the Department's Five-Year Strategic Plan.
- Partner with the community to improve public safety through community engagement and activities.

#### 2023-2024 Indicators of Success

- ◆ Fully staff the Police Department. Strategic Goals 1, 2, 3, 4, and 5
- ◆ Allocate resources to allow for an increased level of investigation of felony cases. Strategic Goals 1, 3, 4, and 5
- ◆ Implement programs that provide safety and improve relationships with the students in our schools. Strategic Goals 1, 2, 4, and 5
- ♦ Improve transparency and accountability of Department processes and activities through our participation in the ABLE Project. **Strategic Goals 1, 2, and 5**
- ♦ Improve the quality of life by providing safety, security, and general well-being services to every resident, visitor, and community member. **Strategic Goals 1, 2, 3, 4, and 5**
- ◆ Use data collected by SPIDR survey to improve quality of service provided to the community. Strategic Goals 1, 2, 3, 4, and 5
- ♦ Establish and implement the Department's Five-Year Plan. Strategic Goals 1, 2, 3, 4, and 5
- ◆ Partner with the community to improve public safety through community engagement and activities. **Strategic Goals 1, 2, 3, 4, and 5**

### **Program Change Discussion**

- 1. <u>Civil Service Recruiting & Hiring</u>: recruiting, hiring, and retaining quality employees remains the Department's highest priority. The biggest change to this Program comes from fully funding staff positions that had been "frozen" during the last budget cycle as the City dealt with the Covid-19 pandemic.
- 2. <u>Community Investment</u>: the Department strives to find new ways to engage with the community and to strengthen our relationship. New for 2023, the Department has created two positions: a "Community Engagement Coordinator" and an "Emergency Management Coordinator." The focus and goal of the Community Engagement Coordinator is to improve communication and facilitate education of our community regarding public safety while the Emergency Management Coordinator will assist our Emergency Manager in preparing for large-scale emergencies and educating the community in these matters. The unfreezing of other positions, including School Resource Officers and a Community Liaison Officer, also fall within or have an impact on how we interact with the community.
- 3. <u>Mandatory Training and Professional Development & Training</u>: while the Department adheres to the ever-increasing training requirements set by State and Federal regulations, we hold our employees to the highest of standards and provide them with training that not only meets the

- Federal and State requirements but, in almost all cases, exceeds it. The Department has also achieved accreditation through WASPC, certifying the Department is operating under industry best practices and standards.
- 4. Public Records Requests & Records Management: in 2021 the Police Department accounted for 89% of Public Records Requests received by the City of Tukwila. Managing these requests as well as the increasing volume of case records, audio/visual data collected by officer-worn and invehicle systems, and other records is a priority that spans not just this Program but many others. Accordingly, the Department has created a Public Disclosure Records Specialist position to assist existing staff with these responsibilities.
- 5. <u>Investigation of Felony and Juvenile Crimes/Narcotics & Human Trafficking Investigations</u>: the City has funded several positions on these two teams that will significantly improve the Department's ability to investigate and assist with the prosecution of felony crimes, narcotics investigations, and investigations involving human trafficking. These teams will also work with outside resources, when appropriate, to enter eligible participants into diversion services.

#### **Department Detail**

## **Program Descriptions**

The following programs are budgeted in the Police Department:

PROGRAM NAME	PROGRAM DESCRIPTION					
Community Investment	Providing Tukwila community members with resources to improve quality of life and access to opportunities.					
Police Patrol Services	Police Patrol Services is responsible for responding to the immediate needs of the Tukwila community. Providing a constant presence, both during and between calls for service, and building the trust of the community, the members of this program are the City's law enforcement first responders. The employees assigned to this program are also tasked with nearly all facets of police work, requiring a high-level of expertise and an ever-increasing amount training					
Traffic Enf & Crash Invstgn Tm	This program houses the Police Department's Traffic Unit, which investigates serious traffic incidents and is tasked with enforcing the City's roadway laws					
Administration	General functions for standard operations of the department, including purchasing, timecards, budget development and oversight, culture, and internal communications, recruiting and hiring, employee supervision and performance evaluations.					
Civil Service Recruit & Hiring	Recruitment, testing and hiring for Police and Fire					
Communications & Community Engagement	Fosters more inclusive public participation and relationship building.					
Community Policing Team	The Community Policing Team (CPT) is a proactive team with the overarching goal of establishing a relationship between the Tukwila Police, residents, and business owners, allowing for a more proactive police role in the community. Patrolling on foot, bicycles, and via traditional vehicles, the team partners with community groups to identify opportunities for cooperation and increased safety					

Critical Incident Response	The Tukwila Police Department is an active member of Valley SWAT/Hostage Negotiator Team and The Valley Civil Disturbance Unit, regional teams whose mission it is to support the extraordinary law enforcement needs of the participating agencies through the use of specialized tactics and techniques. The teams are highly trained and well-equipped to respond to and effectively resolve a variety of high-risk and large-scale situations.
Emergency Management Program	A comprehensive Emergency Management program has responsibility for ensuring the City and the community can mitigate against, prepare for, respond to, and recover from emergencies and disasters. Emergency Management activities involve training all City departments and engagement with the whole community. This program also works with the Police Department, the City government as a whole, and with other area governments to provide for continuity of operations to ensure essential services are maintained in the event of a large-scale disaster.
Invstgtn of Felony and Juv Crm	This is our Major Crimes Unit, whose primary responsibility is to investigate a wide variety of crimes, including homicide, robbery, burglary, felony assault, crimes against children and the elderly, felony theft, fraud, forgery, sexual assault, missing persons, and matters relating to registered sex offenders
Narcotics & Human Traf Invstgt	This program's primary responsibility is to investigate drug and prostitution related crimes that affect the citizenry of Tukwila. The unit also addresses other crimes as assigned, often relying on special equipment and undercover skills to conduct those investigations. Employees assigned to this program also participate with a variety of local, State, and Federal investigators in an effort to curb crime using combined resources
Animal Control	The City contracts with King County Animal Control to provide these services
Mandatory Training	Trainings required by Federal, State, Local laws and/or City of Tukwila organizational policy.
Boards/Commissions/ Committees	Staffing, participating and other support for the successful development and administration of Board and Commission recruitment, trainings, and meetings. Also includes assisting with appointments and monitoring terms of appointment and training requirements. Receive applications and compiles memo for Mayor, schedule interviews, as requested, maintains a roster with all appointees and expiration dates, send memos for approved appointment for city council agenda, issue press releases, send thank you, regrets and/or congratulations letters to residents
Police Support Operations	Research, purchasing, delivery, management, and inventorying of supplies such as aid equipment, station supplies, this will also include our aid runs, mail run. Rehab equipment, supplies. Support Operations staff provides help to officers in the street (both Tukwila officers as well as other agencies). This support includes radio monitoring; holding area door security; WACIC/NCIC entry; Spillman entry, attachments, and review; dispositions; access card management; building camera security and key access control.
Professional Development & Training	Development of operational and strategic knowledge and skills to support staff development and better outcomes for the community and organization.
Professional Standards	This program manages and maintains the Department's localized governing policies
School Zone Safety Cameras	Program created to reduce speeding in school zones. Includes technology equipment, processing, and staffing for Police & the Court
Detention & Incarceration Svcs	This program covers all tasks and responsibilities associated with bringing offenders to justice, including the management of our relationships with jails, courts, and all probation programs. Includes monthly cost for SCORE.

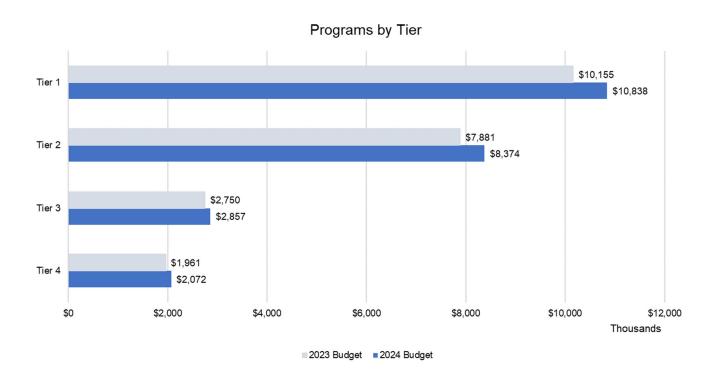
Evidence and Property Management	Proper chain of custody is imperative to safeguarding the Department's property and evidence system, creating better case integrity, and returning lost or stolen items to their lawful owners. Evidence and Property staff ensures the proper chain of custody and evidence security, storage and disposition for items taken in by the Tukwila Police Department.
Public Record Req & Record Mgt	Adherence to public records laws.
Valley Ind. Investigative Team	The mission of this program is to conduct WAC 139-12 (LETCSA) mandated investigations involving police use of deadly force. This is a multi-agency program providing services for valley agencies along with additional agencies who have requested assistance.

# **Budget by Program**

Program Description	Tier	Legally Required (Y/N)	Type of Program	FTE Allocation	2023 Budget	FTE Allocation	2024 Budget	% Change 2023 - 2024
Community Investment	1	N - Best Practice	Community	5.200	826,801	5.200	896,913	8.48%
Police Patrol Services	1	Y - City Code	Community	36.060	8,482,473	36.060	9,027,888	6.43%
Traffic Enf & Crash Invstgn Tm	1	Y - Federal/State	Community	4.500	845,649	4.500	913,639	8.04%
1 - Total				45.760	10,154,922	45.760	10,838,439	6.73%
Administration	2	Y - Federal/State	Governance	3.050	1,768,315	3.050	2,035,365	15.10%
Civil Service Recruit & Hiring	2	Y - Federal/State	Governance	1.290	423,287	1.290	402,963	-4.80%
Communications & Cmmnty Engmnt	2	N - Best Practice	Community	2.380	625,320	2.380	616,987	-1.33%
Community Policing Team	2	N - Best Practice	Community	4.920	928,429	4.920	973,842	4.89%
Critical Incident Response	2	N - Best Practice	Community	1.650	361,335	1.650	394,697	9.23%
Emergency Management Program	2	Y - Federal/State	Community	2.000	387,641	2.000	412,537	6.42%
Invstgtn of Felony and Juv Crm	2	Y - City Code	Community	11.400	2,153,176	11.400	2,264,505	5.17%
Narcotics & Human Traf Invstgt	2	N - Best Practice	Community	6.300	1,233,317	6.300	1,273,478	3.26%
2 - Total				32.990	7,880,820	32.990	8,374,374	6.26%
Animal Control	3	Y - City Code	Community	-	119,182	-	125,142	5.00%
Boards/Commissions/Committees	3	Y - City Code	Governance	0.410	111,630	0.410	120,058	7.55%
Mandatory Training	3	Y - Federal/State	Governance	2.140	527,866	2.140	509,056	-3.56%
Police Support Operations	3	N - Best Practice	Governance	7.750	1,131,462	7.750	1,201,183	6.16%
Professional Dev & Training	3	Y - Ordinance/Resolution	Governance	0.630	265,584	0.630	272,532	2.62%
Professional Standards	3	Y - Federal/State	Governance	1.560	298,860	1.560	323,553	8.26%
School Zone Safety Cameras	3	N - Best Practice	Community	1.350	295,612	1.350	305,865	3.47%
3 - Total				13.840	2,750,196	13.840	2,857,390	3.90%
Detention & Incarceration Svcs	4	Y - Federal/State	Community	0.250	1,070,559	0.250	1,123,782	4.97%
Evidence and Property Managmnt	4	Y - Federal/State	Community	2.200	307,381	2.200	332,542	8.19%
Public Record Req & Record Mgt	4	Y - Federal/State	Community	4.440	490,756	4.440	516,629	5.27%
Valley Ind. Investigative Team	4	N - Best Practice	Community	0.520	91,808	0.520	98,805	7.62%
4 - Total				7.410	1,960,504	7.410	2,071,759	5.67%
Grand Total				100.000	22,746,443	100.000	24,141,961	6.14%

# **Programs by Tier**

Programs are scored amongst four tiers with Tier 1 being the most directly connected and supportive of the City's strategic goals. Programs identified by Police fell into all four tiers with 45% of expenditures in Tier 1.



# **Budget by Revenue & Expenditure Summary**

			Police					
		Actual			Budget		Change	
				Adopted	Proposed	Proposed	Buc	lget
	2020	2021	2022	2022	2023	2024	2022-2023	2023-2024
Building Permits	\$ 1,604		,		\$ 3,000	,	0.0%	0.0%
Grant Revenues	116,083	35,333	42,707	33,000	182,457	153,011	452.9%	-16.1%
Intergovernmental Revenue	7,924	11,650	5,192	60,000	5,000	5,000	-91.7%	0.0%
General Government Revenue	4,371	1,560	2,493	5,000	-	-	-100.0%	0.0%
Security revenue	36,657	131,206	214,361	-	623,700	623,700	0.0%	0.0%
Fines and Penalties	43,180	175,001	222,820	312,000	480,000	480,000	53.8%	0.0%
Other Income	16,536	20,355	9,808	-	-	-	0.0%	0.0%
Total Revenues & Transfers In	226,355	378,418	500,899	413,000	1,294,157	1,264,711	213.4%	-2.3%
	-			-			-	
Salaries & Wages	9,702,809	9,703,722	10,790,536	11,378,822	12,664,805	13,755,964	11.3%	8.6%
Benefits	3,781,894	3,887,147	3,965,373	4,256,108	4,850,135	5,026,904	14.0%	3.6%
Supplies	168,693	276,046	306,058	280,750	429,707	320,654	53.1%	-25.4%
Repair & Maintenance Supplies	17,587	5,459	203	600	5,600	5,950	833.3%	6.3%
Small Tools	3,355	20,703	10,122	15,000	120,193	130,593	701.3%	8.7%
Technology Supplies	6,075	13,729	2,332	-	10,900	12,150	0.0%	11.5%
Fleet Supplies	9,262	-	30	-	-	-	0.0%	0.0%
Professional Services	2,713,708	2,894,799	2,954,675	2,703,694	3,288,325	3,404,195	21.6%	3.5%
Communications	104,217	110,576	97,135	121,000	122,450	125,770	1.2%	2.7%
Professional Development	41,204	85,789	40,879	43,980	198,485	153,259	351.3%	-22.8%
Advertising	1,066	1,287	5,591	2,500	2,900	2,900	16.0%	0.0%
Rentals	145,476	57,519	20,827	59,600	61,800	60,350	3.7%	-2.3%
Technology Services	299,855	277,882	271,979	126,000	378,922	376,572	200.7%	-0.6%
Utilities	5,144	1,658	29,444	3,585	34,700	34,700	867.9%	0.0%
Repairs & Maintenance Services	596,284	518,160	728,449	756,561	565,971	720,250	-25.2%	27.3%
Other Expenses	49,144	15,612	30,855	64,841	11,550	11,750	-82.2%	1.7%
Machinery & Equipment	· -	14,875	-	-	-	-	0.0%	0.0%
Total Expenditures & Transfer Out	\$ 17,645,772	\$ 17,884,963	\$ 19,254,489	\$ 19,813,041	\$ 22,746,443	\$ 24,141,961	14.8%	6.1%

**NET BUDGET** (21,452,286) (22,877,250)

<sup>\*</sup> Net budget equals the department's total revenues plus transfers in, less total expenditures and transfers out.

		Actual			Percent Change			
Expenditures by Division			Projected	Adopted	Proposed	Proposed		
	2020	2021	2022	2022	2023	2024	2022-2023	2023-2024
Police-Administration	2,483,765	2,668,226	3,136,749	3,144,671	3,356,644	3,771,216	6.7%	12.4%
Police-Investigations	1,747,487	1,654,130	1,662,299	2,072,055	1,993,665	2,106,301	-3.8%	5.6%
Police Patrol	8,507,808	8,932,020	9,974,025	9,368,350	9,706,509	10,278,412	3.6%	5.9%
Police Support Operations	1,360,292	1,539,932	1,741,070	1,598,549	1,863,652	1,980,704	16.6%	6.3%
Tukwila Anti-Crime	814,410	577,850	519,524	854,082	1,145,552	1,199,415	34.1%	4.7%
Police Special Operations	1,002,660	871,206	774,996	1,068,223	1,766,114	1,858,397	65.3%	5.2%
Professional Standards	453,606	484,574	332,708	264,917	827,705	796,819	212.4%	-3.7%
Police Training	258,010	286,785	272,591	277,309	415,447	374,174	49.8%	-9.9%
Emergency Management	-	-	2,403	-	397,641	422,537	-	6.3%
Traffic	1,017,733	870,240	838,125	1,164,885	1,273,513	1,353,986	9.3%	6.3%
Department Total	\$ 17,645,772	\$ 17,884,963	\$ 19,254,489	\$ 19,813,041	\$ 22,746,443	\$ 24,141,961	14.8%	6.1%

		Actual			Percent Change			
Expenditures by Type			Projected	Adopted	Proposed	Proposed		
	2020	2021	2022	2022	2023	2024	2022-2023	2023-2024
Salaries & Wages	9,702,809	9,703,722	10,790,536	11,378,822	12,664,805	13,755,964	11.3%	8.6%
Personnel Benefits	3,781,894	3,887,147	3,965,373	4,256,108	4,850,135	5,026,904	14.0%	3.6%
Supplies	204,971	315,937	318,745	296,350	566,400	469,347	91.1%	-17.1%
Services	3,956,097	3,963,282	4,179,835	3,881,761	4,665,103	4,889,746	20.2%	4.8%
Capital Outlays	-	14,875	-	-	-	-	-	-
Department Total	\$ 17,645,772	\$ 17,884,963	\$ 19,254,489	\$ 19,813,041	\$ 22,746,443	\$ 24,141,961	14.8%	6.1%

# **Salary and Benefit Details**

		Po	olice				
	2022	2023	2023 E	Budget	2024	2024	Budget
Position Description	FTE	FTE	Salaries	Benefits	FTE	Salaries	Benefits
Police Chief	1	1	\$ 211,596	\$ 62,004	1	\$ 223,027	\$ 63,874
Deputy Police Chief	1	1	198,686	60,263	1	209,418	62,032
Police Commander	4	4	824,597	235,281	4	934,084	251,608
Police Information Officer/Recruiter	1	0	-	-	0	-	-
Police Information Analyst	0	1	105,391	43,051	1	111,715	44,449
Public Safety Budget Analyst	1	1	124,560	52,779	1	131,520	54,229
Crime Analyst	1	0	-	-	0	-	-
Community Engagement Coordinator	0	1	69,948	42,537	1	77,868	44,094
Emergency Manager	1	1	145,680	43,451	1	153,552	45,106
Emergency Management Assistant	0	1	92,112	36,006	1	101,952	37,940
Executive Administrator	1	1	112,166	39,870	1	118,512	41,191
Police Sergeant	9	9	1,430,082	505,058	9	1,601,785	532,009
Police Officer	53	60	6,795,060	2,759,698	56	7,362,240	2,856,408
Domestic Violence Advocate	1	1	75,799	37,585	1	86,760	39,802
Patrol Admin Assistant	0	1	76,121	33,079	1	80,686	34,025
Administrative Assistant	2	0	-	-	0	-	-
Support Operations Senior Manager	1	0	-	-	0	-	-
Police Program Manager	0	1	146,460	56,868	1	154,368	58,519
Police Records Supervisor	1	1	101,472	40,530	1	106,860	41,670
Disposition Research Specialist	0	1	51,996	9,862	1	51,996	9,933
Police Records Specialist	8	8	567,237	245,342	8	623,340	256,468
Public Disclosure Records Specialist	0	1	61,491	40,984	1	70,308	42,697
Evidence Technician Lead	0	1	96,818	41,472	1	102,627	42,765
Evidence Technician	2	1	77,577	32,555	1	89,232	34,808
Special Services Admin Specialist	0	1	85,012	34,711	1	90,115	35,766
VNET Detective	1	0	-	-	0	-	-
Police Support Officer	2	2	172,247	69,117	2	186,785	62,126
Retiree Medical			-	150,500		-	150,500
Extra Labor			12,000	1,281		12,000	1,299
Overtime			707,264	107,957		749,260	114,629
Acting Pay			23,000	3,182		23,000	3,196
CDO Pay			20,866	2,747		21,909	2,896
Night Shift Differential			29,567	6,311		31,045	6,643
Kelly/Holiday Pay			250,000	32,909		250,000	33,043
Uniforms			-	23,145		-	23,179
Department Total	91	100	\$ 12,664,805	\$ 4,850,135	96	\$ 13,755,964	\$ 5,026,904

DEPARTMENT: Police (10)

FUND: General

RESPONSIBLE MANAGER: Eric Drever

DIVISION: Administration
FUND NUMBER: 000
POSITION: Chief of Police

## **Description**

The management functions of the Police Department are included in this division. Those functions include fiscal, personnel, planning, research/development, inter- and intra-department operations, and intergovernmental coordination.

# **Budget by Revenue & Expenditure Summary**

		I	Police - Adminis	stration				
		Actual			Budget		Cha	inge
			Projected	Adopted	Proposed	Proposed	Bud	lget
	2020	2021	2022	2022	2023	2024	2022-2023	2023-2024
Duit die e. Demeite	<b>6</b> 4.004	<b>.</b>	<b>.</b> 0.540	<b>#</b> 2.000	•	Φ.	400.00/	0.00/
Building Permits	\$ 1,604	,.				\$ -	-100.0%	0.0%
Grant Revenues	81,518	11,315	22,559	6,000	44,473	15,027	641.2%	-66.2%
General Government Revenue	591	1,560	2,493	5,000	-	-	-100.0%	0.0%
Security revenue	36,657	131,206	214,361	<del>-</del>	-	-	0.0%	0.0%
Fines and Penalties	43,180	175,001	222,820	312,000	-	-	-100.0%	0.0%
Other Income	16,536	20,355	9,808	-	-	-	0.0%	0.0%
Total Revenues & Transfers In	180,086	342,750	475,559	326,000	44,473	15,027	-86.4%	-66.2%
Salaries & Wages	1,313,528	1,424,235	1,743,005	1,862,468	1,606,109	1,757,937	-13.8%	9.5%
Benefits	453,583	531,925	606,858	581,344	512,882	537,137	-11.8%	4.7%
Supplies	17,184	64,752	66,099	74,000	49,400	52,000	-33.2%	5.3%
Repair & Maintenance Supplies	63	30	-	-	1,100	1,200	0.0%	9.1%
Small Tools	-	16,033	-	-	4,500	6,400	0.0%	42.2%
Technology Supplies	1,472	2,371	-	-	1,000	1,100	0.0%	10.0%
Professional Services	410,019	407,293	495,712	399,600	476,832	554,242	19.3%	16.2%
Communications	101,004	103,755	96,305	111,000	102,500	105,100	-7.7%	2.5%
Professional Development	5,187	3,794	9,487	10,000	800	900	-92.0%	12.5%
Advertising	1,000	969	2,500	2,500	-	-	-100.0%	0.0%
Rentals	128,456	40,546	8,479	5,000	10,600	10,900	112.0%	2.8%
Technology Services	3,163	5,978	14,390	_	1,100	1,100	0.0%	0.0%
Utilities	3,862	1,471	29,232	3,585	34,700	34,700	867.9%	0.0%
Repairs & Maintenance Services	41.783	46,027	61,132	89,674	554,671	708,000	518.5%	27.6%
Other Expenses	3,462	4,172	3,550	5,500	450	500	-91.8%	11.1%
Machinery & Equipment	-, 102	14,875	-	-	-	-	0.0%	0.0%
Total Expenditures & Transfer Out	\$ 2,483,765		\$ 3,136,749	\$ 3,144,671	\$ 3,356,644	\$ 3,771,216	6.7%	12.4%

<sup>\*</sup> Net budget equals the division's total revenues plus transfers in, less total expenditures and transfers out.

# **General Ledger Code Details**

#### Revenues

		Acti	ual		-	Projected	Budget				
GL Account Code	Account Description	2020		2021		2022	2022		2023		2024
PD010100-322900	Other Non-Business Lic/Permits	\$ 1,604	\$	3,314	\$	3,518	\$ 3,000	\$	_	\$	-
PD010100-331167	Federal Grant-Bulletproof Vest	-		-		-	6,000		-		-
PD010100-333165	Dept Of Justice - 2016 NCHIP	(12,449)		-		22,559	-		-		-
PD010100-333167	DOJ-JAG	-		-		-	-		44,473		15,027
PD010100-333219	Dept Of Treasury-Cares Act	82,933		-		-	-		-		-
PD010100-333970	Homeland Security Grant	11,034		11,315		-	-		-		-
PD010100-341810	Other Word Processing svcs	-		-		85	-		-		-
PD010100-341900	Other General Government Svcs	591		1,560		2,409	5,000		-		-
PD010100-342100	Law Enforcement Svcs-Contract	36,657		131,206		214,361	-		-		-
PD010100-342800	False Alarm Fees	43,180		72,670		136,600	60,000		-		-
PD010100-354003	School Zone Camera Penalties	-		102,331		86,220	252,000		-		-
PD010100-369100	Sale Of Scrap And Junk	782		495		-	-		-		-
PD010100-369200	Unclaimed Money & Property	15,754		19,860		9,133	-		-		-
PD010100-369300	Confiscated And Forfeited Prop	-		-		670	-		-		-
PD010100-369810	Cashier's Overages/Shortages	-		-		5	-		-		-
Total Operating Revenues		180,086		342,750		475,559	326,000		44,473		15,027
Total Revenues		\$ 180,086	\$	342,750	\$	475,559	\$ 326,000	\$	44,473	\$	15,027

Ol Assessment Ossila	A	Ad	ctual	Projected		Budget			
GL Account Code	Account Description	2020	2021	2022	2022	2023	2024		
PD010100-511000	Salaries	\$ 1,306,030	\$ 1,397,231	\$ 1,705,061	\$ 1,849,416	\$ 1,576,996	\$ 1,728,277		
PD010100-511001	Salaries-Acting Pay	-	-	-	-	20,000	20,000		
PD010100-512000	Extra Labor	880	10,044	25,000	-	-	-		
PD010100-513000	Overtime	5,177	13,448	10,657	13,052	5,722	6,065		
PD010100-513001	Overtime-Holiday Pay	1,442	3,512	2,287	-	3,391	3,595		
Total Salaries & Wages		1,313,528	1,424,235	1,743,005	1,862,468	1,606,109	1,757,937		
PD010100-521000	FICA	89,876	99,471	126,630	123,074	123,977	135,591		
PD010100-522000	LEOFF	51,700	53,490	62,977	59,213	67,662	75,485		
PD010100-523000	PERS	35,148	46,330	46,498	39,987	35,901	38,341		
PD010100-524000	Industrial Insurance	24,981	28,791	24,115	30,747	26,861	28,204		
PD010100-524050	Paid Family & Med Leave Prem	1,744	1,888	2,889	2,212	2,581	2,836		
PD010100-525000	Medical, Dental, Life, Optical	7,457	8,482	29,338	9,160	15,562	16,340		
PD010100-525097	Self-Insured Medical & Dental	242,675	293,473	314,413	316,951	225,838	225,838		
PD010100-528000	Uniform Clothing	-	-	-	-	14,500	14,500		
Total Personnel Benefits		453,583	531,925	606,858	581,344	512,882	537,137		

## Expenditures (cont.)

Cl. Accessor C. I	Account Description	Actua	I	Projected		Budget	
GL Account Code	Account Description	2020	2021	2022	2022	2023	2024
PD010100-531000	Supplies-General	-	-	20,574	24,000	-	-
PD010100-531001	Office Supplies	5,824	3,548	991	-	1,350	1,450
PD010100-531002	Printing Supplies	1,202	199	63	-	3,100	3,400
PD010100-531003	Operating Supplies	5,834	52,352	41,439	50,000	30,150	32,650
PD010100-531004	Event Food	222	-	43	-	-	-
PD010100-531005	Meeting Food	127	45	862	-	5,500	7,600
PD010100-531006	Program Food	-	7,703	-	-	_	_
PD010100-531008	Employee Appreciation Supplies	-	319	372	-	1,800	1,900
PD010100-531009	Employee Wellness Supplies	-	-	48	-	_	_
PD010100-531010	Police New Officer Equip	3,975	587	-	-	-	-
PD010100-532003	Safety Supplies	50	-	-	-	700	800
PD010100-532007	Cleaning & Janitorial Supplies	13	_	-	_	-	_
PD010100-535000	Small Tool & Minor Equipment	_	13,911	_	_	_	_
PD010100-535001	Equipment	_	_	_	_	1,500	3,000
PD010100-535003	Office Equipment	_	2,122	_	_	3,000	3,400
PD010100-536001	Computer peripherals	1,472	2,371	_	_	1,000	1,100
PD010500-531001	Office Supplies	-	-	8	-	-	-
PD010500-531003	Operating Supplies	-	_	1,683	_	5,000	5,000
PD010500-531009	Employee Wellness Supplies	-	-	16	-	-	-
PD010500-531013	Training Supplies	_	_	-	_	2,500	_
PD010500-532007	Cleaning & Janitorial Supplies	_	30	_	_	400	400
Total Supplies	orearming a carmonal cappings	18,718	83,185	66,099	74.000	56,000	60,700
PD010100-541000	Professional Services	<u> </u>	20,837	64,051	245,000	-	-
		8,662	20,637	· ·	245,000	-	
PD010100-541006	Consulting Services	200	4 000	-	-	-	-
PD010100-541007	Contracted Services	2,400	1,800	-	-	-	-
PD010100-541009	Dispatch	28,516	8,962	-	6,900	-	700
PD010100-541012	Translation & Interpretation	-	1,139	-	-	650	700
PD010100-541016	Recruitment	3,211	378	47	-	-	-
PD010100-541017	Security/Safety Svcs	165	-	- 0.477	-	-	-
PD010100-541026	Employee screening/testing	-	4,629	2,177	-	-	-
PD010100-541030	Insurance-Liability	253,357	270,530	278,737	-	357,000	428,400
PD010100-542000	Communications	9,023	6,900	713	111,000	-	-
PD010100-542001	Telephone/Alarm/Cell Service	88,824	91,187	90,410	-	90,200	92,400
PD010100-542002	Postage/Shipping Costs	2	3,186	1,890	-	500	500
PD010100-542003	City Wide Internet	2,516	2,460	3,293	-	11,800	12,200
PD010100-543000	Professional Development	-	643	-	-	-	-
PD010100-543001	Memberships	395	613	670	-	800	900
PD010100-543002	Registrations	-	-	800	-	-	-
PD010100-543003	Meals-Prof Dev related	38	-	-	-	-	-
PD010100-543004	Airfare	2,448	619	-	-	-	-
PD010100-543005	Mileage	-	59	-	-	-	-
PD010100-543006	Certifications & Licenses	-	195	-	-	-	-
PD010100-543007	Hotel/Lodging	1,670	1,043	502	-	-	-
PD010100-543008	Ground Transp/Parking	636	622	15	-	-	-
PD010100-543999	Other Prof Dev/Travel Expenses	-	-	7,500	10,000	-	-
PD010100-544000	Advertising	1,000	885	2,500	2,500	-	-
PD010100-544002	Marketing	-	84	-	-	-	-
PD010100-545000	Operating Rentals & Leases	149	67	752	-	-	-
PD010100-545001	Copier Rental	14,814	13,808	7,685	-	4,000	4,000
PD010100-545004	Equipment Rental	2,713	8,662	42	-	5,000	5,200
PD010100-545999	Operating Rentals & Leases	-	-	-	-	1,600	1,700
PD010100-546000	Technology Services	-	-	215	-	-	-
PD010100-546001	Software Maintenance Contract	2,684	5,595	1,360	-	1,100	1,100
PD010100-546003	Web Hosting	60	350	-	-	-	-
PD010100-546004	Online Services-Subscriptions	420	33	12,816	-	-	-

### Expenditures (cont.)

01. 4	A	Actua		Projected		Budget	
GL Account Code	Account Description	2020	2021	2022	2022	2023	2024
PD010100-548000	Repair & Maint Services	9,623		11,550	42,000	-	-
PD010100-548004	Radios/Telemetry Maint	-	-	1,908	-	-	-
PD010100-548095	Fleet Oper and Maint costs	32,160	43,581	47,674	47,674	546,671	700,000
PD010100-549000	Miscellaneous Expenses	950	591	3,550	5,500	-	-
PD010100-549005	Employee Wellness Svcs	900	-	-	-	-	-
PD010100-549009	Media Subscriptions	1,000	3,580	-	-	450	500
PD010100-549010	Business Meals (non Prof Dev)	612	-	-	-	-	-
PD010301-541001	Animal Control	113,507	99,017	144,700	144,700	119,182	125,142
PD010500-542001	Professional Services	-	-	6,000	3,000	-	-
PD010500-542001	Telephone/Alarm/Cell Service	640	22	-	-	-	-
PD010500-545000	Operating Rentals & Leases	110,780	18,009	-	5,000	-	-
PD010500-547021	Electric Utility	1,891	868	22,259	2,000	24,000	24,000
PD010500-547022	Natural Gas Utility	530	-	3,959	1,000	4,800	4,800
PD010500-547025	Water/Sewer Utility	363	-	1,500	185	5,400	5,400
PD010500-547026	Surface Water utility	273	279	1,514	400	500	500
PD010500-547028	Solid Waste Disposal	805	324	-	-	-	-
PD010500-548001	Repair services	-	2,022	-	-	8,000	8,000
PD010500-548002	Maintenance Services	-	424	-	-	-	-
Total Services & Passthr	ough Pmts	697,936	614,005	720,788	626,859	1,181,653	1,415,442
PD010100C-564000	Machinery & Equipment	-	14,875	-	-	-	-
Total Capital Expenditure	es	-	14,875	-	-	-	-
Total Expenditures		\$ 2,483,765 \$	2,668,226	\$ 3,136,749	\$ 3,144,671 \$	3,356,644 \$	3,771,216

**DEPARTMENT**: Police (10) **DIVISION**: Emergency Management

FUND: General FUND NUMBER: 000 RESPONSIBLE MANAGER: Eric Drever POSITION: Chief of Police

#### **Description**

A comprehensive Emergency Management program has responsibility for ensuring the City and the community can mitigate against, prepare for, respond to, and recover from emergencies and disasters. Emergency Management activities involve training all City departments and engagement with the entire community. This division also works with the Police Department, the City government as a whole, and with other area governments to provide for continuity of operations to ensure essential services are maintained in the event of a large-scale disaster.

## **Budget by Revenue & Expenditure Summary**

			Polic	ce - Emergency	Mai	nagement				
			Actual				Budget		Char	nge
				Projected		Adopted	Proposed	Proposed	Budg	get
	2020		2021	2022		2022	2023	2024	2022-2023	2023-2024
Grant Revenues	\$	- \$		- \$	- \$	11,000	\$ 11,000	\$ 11,000	0.0%	0.0%
Total Revenues & Transfers In		-	-	-		11,000	11,000	11,000	0.0%	0.0%
									-	
Salaries & Wages		-	-	-		-	246,808	264,901	7.3%	8.7%
Benefits		-	-	-		-	80,833	84,486	-4.6%	0.9%
Supplies		-	-	2,07	5	-	11,000	12,100	-51.1%	11.1%
Repair & Maintenance Supplies		-	-	2	3	-	1,000	1,000	0.0%	0.0%
Small Tools		-	-	-		-	10,000	11,000	0.0%	0.0%
Technology Supplies		-	-	-		-	1,500	1,800	0.0%	20.0%
Professional Services		-	-	-		-	22,500	22,500	0.0%	0.0%
Communications		-	-	-		-	3,200	3,200	0.0%	0.0%
Professional Development		-	-	-		-	10,450	10,500	0.0%	20.0%
Rentals		-	-	30	О	-	1,000	1,000	0.0%	0.0%
Technology Services		-	-	-		-	500	550	0.0%	7.4%
Repairs & Maintenance Services	I			=			8,850	9,500	-98.3%	6.7%
Total Expenditures & Transfer Ou	\$	- \$		- \$ 2.40	3 \$	-	\$ 397.641	\$ 422,537	9.3%	6.3%

NET BUDGET	(386,641)	(411,537)
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<sup>\*</sup> Net budget equals the division's total revenues plus transfers in, less total expenditures and transfers out.

# **General Ledger Code Details**

#### Revenues

			Actua	al	Projected	Budget			
GL Account Code	Account Description	2020		2021	2022	2022	2023	2024	
PD010600-333970	Homeland Security Grant		-	-	-	11,000	11,000	11,000	
Total Operating Revenues			-	-	-	11,000	11,000	11,000	
Total Revenues		\$	- ;	\$ -	\$ -	\$ 11,000	\$ 11,000	\$ 11,000	

GL Account Code	Account Description		Actual		Pi	rojected		Budget	
GL Account Code	Account Description	2020		2021		2022	2022	2023	2024
PD010600-511000	Salaries	\$ -	\$	-	\$	-	\$ _	\$ 237,792	\$ 255,504
PD010600-513000	Overtime	-		-		-	-	6,000	6,200
PD010600-513001	Overtime-Holiday Pay	-		-		-	-	3,016	3,197
Total Supplies		-		-		-	-	246,808	264,901
PD010600-521000	FICA	-		-		-	-	18,881	20,265
PD010600-522000	LEOFF	-		-		-	-	483	508
PD010600-523000	PERS	-		-		-	-	24,954	27,080
PD010600-524000	Industrial Insurance	-		-		-	-	877	921
PD010600-524050	Paid Family & Med Leave Prem	-		-		-	-	397	424
PD010600-525000	Medical, Dental, Life, Optical	-		-		_	_	915	960
PD010600-525097	Self-Insured Medical & Dental	-		-		-	-	34,328	34,328
Total Supplies		-		-		-	-	80,833	84,486
PD010600-531000	Supplies-General	-		-		51	-	-	-
PD010600-531001	Office Supplies	-		-		415	-	-	-
PD010600-531002	Printing Supplies	-		-		9	-	500	500
PD010600-531003	Operating Supplies	-		-		1,168	-	6,500	7,500
PD010600-531004	Event Food	-		-		-	-	2,000	2,000
PD010600-531005	Meeting Food	-		-		-	-	1,500	1,500
PD010600-531007	Marketing Supplies	-		-		432	-	500	600
PD010600-532003	Safety Supplies	-		-		28	-	1,000	1,000
PD010600-535001	Equipment	-		-		-	-	10,000	11,000
PD010600-536001	Computer peripherals	-		-		-	-	1,500	1,800
Total Supplies		-		-		2,103	-	23,500	25,900
PD010600-541007	Contracted Services	-		-		-	-	2,500	2,500
PD010600-541012	Translation & Interpretation	-		-		-	-	20,000	20,000
PD010600-542001	Telephone/Alarm/Cell Service	-		-		-	-	200	200
PD010600-542999	Communications	-		-		-	-	3,000	3,000
PD010600-543002	Registrations	-		-		-	-	10,000	10,000
PD010600-543006	Certifications & Licenses	-		-		-	-	450	500
PD010600-545001	Copier Rental	-		-		300	-	1,000	1,000
PD010600-546001	Software Maintenance Contract	-		-		-	-	500	550
PD010600-548002	Maintenance Services	-		-		-	-	8,000	8,500
PD010600-548004	Radios/Telemetry Maint	-		-		-	-	850	1,000
Total Services & Passthr	ough Pmts	-		-		300	-	46,500	47,250
Total Expenditures		\$ -	\$	-	\$	2,403	\$ -	\$ 397,641	\$ 422,537

DEPARTMENT: Police (10)

FUND: General

RESPONSIBLE MANAGER: Eric Drever

DIVISION: Patrol
FUND NUMBER: 000
POSITION: Chief of Police

### Description

Patrol division officers respond first to all emergency and non-emergency police calls, investigate misdemeanor and felony crimes, gather evidence, and make arrests, mediate disputes, assist motorists, identify, and correct hazardous conditions, keep the peace in our community, maintain a patrol presence to prevent crime, identify and resolve community crime problems, and educate the public on the law and crime prevention measures. Patrol division also includes tracking K-9 teams as well as our new Mental Health Professional and Victim Advocate programs.

## **Budget by Revenue & Expenditure Summary**

						Police - Pati	rol								
				Actual						Budget			Cha	nge	
						Projected		Adopted		Proposed		Proposed	Budget		
	2	2020		2021		2022		2022		2023		2024	2022-2023	2023-2024	
Grant Revenues	\$	_	\$	_	\$	_	\$	_	\$	4,600	\$	4.600	0.0%	0.0%	
Security revenue	ľ	_	Ψ	_	Ψ.	_	Ψ	_	•	623.700	Ψ.	623,700	0.0%	0.0%	
Fines and Penalties		_		_		_		_		120.000		120,000	0.0%	0.0%	
Total Revenues & Transfers In		-								748,300		748,300	0.0%	0.0%	
Total Novolido C. T. a										1-10,000		140,000	0.070	0.07.	
	Т														
Salaries & Wages	4	4,155,827		4,433,350		5,213,425		4,709,137		5,013,734		5,423,293	6.5%	8.2%	
Benefits	1	1,650,408		1,653,057		1,885,905		1,756,034		1,910,507		1,979,473	8.8%	3.6%	
Supplies		59,526		90,950		100,561		115,950		133,205		112,614	14.9%	-15.5%	
Repair & Maintenance Supplies		11,708		2,302		70		600		2,500		2,700	316.7%	8.0%	
Resale Supplies		-		-		-		-		-		-	0.0%	0.0%	
Small Tools		906		1,974		-		-		78,500		86,000	0.0%	9.6%	
Technology Supplies		2,429		395		-		-		2,200		2,400	0.0%	9.1%	
Fleet Supplies		7,525		-		-		-		-		-	0.0%	0.0%	
Professional Services	2	2,279,098		2,454,008		2,293,435		2,270,427		2,536,963		2,641,763	11.7%	4.1%	
Communications		205		988		-		10,000		7,200		7,370	-28.0%	2.4%	
Professional Development		3,180		5,780		1,200		2,600		2,000		2,000	-23.1%	0.0%	
Advertising		66		-		-		-		-		-	0.0%	0.0%	
Rentals		346		-		1,004		25,600		600		650	-97.7%	8.3%	
Technology Services		10,143		13,772		10,027		-		18,400		19,400	0.0%	5.4%	
Utilities		132		-		-		-		-		-	0.0%	0.0%	
Repairs & Maintenance Services		323,361		274,725		468,398		477,502		700		750	-99.9%	7.1%	
Other Expenses		2,948		719		-		500		-		-	-100.0%	0.0%	
Total Expenditures & Transfer Out	<b>¢</b> 5	8.507.808	\$	8.932.020	\$	9.974.025	¢	9.368.350	\$	9.706.509	\$	10.278.412	3.6%	5.9%	

NET BUDGET	(8,958,209)	(9,530,112)

<sup>\*</sup> Net budget equals the division's total revenues plus transfers in, less total expenditures and transfers out.

# **General Ledger Code Details**

#### Revenues

		Ad	tual		Pro	jected		Budget	
GL Account Code	Account Description	2020		2021	2	2022	2022	2023	2024
Operating Revenues									
PD010220-331167	Federal Grant-Bulletproof Vest	\$ -	\$	-	\$	-	\$ -	\$ 4,600	\$ 4,600
PD010220-342107	Reimb OT-Law Enf Svc Contract	-		-		-	-	623,700	623,700
PD010220-342800	False Alarm Fees	-		-		-	-	120,000	120,000
Total Operating Revenues		-		-		-	-	748,300	748,300
Total Revenues		\$ -	\$	-	\$	-	\$ -	\$ 748,300	\$ 748,300

Ol	A	Act	ual		I	Projected		Budget	
GL Account Code	Account Description	2020		2021		2022	2022	2023	2024
PD010220-511000	Salaries	\$ 3,627,539	\$	3,734,770	\$	4,261,340	\$ 4,021,626	\$ 4,373,165	\$ 4,759,794
PD010220-512000	Extra Labor	-		-		-	-	50,433	52,954
PD010220-513000	Overtime	295,492		344,943		575,708	437,511	333,974	354,013
PD010220-513001	Overtime-Holiday Pay	1,407		2,571		3,314	-	6,162	6,532
PD010220-513002	Overtime-Contracted	40,414		163,110		169,607	-	-	-
PD010220-515000	Holiday Pay	190,975		187,956		203,456	250,000	250,000	250,000
Total Salaries & Wages		4,155,827		4,433,350		5,213,425	4,709,137	5,013,734	5,423,293
PD010220-521000	FICA	311,487		323,411		350,377	359,932	383,742	415,073
PD010220-521002	FICA-Contracted	2,834		11,955		12,935	-	-	-
PD010220-522000	LEOFF	212,978		225,147		238,612	212,290	264,328	288,521
PD010220-522002	LEOFF-Contracted	2,153		8,644		8,989	-	-	-
PD010220-523000	PERS	6,587		10,601		13,795	20,074	7,954	9,196
PD010220-524000	Industrial Insurance	147,596		149,805		111,623	153,208	163,727	171,913
PD010220-524002	Industrial Ins-Contracted	1,615		6,700		5,717	-	-	-
PD010220-524050	Paid Family & Med Leave Prem	6,076		6,458		7,726	5,570	8,056	8,686
PD010220-525000	Medical, Dental, Life, Optical	14,649		7,990		50,693	8,629	67,668	71,052
PD010220-525002	Med, Dntl, Lf, Optcl-Contractd	5,444		9,841		35,909	-	-	-
PD010220-525095	Kaiser Medical & Dental	-		-		-	-	18,636	18,636
PD010220-525097	Self-Insured Medical & Dental	803,643		761,418		915,130	822,331	843,397	843,397
PD010220-525099	Retiree Medical & Dental	103,288		122,387		134,400	174,000	150,500	150,500
PD010220-526000	Unemployment Compensation	32,057		8,700		-	-	-	-
PD010220-528000	Uniform Clothing	-		-		-	-	2,500	2,500
Total Personnel Benefits		1,650,408		1,653,057		1,885,905	1,756,034	1,910,507	1,979,473
PD010220-531000	Supplies-General	(31)		(409)		4,819	-	-	-
PD010220-531001	Office Supplies	12,628		317		80,746	110,950	5,000	5,000
PD010220-531002	Printing Supplies	20		18		35	-	1,000	1,000
PD010220-531003	Operating Supplies	20,515		49,208		12,061	5,000	54,535	57,800
PD010220-531004	Event Food	-		75		-	-	-	-
PD010220-531005	Meeting Food	748		-		-	-	800	900
PD010220-531006	Program Food	-		229		-	-	-	-
PD010220-531010	Police New Officer Equip	25,647		41,512		2,900	-	71,870	47,914
PD010220-532001	Repair Supplies	850		2,240	l	-	-	-	-
PD010220-532002	Maintenance Supplies	218		-		70	600	-	-
PD010220-532003	Safety Supplies	10,417		48		-	-	2,000	2,200
PD010220-532007	Cleaning & Janitorial Supplies	223		14	l	-	-	500	500
PD010220-535001	Equipment	29		-		-	-	78,500	86,000

### Expenditures (cont.)

PD010220-535003 Office B PD010220-536001 Comput PD010220-537002 Supplies  PD010220-537002 Supplies  PD010220-541000 Profess PD010220-541010 Inspect PD010220-541012 Transla PD010220-541016 Recruit PD010220-541016 Recruit PD010220-542000 Commut PD010220-542000 PD010220-542001 Telephot PD010220-542001 Telephot PD010220-542002 Postag PD010220-542002 Postag PD010220-543001 Member PD010220-544000 Advertis PD010220-544000 Advertis PD010220-545001 Copier PD010220-545001 Copier PD010220-545001 Softwar PD010220-546001 Softwar PD010220-548000 Repair PD0102	Equipment uter peripherals es added to vehicles  sional Services ucted Services tion Services & Permits ation & Interpretation tment sional Services unications one/Alarm/Cell Service ge/Shipping Costs //de Internet	2020 878 2,429 7,525 82,094 13,188 3,363 - - 500 - 107	2021 1,974 395 - 95,622 437 345 - -	2022 - - - 100,631 5,291 1,909 3,585 -	2022 - - - - 116,550 6,000 - -	2023 - 2,200 - 216,405 - 75,000	2024 - 2,400 - 203,714 - 69,000
PD010220-536001 Compu PD010220-537002 Supplies Total Supplies PD010220-541000 Profess PD010220-541007 Contract PD010220-541010 Inspect PD010220-541012 Transla PD010220-541016 Recruit PD010220-542000 Commu PD010220-542001 Telepho PD010220-542001 Telepho PD010220-542002 Postag PD010220-542003 City Wi PD010220-543001 Membe PD010220-543001 Registr PD010220-543004 Airfare PD010220-543007 Hotel/L PD010220-543009 Tuition/ PD010220-544000 Advertis PD010220-544000 Marketi PD010220-545001 Copier PD010220-545001 Copier PD010220-546001 Softwar PD010220-546004 Online PD010220-548000 Repair PD010220-548000 Repair PD010220-548000 Repair PD010220-548000 Repair PD010220-548000 Repair PD010220-548000 Repair PD010220-548000 Repair PD010220-548000 Repair	uter peripherals es added to vehicles sional Services cted Services tion Services & Permits ation & Interpretation tment sional Services unications one/Alarm/Cell Service ge/Shipping Costs	2,429 7,525 82,094 13,188 3,363 - - 500	395 - 95,622 437 345 - -	- 100,631 5,291 1,909	<u> </u>	2,200 - 216,405	203,714
PD010220-537002 Supplies  PD010220-537002 Profess  PD010220-541000 Profess  PD010220-541007 Contract  PD010220-541010 Inspect  PD010220-541016 Recruit  PD010220-541016 Recruit  PD010220-542000 Commt.  PD010220-542001 Telepho.  PD010220-542002 Postag  PD010220-542003 City Wi  PD010220-543001 Member  PD010220-543001 Registr  PD010220-543002 Registr  PD010220-543004 Airfare  PD010220-543007 Hotel/L  PD010220-543009 Tuition/  PD010220-544000 Advertis  PD010220-544000 Advertis  PD010220-545001 Copier  PD010220-545001 Softwar  PD010220-546004 PD010220-546004 PD010220-546000 Repair  PD010220-548000 Repair	es added to vehicles  sional Services cted Services tion Services & Permits ation & Interpretation tment sional Services unications one/Alarm/Cell Service ge/Shipping Costs	7,525 82,094 13,188 3,363 - - 500	95,622 437 345 -	5,291 1,909	<u> </u>	216,405	203,714
Total Supplies  PD010220-541000 Profess PD010220-541007 Contract PD010220-541010 Inspect PD010220-541012 Transla PD010220-541016 Recruit PD010220-541099 Profess PD010220-542000 Commu PD010220-542001 Telephot PD010220-542002 Postag PD010220-542003 City Wi PD010220-543001 Member PD010220-543001 Registr PD010220-543002 Registr PD010220-543004 Airfare PD010220-543009 Tuition/ PD010220-543009 Tuition/ PD010220-544000 Advertis PD010220-544000 Marketi PD010220-545001 Copier PD010220-545001 Copier PD010220-546001 Softwar PD010220-546004 Online PD010220-548000 Repair	sional Services cted Services tion Services & Permits ation & Interpretation tment sional Services unications one/Alarm/Cell Service ge/Shipping Costs	82,094 13,188 3,363 - - 500	95,622 437 345 -	5,291 1,909	<u> </u>	-	-
PD010220-541000 Profess PD010220-541007 Contrac PD010220-541010 Inspect PD010220-541012 Transla PD010220-541016 Recruit PD010220-541999 Profess PD010220-542000 Commu PD010220-542001 Telepho PD010220-542002 Postag PD010220-542003 City Wi PD010220-542003 Registr PD010220-543001 Membe PD010220-543001 Membe PD010220-543002 Registr PD010220-543004 Airfare PD010220-543007 Hotel/L PD010220-543009 Tuition/ PD010220-544000 Advertis PD010220-544001 Copier PD010220-545001 Copier PD010220-545001 Softwar PD010220-546001 Softwar PD010220-546004 Online PD010220-548000 Repair PD010220-548000 Repair PD010220-548000 Repair PD010220-548000 Repair PD010220-548000 Repair PD010220-548000 Repair	cted Services tion Services & Permits ation & Interpretation tment sional Services unications one/Alarm/Cell Service ge/Shipping Costs	13,188 3,363 - - 500	437 345 -	5,291 1,909	<u> </u>	-	-
PD010220-541007 Contract PD010220-541010 Inspect PD010220-541012 Transla PD010220-541016 Recruit PD010220-541016 Recruit PD010220-541099 Profess PD010220-542000 Commu PD010220-542001 Telepho PD010220-542002 Postag PD010220-542003 City Wi PD010220-543001 Membe PD010220-543001 Membe PD010220-543002 Registr PD010220-543004 Airfare PD010220-543007 Hotel/L PD010220-543009 Tuition/ PD010220-544000 Advertis PD010220-544001 Copier PD010220-545001 Copier PD010220-545001 Softwar PD010220-546001 Softwar PD010220-546004 Online PD010220-548000 Repair PD010220-548000 Repair PD010220-548000 Repair PD010220-548000 Repair PD010220-548000 Repair PD010220-548000 Repair	cted Services tion Services & Permits ation & Interpretation tment sional Services unications one/Alarm/Cell Service ge/Shipping Costs	3,363 - - 500 -	345 - -	1,909	6,000 - -	- 75,000 -	69,000
PD010220-541010 Inspect PD010220-541012 Transla PD010220-541016 Recruit PD010220-541016 Recruit PD010220-541999 Profess PD010220-542000 Commu PD010220-542001 Telepho PD010220-542002 Postag PD010220-542003 City Wi PD010220-543001 Membe PD010220-543002 Registr PD010220-543004 Airfare PD010220-543007 Hotel/L PD010220-543009 Tuition/ PD010220-544000 Advertis PD010220-544000 Marketi PD010220-545001 Copier PD010220-545001 Softwar PD010220-546001 Softwar PD010220-546004 Online PD010220-548000 Repair	tion Services & Permits ation & Interpretation tment sional Services unications one/Alarm/Cell Service ge/Shipping Costs	- - 500	-		-	75,000 -	69,000
PD010220-541012 Translal PD010220-541016 Recruit PD010220-541999 Profess PD010220-542000 Commu PD010220-542001 Telepho PD010220-542002 Postag PD010220-542001 Membe PD010220-543001 Membe PD010220-543002 Registr PD010220-543004 Airfare PD010220-543007 Hotel/L PD010220-543009 Tuition/ PD010220-544000 Advertis PD010220-544000 Marketi PD010220-545001 Copier PD010220-545001 Copier PD010220-545001 Softwar PD010220-546004 PD010220-546004 PD010220-546001 PD010220-548000 Repair	ation & Interpretation tment sional Services unications one/Alarm/Cell Service ge/Shipping Costs	- 500 -	-	3,585	-	-	_
PD010220-541016 Recruit PD010220-541999 Profess PD010220-542000 Commu PD010220-542001 Telepho PD010220-542002 Postag PD010220-542003 City Wi PD010220-543001 Membe PD010220-543002 Registr PD010220-543004 Airfare PD010220-543007 Hotel/L PD010220-543009 Tuition/ PD010220-544000 Advertis PD010220-544000 Marketi PD010220-545001 Copier PD010220-545004 Equipm PD010220-546001 Softwar PD010220-546004 Online PD010220-548000 Repair PD010220-548000 Repair PD010220-548000 Repair PD010220-548000 Maintet PD010220-548000 Repair PD010220-548000 Repair PD010220-548000 Repair	tment sional Services unications ione/Alarm/Cell Service ge/Shipping Costs	-	-	-			-
PD010220-541999 Profess PD010220-542000 Commu PD010220-542001 Telepho PD010220-542002 Postag PD010220-542003 City Wi PD010220-543001 Membe PD010220-543002 Registr PD010220-543004 Airfare PD010220-543007 Hotel/L PD010220-543009 Tuition/ PD010220-544000 Advertis PD010220-544000 Marketi PD010220-545001 Copier PD010220-545004 Equipm PD010220-546001 Softwar PD010220-546004 Online PD010220-548000 Repair PD010220-548000 Repair PD010220-548000 Repair PD010220-548000 Mainter PD010220-548000 Repair PD010220-548000 Redios/ PD010220-548000 Fleet O	sional Services unications ione/Alarm/Cell Service ge/Shipping Costs	-	-		-	800	900
PD010220-542000 Commu PD010220-542001 Telepho PD010220-542002 Postag PD010220-542003 City Wi PD010220-543001 Membe PD010220-543002 Registr PD010220-543004 Airfare PD010220-543007 Hotel/L PD010220-543009 Tuition/ PD010220-544000 Advertis PD010220-544002 Marketi PD010220-545001 Copier PD010220-545001 Equipm PD010220-545001 Softwar PD010220-546004 Online PD010220-546004 Online PD010220-548000 Repair PD010220-548000 Repair PD010220-548000 Mainter PD010220-548000 Repair PD010220-548000 Redios/ PD010220-548004 Radios/ PD010220-548004 Radios/ PD010220-548004 Fleet O	unications one/Alarm/Cell Service ge/Shipping Costs	- 107		-	-	-	-
PD010220-542001 Telephor PD010220-542002 Postag PD010220-542003 City Wi PD010220-543001 Membe PD010220-543002 Registr PD010220-543004 Airfare PD010220-543007 Hotel/L PD010220-543009 Tuition/ PD010220-544000 Advertis PD010220-544000 Marketi PD010220-545001 Copier PD010220-545001 Equipm PD010220-545001 Softwar PD010220-546004 Online PD010220-546004 PD010220-548000 Repair PD010220-548000 Repair PD010220-548000 Mainter PD010220-548000 Redions	one/Alarm/Cell Service ge/Shipping Costs	107	-	-	-	1,000	1,000
PD010220-542001 Telephor PD010220-542002 Postag PD010220-542003 City Wi PD010220-543001 Membe PD010220-543002 Registr PD010220-543004 Airfare PD010220-543007 Hotel/L PD010220-543009 Tuition/ PD010220-544000 Advertis PD010220-544000 Marketi PD010220-545001 Copier PD010220-545001 Equipm PD010220-545001 Softwar PD010220-546004 Online PD010220-546004 PD010220-548000 Repair PD010220-548000 Repair PD010220-548000 Mainter PD010220-548000 Redions	ge/Shipping Costs		_	_	_	-	_
PD010220-542002 Postag PD010220-542003 City Wi PD010220-543001 Membe PD010220-543002 Registr PD010220-543004 Airfare PD010220-543009 Tuition/ PD010220-544000 Advertis PD010220-544000 Marketi PD010220-545001 Copier PD010220-545004 Equipm PD010220-546004 Softwar PD010220-546004 Online PD010220-546004 Repair PD010220-548000 Repair PD010220-548000 Repair PD010220-548000 Repair PD010220-548000 Redions/ PD010220-548004 Radios/ PD010220-548004 Radios/ PD010220-548004 Fadios/ PD010220-548005 Fleet O	ge/Shipping Costs	_	935	_	_	600	650
PD010220-542003 City Wi PD010220-543001 Membe PD010220-543002 Registr PD010220-543004 Airfare PD010220-543007 Hotel/L PD010220-543009 Tuition/ PD010220-544000 Advertis PD010220-544002 Marketi PD010220-545001 Copier PD010220-545004 Equipm PD010220-546001 Softwar PD010220-546004 Online PD010220-546004 PD010220-548000 Repair PD010220-548000 Repair PD010220-548000 Redisplanted Radios/ PD010220-548004 Radios/ PD010220-548004 Radios/ PD010220-548005 Fleet O		63	53	_	_	400	420
PD010220-543001 Membe PD010220-543002 Registr PD010220-543004 Airfare PD010220-543007 Hotel/L PD010220-543009 Tuition/ PD010220-544000 Advertis PD010220-544002 Marketi PD010220-545001 Copier PD010220-545004 Equipm PD010220-546001 Softwar PD010220-546004 Online PD010220-547021 Electric PD010220-548000 Repair PD010220-548000 Repair PD010220-548002 Mainter PD010220-548004 Radios/ PD010220-548004 Fleet O		35	-	_	_	6,200	6,300
PD010220-543002 Registr PD010220-543004 Airfare PD010220-543007 Hotel/L PD010220-543009 Tuition/ PD010220-544000 Advertis PD010220-544002 Marketi PD010220-545001 Copier PD010220-545004 Equipm PD010220-546001 Softwar PD010220-546004 Online PD010220-546004 Repair PD010220-548000 Repair PD010220-548002 Mainter PD010220-548004 Radios/ PD010220-548004 Fleet O		-	_	1,200	2,100	-	-
PD010220-543004 Airfare PD010220-543007 Hotel/L PD010220-543009 Tuition/ PD010220-544000 Advertis PD010220-544002 Marketi PD010220-545001 Copier PD010220-545004 Equipm PD010220-546001 Softwar PD010220-546004 Online PD010220-547021 Electric PD010220-548000 Repair PD010220-548002 Mainter PD010220-548004 Radios/ PD010220-548004 Fleet O	·	_	652	-	2,100	_	_
PD010220-543007 Hotel/L PD010220-543009 Tuition/ PD010220-544000 Advertis PD010220-544000 Marketi PD010220-545001 Copier PD010220-545004 Equipm PD010220-546001 Softwar PD010220-546004 Online PD010220-547021 Electric PD010220-548000 Repair PD010220-548000 Mainter PD010220-548004 Radios/ PD010220-548004 Fleet O		_	685	_	_	_	_
PD010220-543009 Tuition/ PD010220-544000 Advertis PD010220-544002 Marketi PD010220-545001 Copier PD010220-545004 Equipm PD010220-546001 Softwar PD010220-546004 Online PD010220-547021 Electric PD010220-548000 Repair PD010220-548002 Mainter PD010220-548004 Radios/ PD010220-548005 Fleet O			2,225		500	2,000	2,000
PD010220-544000 Advertis PD010220-544002 Marketi PD010220-545001 Copier PD010220-545004 Equipm PD010220-546001 Softwar PD010220-546004 Online PD010220-547021 Electric PD010220-548000 Repair PD010220-548002 Mainter PD010220-548004 Radios, PD010220-548095 Fleet O	/Coaching/Trainer	3,180	2,223	-	300	2,000	2,000
PD010220-544002 Marketi PD010220-545001 Copier PD010220-545004 Equipm PD010220-546001 Softwar PD010220-546004 Online PD010220-547021 Electric PD010220-548000 Repair PD010220-548002 Mainter PD010220-548004 Radios/ PD010220-548095 Fleet O	ŭ	3, 180	2,210	-	-	-	-
PD010220-545001 Copier PD010220-545004 Equipm PD010220-546001 Softwar PD010220-546004 Online PD010220-547021 Electric PD010220-548000 Repair PD010220-548002 Mainter PD010220-548004 Radios/ PD010220-548095 Fleet O	· ·	23	-	-	-	-	-
PD010220-545004 Equipm PD010220-546001 Softwar PD010220-546004 Online PD010220-547021 Electric PD010220-548000 Repair PD010220-548002 Mainter PD010220-548004 Radios/ PD010220-548095 Fleet O	ŭ	23	-	-	-	-	-
PD010220-546001 Softwar PD010220-546004 Online PD010220-547021 Electric PD010220-548000 Repair PD010220-548002 Mainter PD010220-548004 Radios/ PD010220-548095 Fleet O		-	-	1,004	-	600	650
PD010220-546004 Online PD010220-547021 Electric PD010220-548000 Repair PD010220-548002 Mainter PD010220-548004 Radios/ PD010220-548095 Fleet O	ment Rental	346	-	-	-	-	-
PD010220-547021 Electric PD010220-548000 Repair PD010220-548002 Mainter PD010220-548004 Radios/ PD010220-548095 Fleet O	re Maintenance Contract	6,375	9,756	10,027	-	-	-
PD010220-548000 Repair PD010220-548002 Mainter PD010220-548004 Radios/ PD010220-548095 Fleet O	Services-Subscriptions	3,769	4,015	-	-	18,400	19,400
PD010220-548002 Mainter PD010220-548004 Radios/ PD010220-548095 Fleet O	*	132	-	-	-	-	-
PD010220-548004 Radios/ PD010220-548095 Fleet O	& Maint Services	4,436	-	7,000	6,904	-	-
PD010220-548095 Fleet O	enance Services	-	1,385	-	-	-	-
	/Telemetry Maint	-	-	-	-	700	750
DD040000 E40000	Oper and Maint costs	318,925	273,340	449,498	449,498	-	-
PD010220-549000 Miscell	laneous Expenses	2,948	201	-	500	-	-
PD010220-549009 Media 9	Subscriptions	-	518	-	-	-	-
PD010240-541009 Dispato	ch	1,174,997	1,151,346	1,294,305	1,162,351	1,428,971	1,487,411
PD010240-542000 Commu	unications	-	-	-	10,000	-	-
PD010240-545000 Operati	ting Rentals & Leases	-	-	-	25,600	-	-
PD010240-548000 Repair	& Maint Services	-	-	-	21,100	-	-
PD010240-548004 Radios	/Telemetry Maint	-	-	11,900	-	-	-
PD010601-541000 Profess	sional Services	-	-	-	15,000	-	-
	ty/Safety Svcs	17,104	25,669	29,221	-	26,000	28,000
PD010602-541013 Jail Ser		1,069,946	1,276,212	959,124	1,087,076	1,005,192	1,055,452
Total Services & Passthrough Pmts		2,619,479	2,749,991	2,774,064	2,786,629	2,565,863	2,671,933
Total Expenditures		\$ 8,507,808 \$	8,932,020	\$ 9,974,025	\$ 9,368,350	\$ 9,706,509	\$ 10,278,412

**DEPARTMENT**: Police (10) **DIVISION**: Support Operations

FUND: General FUND NUMBER: 000
RESPONSIBLE MANAGER: Eric Drever POSITION: Chief of Police

### Description

Support Operations staff provides officer support, completes data entry, makes Washington National Crime Information Center/National Crime Information Center (WACIC/NCIC) entries and confirmations, manages Justice Center building security, fulfills public records requests, provides community members services (such as public fingerprinting and Concealed Pistol Licenses), coordinates department records management, and manages all evidence and safekeeping property.

## **Budget by Revenue & Expenditure Summary**

Budget by Revenue &	Experiuit								
			lice - Support C	perations					
		Actual			Budget		Change		
			Projected	Adopted	Proposed	Proposed	Bud	lget	
	2020	2021	2022	2022	2023	2024	2022-2023	2023-2024	
Permits	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000	0.0%	0.0%	
Grant Revenues	_	· -	7,498	-	63,365	63,365	0.0%	0.0%	
Total Revenues & Transfers In	-	-	7,498	-	66,365	66,365	0.0%		
							_		
Salaries & Wages	809,836	965,929	1,018,881	1,030,711	1,173,658	1,273,393	13.9%	8.5%	
Benefits	363,114	452,733	408,351	464,438		511,331	5.8%	4.1%	
Supplies	15,424	25,172	15,142		,	,			
Repair & Maintenance Supplies	374	16	81	-	500	550	0.0%	10.0%	
Small Tools	-	2,512	9,441	15,000	-	-	-100.0%	0.0%	
Technology Supplies	545	7,959	311	-	1,500	1,500	0.0%	0.0%	
Professional Services	9,382	15,768	44,563	1,500	2,500	2,500	66.7%	0.0%	
Communications	1,839	1,026	344	-	4,600	4,950	0.0%	7.6%	
Professional Development	1,305	114	795	-	-	-	0.0%	0.0%	
Advertising	-	262	91	-	400	400	0.0%	0.0%	
Rentals	46	23	1,852	-	4,400	4,400	0.0%	0.0%	
Technology Services	70,502	35,456	236,994	71,500	167,100	162,800	133.7%	-2.6%	
Utilities	1,150	187	212	-	-	-	0.0%	0.0%	
Repairs & Maintenance Services	86,650	30,350	1,012	-	1,000	1,200	0.0%	20.0%	
Other Expenses	125	2,424	3,000	3,000	-	-	-100.0%	0.0%	
Total Expenditures & Transfer Out	\$ 1,360,292	\$ 1,539,932	\$ 1,741,070	\$ 1,598,549	\$ 1,863,652	\$ 1,980,704	16.6%	6.3%	

NET BUDGET	(1 797 287)	(1 914 339)

<sup>\*</sup> Net budget equals the division's total revenues plus transfers in, less total expenditures and transfers out.

# **General Ledger Code Details**

#### Revenues

		Actual P					Pr	ojected		Budget	
GL Account Code	Account Description		2020			2021		2022	2022	2023	2024
Operating Revenues											
PD010230-322900	Other Non-Business Lic/Permits	\$		-	\$	-	\$	-	\$ -	\$ 3,000	\$ 3,000
PD010230-333165	Dept Of Justice - 2016 NCHIP			-		-		-	-	63,365	63,365
PD010230-334003	State Grant-Secretary of State			-		-		7,498	-	-	-
Total Operating Revenues				-		-		7,498	-	66,365	66,365
Total Revenues		\$		-	\$	-	\$	7,498	\$ -	\$ 66,365	\$ 66,365

		Actu	ıal		F	rojected	Budget				
GL Account Code	Account Description	2020		2021		2022	2022		2023		2024
PD010230-511000	Salaries	\$ 755,041	\$	915,206	\$	922,978	\$ 974,711	\$	1,109,047	\$	1,205,085
PD010230-511001	Salaries-Acting Pay	-		-		-	-		3,000		3,000
PD010230-512000	Extra Labor	9,449		-		51,227	15,600		-		-
PD010230-513000	Overtime	29,857		32,512		33,082	40,400		41,641		44,139
PD010230-513001	Overtime-Holiday Pay	15,490		18,211		11,593	-		19,970		21,169
Total Salaries & Wages		809,836		965,929		1,018,881	1,030,711		1,173,658		1,273,393
PD010230-521000	FICA	61,046		73,023		73,359	78,770		90,129		97,759
PD010230-522000	LEOFF	-		-		-	2,141		3,298		3,531
PD010230-523000	PERS	101,764		109,349		99,379	93,536		116,697		128,043
PD010230-524000	Industrial Insurance	3,430		5,730		3,417	4,414		6,111		6,416
PD010230-524050	Paid Family & Med Leave Prem	1,181		1,457		1,573	1,347		1,886		2,045
PD010230-525000	Medical, Dental, Life, Optical	26,106		4,766		38,070	5,148		4,869		5,112
PD010230-525095	Kaiser Medical & Dental	-		-		-	-		27,461		27,461
PD010230-525097	Self-Insured Medical & Dental	169,587		258,409		192,554	279,082		236,463		236,463
PD010230-528000	Uniform Clothing	-		-		-	-		4,500		4,500
Total Personnel Benefits		363,114		452,733		408,351	464,438		491,414		511,331
PD010230-531000	Supplies-General	-		-		5,675	10,000		-		-
PD010230-531001	Office Supplies	1,937		5,738		2,451	-		3,000		3,000
PD010230-531002	Printing Supplies	1,321		2,144		488	-		1,580		1,580
PD010230-531003	Operating Supplies	10,337		16,828		1,908	2,400		1,000		1,000
PD010230-531004	Event Food	-		-		286	-		-		-
PD010230-531005	Meeting Food	55		-		-	-		200		200
PD010230-531010	Police New Officer Equip	1,775		462		112	-		-		-
PD010230-532002	Maintenance Supplies	324		-		-	-		-		-
PD010230-532003	Safety Supplies	50		-		-	-		-		-
PD010230-532007	Cleaning & Janitorial Supplies	-		16		-	-		500		550
PD010230-535000	Small Tool & Minor Equipment	-		2,512		7,993	15,000		-		-
PD010230-535003	Office Equipment	-		-		308	-		-		-
PD010230-536001	Computer peripherals	545		7,959		311	-		1,500		1,500
PD010231-531001	Office Supplies	-		-		2,177	-		-		-
PD010231-531002	Printing Supplies	-		-		3	-		-		-
PD010231-531003	Operating Supplies	-		-		2,042	-		10,800		11,900
PD010231-532007	Cleaning & Janitorial Supplies	-		-		81	-		-		-
PD010231-535003	Office Equipment	-		-		1,139	-		-		-
Total Supplies		16,343		35,659		24,975	27,400		18,580		19,730

		Actua	I	Projected		Budget	
GL Account Code	Account Description	2020	2021	2022	2022	2023	2024
PD010230-541000	Professional Services	2,927	14,272	1,500	1,500	-	-
PD010230-541004	Tukwila Scholarships	115	-	-	-	-	-
PD010230-541006	Consulting Services	450	-	-	-	-	-
PD010230-541007	Contracted Services	5,725	920	2,400	-	1,500	1,500
PD010230-541008	Revenue Backed Services	-	-	40,196	-	-	-
PD010230-541010	Inspection Services & Permits	-	576	-	-	-	-
PD010230-541017	Security/Safety Svcs	165	-	-	-	-	-
PD010230-542000	Communications	920	-	-	-	-	-
PD010230-542001	Telephone/Alarm/Cell Service	-	-	-	-	600	600
PD010230-542002	Postage/Shipping Costs	919	1,026	224	-	300	350
PD010230-542999	Communications	-	-	-	-	2,200	2,500
PD010230-543000	Professional Development	-	1	-	-	-	-
PD010230-543001	Memberships	290	-	180	-	-	-
PD010230-543002	Registrations	-	-	334	-	-	-
PD010230-543004	Airfare	1,015	-	-	-	-	-
PD010230-543007	Hotel/Lodging	-	113	281	-	-	-
PD010230-544000	Advertising	-	262	47	-	-	-
PD010230-544001	Legal & Public Notices	-	-	45	-	-	-
PD010230-545001	Copier Rental	46	23	1,852	-	4,400	4,400
PD010230-546001	Software Maintenance Contract	70,502	35,456	236,994	71,500	130,000	130,000
PD010230-546004	Online Services-Subscriptions	-	-	-	-	37,100	32,800
PD010230-547028	Solid Waste Disposal	1,150	187	-	-	-	-
PD010230-548000	Repair & Maint Services	86,650	1,293	-	-	-	-
PD010230-548001	Repair services	-	28,724	-	-	-	-
PD010230-548002	Maintenance Services	-	334	-	-	-	-
PD010230-549000	Miscellaneous Expenses	125	1,924	-	3,000	-	-
PD010230-549001	Armor Car Service	-	-	3,000	-	-	-
PD010230-549009	Media Subscriptions	-	500	-	-	-	-
PD010231-541000	Professional Services	-	-	231	-	-	-
PD010231-541007	Contracted Services	-	-	-	-	1,000	1,000
PD010231-541017	Security/Safety Svcs	-	-	236	-	-	-
PD010231-542002	Postage/Shipping Costs	-	-	120	-	1,000	1,000
PD010231-542999	Communications	-	-	-	-	500	500
PD010231-544000	Advertising	-	-	-	-	400	400
PD010231-547028	Solid Waste Disposal	-	-	212	-	-	-
PD010231-548000	Repair & Maint Services	-	-	1,012	-	-	-
PD010231-548002	Maintenance Services	-	-	-	-	1,000	1,200
Total Services & Passth	rough Pmts	170,999	85,610	288,862	76,000	180,000	176,250
Total Expenditures		\$ 1,360,292 \$	1,539,932	\$ 1,741,070	\$ 1,598,549	1,863,652 \$	1,980,704

**DEPARTMENT**: Police (10) **FUND**: General

RESPONSIBLE MANAGER: Eric Drever

**DIVISION:** Investigations **FUND NUMBER:** 000 **POSITION:** Chief of Police

### **Description**

Conduct all follow-up investigation associated with felony crimes to include crimes against persons, crimes against property, fraud, and white-collar offenses.

## **Budget by Revenue & Expenditure Summary**

				Pol	ice - Investig	atio	ns				
			Actual					Budget		Cha	inge
				F	Projected	,	Adopted	Proposed	Proposed	Bud	lget
		2020	 2021		2022	<u> </u>	2022	2023	2024	2022-2023	2023-2024
Grant Revenues	\$	17,996	\$ 7,189	\$	12,650	\$	16,000	\$ 17,352	\$ 17,352	8.5%	0.0%
Total Revenues & Transfers In		17,996	7,189		12,650		16,000	17,352	17,352	8.5%	0.0%
										1	
Salaries & Wages		1,179,488	1,105,820		1,111,818		1,452,956	1,381,589	1,498,650	-4.9%	8.5%
Benefits		493,490	448,681		425,268	İ	521,993	522,833	542,815	0.2%	3.8%
Supplies		11,594	9,214		34,801	į	6,000	37,556	10,600	525.9%	-71.8%
Repair & Maintenance Supplies		9	-		- 1	į	-	-	-	0.0%	0.0%
Small Tools		760	184		-	İ	-	11,793	11,793	0.0%	0.0%
Technology Supplies		378	1,518		1,946		-	2,500	2,800	0.0%	12.0%
Fleet Supplies		468	-		30		-	-	-	0.0%	0.0%
Professional Services		15,209	17,730		15,000		15,000	12,500	12,500	-16.7%	0.0%
Communications		-	1,058		486	İ	-	1,400	1,500	0.0%	7.1%
Professional Development		825	4,722		1,907	İ	5,000	4,100	4,100	-18.0%	0.0%
Advertising		-	56		-	İ	-	-	-	0.0%	0.0%
Rentals		-	-		274		-	2,000	4,000	0.0%	100.0%
Technology Services		2,057	3,071		1,164	İ	1,000	14,743	14,743	1374.3%	0.0%
Repairs & Maintenance Services		42,747	62,019		68,106		68,106	-	-	-100.0%	0.0%
Other Expenses		462	57		1,500	<u> </u>	2,000	2,650	2,800	32.5%	5.7%
Total Expenditures & Transfer Ou	\$ '	1,747,487	\$ 1,654,130	\$	1,662,299	\$	2,072,055	\$ 1,993,665	\$ 2,106,301	-3.8%	5.6%

NET BUDGET	(1,976,313)	(2,088,949)
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<sup>\*</sup> Net budget equals the division's total revenues plus transfers in, less total expenditures and transfers out.

# **General Ledger Code Details**

#### Revenues

		Actual			F	Projected		Budget			
GL Account Code	Account Description		2020		2021		2022	2022	2023		2024
Operating Revenues											
PD010210-334033	RSO/Kidnap Address Verificatn	\$	17,996	\$	7,189	\$	12,650	\$ 16,000	\$ 17,352	\$	17,352
Total Operating Revenues			17,996		7,189		12,650	16,000	17,352		17,352
Total Revenues		\$	17,996	\$	7,189	\$	12,650	\$ 16,000	\$ 17,352	\$	17,352

		Acti	ual		Projected		Budget				
GL Account Code	Account Description	2020		2021	2022	2022		2023	2024		
PD010210-511000	Salaries	\$ 1,026,398	\$	906,389	\$ 959,620	\$ 1,311,556	\$	1,246,999 \$	1,355,985		
PD010210-512000	Extra Labor	-		-	3,850	-		-	-		
PD010210-513000	Overtime	142,296		185,068	141,540	141,400		118,018	125,099		
PD010210-513001	Overtime-Holiday Pay	10,795		14,363	6,807	-		16,572	17,566		
Total Salaries & Wages		1,179,488		1,105,820	1,111,818	1,452,956		1,381,589	1,498,650		
PD010210-521000	FICA	89,381		83,489	81,784	111,048		105,692	114,647		
PD010210-522000	LEOFF	147,736		59,868	51,629	64,407		69,727	76,496		
PD010210-523000	PERS	14,366		-	7,653	15,200		8,292	8,878		
PD010210-524000	Industrial Insurance	36,699		38,634	26,348	43,231		45,900	48,194		
PD010210-524050	Paid Family & Med Leave Prem	1,752		1,606	1,823	1,817		2,220	2,399		
PD010210-525000	Medical, Dental, Life, Optical	5,620		3,847	12,031	4,155		23,935	25,131		
PD010210-525097	Self-Insured Medical & Dental	197,936		261,236	244,000	282,135		267,069	267,069		
Total Personnel Benefits		493,490		448,681	425,268	521,993		522,833	542,815		
PD010210-531000	Supplies-General	(27)		(129)	1,267	6,000		-	-		
PD010210-531001	Office Supplies	130		97	31,847	-		-	-		
PD010210-531002	Printing Supplies	83		294	321	-		-	-		
PD010210-531003	Operating Supplies	6,578		6,667	1,259	-		13,600	10,600		
PD010210-531004	Event Food	-		-	96	-		-	-		
PD010210-531005	Meeting Food	20		-	-	-		-	-		
PD010210-531006	Program Food	-		1,700	-	-		-	-		
PD010210-531008	Employee Appreciation Supplies	-		-	10	-		-	-		
PD010210-531010	Police New Officer Equip	4,811		569	-	-		23,956	-		
PD010210-531013	Training Supplies	-		17	-	-		-	-		
PD010210-532003	Safety Supplies	9		-	-	-		-	-		
PD010210-535000	Small Tool & Minor Equipment	760		184	-	-		-	-		
PD010210-535001	Equipment	-		-	-	-		11,793	11,793		
PD010210-536001	Computer peripherals	378		1,518	1,946	-		2,500	2,800		
PD010210-537001	Fuel	-		-	30	-		-	-		
PD010210-537002	Supplies added to vehicles	468		-	-	-		-	-		
Total Supplies		13,209		10,916	36,776	6,000		51,849	25,193		
PD010210-541000	Professional Services	-		134	12,197	15,000		-	-		
PD010210-541007	Contracted Services	6,721		8,776	-	-		-	-		
PD010210-541012	Translation & Interpretation	3,280		2,432	1,085	-		2,500	2,500		
PD010210-541028	Contracted Towing Services	5,208		6,388	1,718	-		10,000	10,000		
PD010210-542001	Telephone/Alarm/Cell Service	-		935	486	-		-	-		
PD010210-542002	Postage/Shipping Costs	-		123	-	-		300	300		
PD010210-542003	City Wide Internet	-		-	-	-		1,100	1,200		
PD010210-543000	Professional Development	_		82	_	_		-	-		

		Actua	al	Projected		Budget	
GL Account Code	Account Description	2020	2021	2022	2022	2023	2024
PD010210-543001	Memberships	50	350	50	-	-	-
PD010210-543002	Registrations	-	1,085	-	-	-	-
PD010210-543003	Meals-Prof Dev related	156	-	1,500	5,000	-	-
PD010210-543004	Airfare	-	461	-	-	1,000	1,000
PD010210-543007	Hotel/Lodging	620	2,383	336	-	2,500	2,500
PD010210-543008	Ground Transp/Parking	-	361	21	-	600	600
PD010210-544000	Advertising	-	56	-	-	-	-
PD010210-545001	Copier Rental	-	-	274	-	2,000	4,000
PD010210-546001	Software Maintenance Contract	2,057	2,774	966	1,000	9,743	9,743
PD010210-546004	Online Services-Subscriptions	-	297	198	-	5,000	5,000
PD010210-548095	Fleet Oper and Maint costs	42,747	62,019	68,106	68,106	-	-
PD010210-549000	Miscellaneous Expenses	462	57	1,500	2,000	-	-
PD010210-549010	Business Meals (non Prof Dev)	-	-	-	-	2,650	2,800
Total Services & Passthr	rough Pmts	61,299	88,714	88,436	91,106	37,393	39,643
Total Expenditures		\$ 1,747,487	1,654,130	\$ 1,662,299	\$ 2,072,055	\$ 1,993,665	\$ 2,106,301

**DEPARTMENT**: Police (10) **DIVISION**: Tukwila Anti-Crime

**FUND:** General **FUND NUMBER:** 000

**RESPONSIBLE MANAGER**: Eric Drever **POSITION**: Chief of Police

### Description

This unit, internally referred to as the TAC Team, provides specific criminal emphasis operations, targeting narcotics, gambling, and vice-related activities.

## **Budget by Revenue & Expenditure Summary**

		Police	- Tukwila Anti-	Crime (TAC)				
		Actual			Budget		Cha	nge
			Projected	Adopted	Proposed	Proposed	Bud	get
	2020	2021	2022	2022	2023	2024	2022-2023	2023-2024
Intergovernmental Revenue	7,924	11,650	5,192	60,000	5,000	5,000	-91.7%	0.0%
Total Revenues & Transfers In	7,924	11,650	5,192	60,000	5,000	5,000	-91.7%	0.0%
							-	
Salaries & Wages	572,906	373,054	350,333	568,824	754,714	823,636	32.7%	9.1%
Benefits	194,372	170,891	113,119	208,705	305,832	317,428	46.5%	3.8%
Supplies	2,569	3,543	1,800	2,500	36,956	10,200	1378.2%	-72.49
Technology Supplies	44	-	-	-	700	750	0.0%	7.1%
Professional Services	-	-	-	-	800	850	0.0%	6.3%
Communications	412	942	-	-	1,250	1,250	0.0%	0.09
Professional Development	-	765	-	-	1,400	1,400	0.0%	0.09
Rentals	16,073	11,114	8,718	29,000	38,400	38,400	32.4%	0.0%
Technology Services	5,718	28	-	-	500	500	0.0%	0.0%
Repairs & Maintenance Services	22,292	11,026	41,053	35,053	-	-	-100.0%	0.0%
Other Expenses	24	6,488	4,501	10,000	5,000	5,000	-50.0%	0.0%
Total Expenditures & Transfer Out	\$ 814,410	\$ 577.850	\$ 519.524	\$ 854.082	\$ 1.145.552	\$ 1,199,415	34.1%	4.79

<b>NET BUDGET</b> (1,140,552) (1,194,415)
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<sup>\*</sup> Net budget equals the division's total revenues plus transfers in, less total expenditures and transfers out.

# **General Ledger Code Details**

#### Revenues

		Actual				F	Projected		Budget		
GL Account Code	Account Description		2020		2021		2022	2022	2023		2024
Operating Revenues											
PD010250-357240	V-NET	\$	7,924	\$	11,650	\$	5,192	\$ 60,000	\$ 5,000	\$	5,000
Total Operating Revenues			7,924		11,650		5,192	60,000	5,000		5,000
Total Revenues		\$	7,924	\$	11,650	\$	5,192	\$ 60,000	\$ 5,000	\$	5,000

01. 4	Assessed Description	Act	ual		F	Projected		Budget	
GL Account Code	Account Description	2020		2021		2022	2022	2023	2024
PD010250-511000	Salaries	\$ 495,687	\$	322,330	\$	276,324	\$ 479,866	\$ 689,652	\$ 754,670
PD010250-513000	Overtime	72,334		44,951		71,945	88,958	60,830	64,480
PD010250-513001	Overtime-Holiday Pay	4,884		5,773		2,064	-	4,232	4,486
Total Salaries & Wages		572,906		373,054		350,333	568,824	754,714	823,636
PD010250-521000	FICA	40,943		28,546		26,979	43,476	57,736	63,008
PD010250-522000	LEOFF	28,222		19,638		18,600	28,440	40,400	44,530
PD010250-524000	Industrial Insurance	15,158		12,009		9,619	17,171	27,004	28,354
PD010250-524050	Paid Family & Med Leave Prem	832		554		586	663	1,213	1,318
PD010250-525000	Medical, Dental, Life, Optical	1,648		664		4,226	717	14,755	15,492
PD010250-525097	Self-Insured Medical & Dental	107,569		109,480		53,110	118,238	164,725	164,725
Total Personnel Benefits		194,372		170,891		113,119	208,705	305,832	317,428
PD010250-531000	Supplies-General	-		-		940	2,500	-	-
PD010250-531003	Operating Supplies	2,145		982		860	-	13,000	10,200
PD010250-531010	Police New Officer Equip	423		2,561		-	-	23,956	-
PD010250-536001	Computer peripherals	44		-		-	-	700	750
Total Supplies		2,613		3,543		1,800	2,500	37,656	10,950
PD010250-541999	Professional Services	-		-		-	-	800	850
PD010250-542001	Telephone/Alarm/Cell Service	358		935		-	-	-	-
PD010250-542002	Postage/Shipping Costs	54		7		-	-	50	50
PD010250-542003	City Wide Internet	-		-		-	-	1,200	1,200
PD010250-543002	Registrations	-		41		-	-	-	-
PD010250-543007	Hotel/Lodging	-		708		-	-	1,200	1,200
PD010250-543008	Ground Transp/Parking	-		16		-	-	200	200
PD010250-545002	Vehicle Rental/Lease	15,596		11,114		8,718	29,000	38,400	38,400
PD010250-545004	Equipment Rental	476		-		-	-	-	-
PD010250-546001	Software Maintenance Contract	5,688		-		-	-	-	-
PD010250-546004	Online Services-Subscriptions	30		28		-	-	500	500
PD010250-548000	Repair & Maint Services	-		-		7,000	1,000	-	-
PD010250-548095	Fleet Oper and Maint costs	22,292		11,026		34,053	34,053	-	-
PD010250-549000	Miscellaneous Expenses	-		6,414		4,500	10,000	-	-
PD010250-549007	Excise Taxes & Other Assessmnt	24		64		1	-	-	-
PD010250-549009	Media Subscriptions	0		10		-	_	-	_
PD010250-549999	Other Miscellaneous Expenses	-		-		-	-	5,000	5,000
Total Services & Passthro	ough Pmts	44,519		30,362		54,272	74,053	47,350	47,400
Total Expenditures		\$ 814,410	\$	577,850	\$	519,524	\$ 854,082	\$ 1,145,552	\$ 1,199,415

**DEPARTMENT**: Police (10) **DIVISION**: Professional Standards

FUND: General FUND NUMBER: 000

**RESPONSIBLE MANAGER**: Eric Drever **POSITION**: Chief of Police

### Description

Professional Standards manages and maintains the Department's localized governing policies, the recruitment and initial onboarding of new employees, and maintains the Department's Washington Association of Sheriffs and Police Chiefs (WASPC) Accreditation (awarded in 2021). The team also manages internal investigations and the Department's social media presence.

## **Budget by Revenue & Expenditure Summary**

		Polic	ce - Professional	Standards				
		Actual			Budget		Cha	nge
			Projected	Adopted	Proposed	Proposed	Bud	lget
	2020	2021	2022	2022	2023	2024	2022-2023	2023-2024
General Government Revenue	3,780	-	-	-	-	-	0.0%	0.0%
Total Revenues & Transfers In	3,780	-	-	•	-	-	0.0%	0.0%
Salaries & Wages	174,905	190,905	248,387	145,823	390,844	423,570	168.0%	8.4%
Benefits	58,689	57,464	80,803	53,789	149,102	154,679	177.2%	3.7%
Supplies	768	9,724	7,463	10,300	3,600	4,100	-65.0%	13.9%
Repair & Maintenance Supplies	17	28	-	-	-	-	0.0%	0.0%
Small Tools	558	-	-	-	3,000	1,800	0.0%	-40.0%
Technology Supplies	716	864	75	-	1,000	1,200	0.0%	20.0%
Professional Services	-	-	2,544	-	100,230	30,840	0.0%	-69.2%
Communications	157	938	-	-	1,100	1,200	0.0%	9.1%
Professional Development	-	197	1,900	-	9,500	9,600	0.0%	1.1%
Advertising	-	-	3,000	-	2,500	2,500	0.0%	0.0%
Technology Services	205,497	216,553	(15,597)	51,000	165,179	165,679	223.9%	0.3%
Repairs & Maintenance Services	12,015	6,580	3,405	3,405	-	-	-100.0%	0.0%
Other Expenses	285	1,320	729	600	1,650	1,650	175.0%	0.0%
Total Expenditures & Transfer Out	\$ 453,606	\$ 484,574	\$ 332,708	\$ 264,917	\$ 827,705	\$ 796,819	212.4%	-3.7%

<sup>\*</sup> Net budget equals the division's total revenues plus transfers in, less total expenditures and transfers out.

### **General Ledger Code Details**

#### Revenues

		Actual				Pr	ojected	Budget						
GL Account Code	Account Description		2020		2021		2022		2022		2023		2024	
Operating Revenues														
PD010300-341703	Sales Of Merchandise - Mailbox	\$	3,780	\$	-	\$	-	\$	-	\$	-	\$	-	
Total Operating Revenues			3,780		-		-		-		-		-	
Total Revenues		\$	3,780	\$	-	\$	-	\$	-	\$	-	\$	-	

		Actu	ıal		F	rojected	Budget					
GL Account Code	Account Description	2020		2021		2022		2022		2023		2024
PD010300-511000	Salaries	\$ 137,823	\$	162,859	\$	229,537	\$	134,612	\$	362,938	\$	394,710
PD010300-512000	Extra Labor	4,857		7,780		4,677		-		-		-
PD010300-513000	Overtime	30,385		17,799		10,795		11,211		10,811		11,460
PD010300-513001	Overtime-Holiday Pay	1,840		2,468		3,378		-		5,095		5,400
PD010302-512000	Extra Labor	-		-		-		-		12,000		12,000
Total Salaries & Wages		174,905		190,905		248,387		145,823		390,844		423,570
PD010300-521000	FICA	12,071		13,466		18,473		11,147		28,982		31,485
PD010300-522000	LEOFF	9,055		9,668		12,251		7,387		16,205		17,889
PD010300-523000	PERS	· -		· -		-		-		7,988		8,552
PD010300-524000	Industrial Insurance	6,889		5,519		4,717		4,242		9,224		9,685
PD010300-524050	Paid Family & Med Leave Prem	228		272		524		190		609		659
PD010300-525000	Medical, Dental, Life, Optical	119		68		3,858		73		5,942		6,239
PD010300-525097	Self-Insured Medical & Dental	30,326		28,472		40,979		30,750		78,872		78,872
PD010302-521000	FICA	-		,		-		-		918		918
PD010302-524000	Industrial Insurance	_		_		_		_		344		361
PD010302-524050	Paid Family & Med Leave Prem	-		-		-		-		19		19
Total Personnel Benefits		58,689		57,464		80,803		53,789		149,102		154,679
PD010300-531000	Supplies-General	-		985		2,830		6,300		-		-
PD010300-531001	Office Supplies	54		4,529		22		-		200		250
PD010300-531002	Printing Supplies	141		352		1,077		-		500		600
PD010300-531003	Operating Supplies	74		2,981		3,500		4,000		2,900		3,250
PD010300-531010	Police New Officer Equip	499		877		35		-		-		-
PD010300-532001	Repair Supplies	_		28		_		_		_		_
PD010300-532007	Cleaning & Janitorial Supplies	17		-		_		_		_		_
PD010300-535001	Equipment			_		_		_		1,500		1,800
PD010300-535003	Office Equipment	558		_		_		_		-		-
PD010300-536001	Computer peripherals	716		864		75		_		1,000		1,200
PD010302-535001	Equipment	-		-		-		-		1,500		-
Total Supplies		2,059		10,616		7,538		10,300		7,600		7,100
PD010300-542000	Communications	149		-		-		-		-		_
PD010300-542001	Telephone/Alarm/Cell Service	-		935		-		-		-		-
PD010300-542002	Postage/Shipping Costs	-		4		-		-		-		-
PD010300-542003	City Wide Internet	8		-		-		-		1,100		1,200
PD010300-543001	Memberships	-		197		-		-				-
PD010300-543002	Registrations	-		-		1,900		-		-		-
PD010300-546001	Software Maintenance Contract	203,583		215,288		(15,597)		51,000		163,679		164,179
PD010300-546004	Online Services-Subscriptions	1,914		1,265		-		-		1,500		1,500
PD010300-548095	Fleet Oper and Maint costs	12,015		6,580		3,405		3,405		-		-
PD010300-549000	Miscellaneous Expenses	· -		· -		-		600		-		-
PD010300-549002	Credit Card Fees	285		1,320		729		_		1,400		1,400
PD010300-549999	Other Miscellaneous Expenses	-		-		-		_		250		250
PD010302-541016	Recruitment	_		_		2,544		-		100,230		30,840
PD010302-543004	Airfare	-		_		-		-		7,500		7,600
PD010302-543007	Hotel/Lodging	_		_		-		-		2,000		2,000
PD010302-544000	Advertising	-		-		3,000		-		2,500		2,500
Total Services & Passthrough	gh Pmts	217,953		225,588		(4,019)		55,005		280,159		211,469
Total Expenditures		\$ 453,606	\$	484,574	\$	332,708	\$	264,917	\$	827,705	Φ.	796,819

**DEPARTMENT**: Police (10)

**FUND**: General

RESPONSIBLE MANAGER: Eric Drever

**DIVISION:** Training **FUND NUMBER:** 000

**POSITION:** Chief of Police

### Description

Planning, evaluation, scheduling, and documentation of all training programs within the department. This division is also in charge of ensuring adherence with Federal, State, and local training requirements as well as professional-development level training.

### **Budget by Revenue & Expenditure Summary**

				Police - Trail	ning					
			Actual				Budget		Cha	nge
				Projected	A	Adopted	Proposed	Proposed	Bud	get
	2020		2021	2022		2022	2023	2024	2022-2023	2023-2024
Grant Revenues	\$ 16,5	70 \$	16,829	\$ -	\$	-	\$ -	\$ -	0.0%	0.0%
Total Revenues & Transfers In	16,5	70	16,829	-		-	-	-	0.0%	0.0%
		,		•					-	
Salaries & Wages	119,5	36	153,914	104,659		109,621	128,042	137,186	16.8%	7.1%
Benefits	44,4		51,464	39,166		48,662	52,418	,	7.7%	2.9%
Supplies	39,4		26,272	51,997		40,000	53,902	,	34.8%	-7.6%
Repair & Maintenance Supplies	4,5	63	1,376	· -		-	-	-	0.0%	0.0%
Small Tools	-		-	500		-	500	2,000	0.0%	300.0%
Technology Supplies		12	132	-		-	-	-	0.0%	0.0%
Professional Services	-		-	6,000		4,000	-	-	-100.0%	0.0%
Professional Development	6,5	25	45,668	24,588		26,380	168,985	123,459	540.6%	-26.9%
Rentals	-		5,835	-		-	3,800	-	0.0%	-100.0%
Technology Services	1,4	00	1,588	25,000		2,500	6,000	6,000	140.0%	0.0%
Repairs & Maintenance Services	1	40	124	3,405		3,405	-	-	-100.0%	0.0%
Other Expenses	41,8	38	411	17,275		42,741	1,800	1,800	-95.8%	0.0%
Total Expenditures & Transfer Out	\$ 258,0	10 \$	286,785	\$ 272,591	\$	277,309	\$ 415,447	\$ 374,174	49.8%	-9.9%

<b>NET BUDGET</b> (415,447) (374,174	174)
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<sup>\*</sup> Net budget equals the division's total revenues plus transfers in, less total expenditures and transfers out.

### **General Ledger Code Details**

#### Revenues

		Actual			Pr	ojected	Budget						
GL Account Code	Account Description		2020		2021		2022		2022		2023		2024
Operating Revenues													
PD010400-333167	DOJ-JAG	\$	16,570	\$	16,829	\$	-	\$	-	\$	-	\$	-
Total Operating Revenues			16,570		16,829		-		-		-		-
Total Revenues		\$	16,570	\$	16,829	\$	-	\$	-	\$	-	\$	-

		Actu	ıal		Pro	jected			Budget	
GL Account Code	Account Description	2020		2021	:	2022		2022	2023	2024
PD010400-511000	Salaries	\$ 110,710	\$	142,729	\$	95,308	\$	98,511	\$ 118,889	\$ 127,764
PD010400-513000	Overtime	7,292		9,249		9,351		11,110	8,000	8,200
PD010400-513001	Overtime-Holiday Pay	1,564		1,937		-		-	1,153	1,222
Total Salaries & Wages		119,566		153,914		104,659		109,621	128,042	137,186
PD010400-521000	FICA	8,971		11,774		6,981		8,378	9,795	10,495
PD010400-522000	LEOFF	6,341		6,815		4,484		5,468	6,854	7,417
PD010400-524000	Industrial Insurance	4,109		4,448		2,478		4,242	4,465	4,688
PD010400-524050	Paid Family & Med Leave Prem	177		244		154		136	206	220
PD010400-525000	Medical, Dental, Life, Optical	730		136		1,171		147	44	46
PD010400-525097	Self-Insured Medical & Dental	24,155		28,047		23,899		30,291	31,053	31,053
Total Personnel Benefits		44,482		51,464		39,166		48,662	52,418	53,919
PD010400-531000	Supplies-General	-		(25)		50,546		40,000	-	-
PD010400-531001	Office Supplies	70		15		-		-	-	-
PD010400-531003	Operating Supplies	17,347		12,639		391		-	51,902	47,810
PD010400-531004	Event Food	-		-		11		-	-	-
PD010400-531005	Meeting Food	-		1,148		-		-	-	-
PD010400-531006	Program Food	-		388		-		-	_	-
PD010400-531009	Employee Wellness Supplies	-		-		-		-	2,000	2,000
PD010400-531010	Police New Officer Equip	20,173		6,301		200		-	-	-
PD010400-531013	Training Supplies	1,893		5,805		850		-	_	-
PD010400-532001	Repair Supplies	-		1,376		-		-	-	_
PD010400-532003	Safety Supplies	4,482		-		-		-	-	-
PD010400-532007	Cleaning & Janitorial Supplies	81		-		-		-	_	-
PD010400-535001	Equipment	-		-		-		-	500	2,000
PD010400-535005	Tool Allowance	-		-		500		-	-	-
PD010400-536001	Computer peripherals	12		132		-		-	-	-
Total Supplies		44,058		27,780		52,497		40,000	54,402	51,810
PD010400-541000	Professional Services	-		-		6,000		4,000	-	-
PD010400-543000	Professional Development	-		2,460		-		-	-	-
PD010400-543001	Memberships	385		12,519		-		-	-	-
PD010400-543002	Registrations	(536)		15,435		11,262		-	122,400	74,659
PD010400-543003	Meals-Prof Dev related	-		2,500		952		-	1,280	1,280
PD010400-543004	Airfare	1,751		1,698		1,708		26,380	10,555	12,770
PD010400-543005	Mileage	-		-		-		-	400	400
PD010400-543007	Hotel/Lodging	4,839		2,182		3,352		-	4,350	4,350
PD010400-543008	Ground Transp/Parking	86		31		676		-	-	-
PD010400-543009	Tuition/Coaching/Trainer	-		8,844		6,638		-	30,000	30,000
PD010400-545004	Equipment Rental	-		5,835		-		-	-	-
PD010400-545999	Operating Rentals & Leases	-		-		-		-	3,800	-
PD010400-546001	Software Maintenance Contract	1,400		1,588		25,000		2,500	-	-
PD010400-546004	Online Services-Subscriptions	-		-		-		-	6,000	6,000
PD010400-548000	Repair & Maint Services	140		-		-		-	-	-
PD010400-548095	Fleet Oper and Maint costs	-		124		3,405	l	3,405	-	-
PD010400-549000	Miscellaneous Expenses	41,691		163		13,075	l	40,941	-	-
PD010400-549005	Employee Wellness Svcs	-		-		-	l	-	1,800	1,800
PD010400-549006	Entrance Fees/Admissions	-		248		4,200	l	1,800	-	-
PD010400-549010	Business Meals (non Prof Dev)	147		-		-		-	-	-
Total Services & Passthrough	gh Pmts	49,903		53,626		76,268		79,026	180,585	131,259
Total Expenditures		\$ 258,010	\$	286,785	\$	272,591	\$	277,309	\$ 415,447	\$ 374,174

**DEPARTMENT**: Police (10) **FUND**: General

RESPONSIBLE MANAGER: Eric Drever

FUND NUMBER: 000
POSITION: Chief of Police

**DIVISION:** Traffic

#### **Description**

Provides specialized traffic-related law enforcement and safety. Investigates traffic related incidents, fatality and major collisions, and criminal traffic crimes. They also develop and work from a comprehensive traffic plan, which includes traffic safety education, enforcement programs such as D.U.I. enforcement, and coordination with City Engineering. The Department's Police Support Officers are members of the Traffic Division.

### **Budget by Revenue & Expenditure Summary**

			Police - Traf	fic				
		Actual			Budget		Chai	nge
			Projected	Adopted	Proposed	Proposed	Budg	get
	2020	2021	2022	2022	2023	2024	2022-2023	2023-2024
Fines and Daneltine					200,000	200,000	0.00/	0.00/
Fines and Penalties	-	-	-	-	360,000	360,000	0.0%	0.0%
Total Revenues & Transfers In	-	-	-	-	360,000	360,000	0.0%	0.0%
							1	
Salaries & Wages	692,849	568,728	523,472	786,637	844,315	918,133	7.3%	8.7%
Benefits	249,954	274,786	192,670	327,785	312,849	315,653	-4.6%	0.9%
Supplies	5,683	1,614	3,572	4,600	2,250	2,500	-51.1%	11.1%
Repair & Maintenance Supplies	-	155	-	-	-	-	0.0%	0.0%
Small Tools	-	-	-	-	-	3,000	0.0%	0.0%
Technology Supplies	-	448	-	-	500	600	0.0%	20.0%
Professional Services	-	-	70,033	-	106,000	106,000	0.0%	0.0%
Communications	1	935	-	-	1,200	1,200	0.0%	0.0%
Professional Development	20	142	15	-	250	300	0.0%	20.0%
Rentals	554	-	200	-	-	_	0.0%	0.0%
Technology Services	1,375	1,437	-	-	5,400	5,800	0.0%	7.4%
Repairs & Maintenance Services	67,297	21,997	47,863	45,363	750	800	-98.3%	6.7%
Other Expenses	-	-	300	500	-	-	-100.0%	0.0%
Total Expenditures & Transfer Out	\$ 1,017,733 \$	870,240	\$ 838,125	\$ 1,164,885	\$ 1,273,513	\$ 1,353,986	9.3%	6.3%

NET BUDGET	(913,513)	(993,986)
NEI BUDGEI	(913,513)	(993,900

 $<sup>^{\</sup>star}$  Net budget equals the division's total revenues plus transfers in, less total expenditures and transfers out.

#### **General Ledger Code Details**

#### Revenues

		Actual				Pro	ojected	Budget						
GL Account Code	Account Description		2020		2021		2022		2022		2023		2024	
Operating Revenues														
PD010700-354003	School Zone Camera Penalties	\$	-	\$	-	\$	-	\$	-	\$	360,000	\$	360,000	
Total Operating Revenues			-		-		-		-		360,000		360,000	
Total Revenues		\$	-	\$	-	\$	-	\$	-	\$	360,000	\$	360,000	

GL Account Code Account Description			Act	ual		ı	Projected				Budget		
GL Account Code	Account Description		2020		2021		2022		2022		2023		2024
PD010700-511000	Salaries	\$	620,130	\$	518,133	\$	500,286	\$	756,337	\$	814,950	\$	887,006
PD010700-513000	Overtime		65,212		42,309		20,864		30,300		21,569		22,863
PD010700-513001	Overtime-Holiday Pay		7,508		8,285		2,322		-		7,796		8,264
Total Salaries & Wages			692,849		568,728		523,472		786,637		844,315		918,133
PD010700-521000	FICA		52,173		42,860		40,407		60,122		64,590		70,237
PD010700-522000	LEOFF		32,838		26,120		23,771		31,640		35,976		39,541
PD010700-523000	PERS		-		-		-		15,018		-		-
PD010700-523001	PSERS		9,546		9,152		8,862		-		18,493		10,099
PD010700-524000	Industrial Insurance		19,337		16,604		11,097		26,412		26,943		28,290
PD010700-524050	Paid Family & Med Leave Prem		1,009		846		929		1,053		1,357		1,469
PD010700-525000	Medical, Dental, Life, Optical		2,136		1,903		6,436		2,055		10,536		11,063
PD010700-525097	Self-Insured Medical & Dental		132,915		177,301		101,168		191,485		154,954		154,954
Total Personnel Benefits			249,954		274,786		192,670		327,785		312,849		315,653
PD010700-531000	Supplies-General		-		-		2,082		4,600		-		-
PD010700-531001	Office Supplies		-		-		1,250		-		-		-
PD010700-531002	Printing Supplies		11		6		12		-		250		300
PD010700-531003	Operating Supplies		2,542		911		229		-		2,000		2,200
PD010700-531010	Police New Officer Equip		3,130		698		_		-		-		_
PD010700-532001	Repair Supplies		· -		155		-		-		-		-
PD010700-535001	Equipment		-		-		-		-		-		3,000
PD010700-536001	Computer peripherals		-		448		-		-		500		600
Total Supplies			5,683		2,217		3,572		4,600		2,750		6,100
PD010700-541008	Revenue Backed Services		-		-		70,033		-		106,000		106,000
PD010700-542001	Telephone/Alarm/Cell Service		-		935		-		-		-		_
PD010700-542003	City Wide Internet		1		-		-		-		1,200		1,200
PD010700-543002	Registrations		20		142		_		-		-		-
PD010700-543006	Certifications & Licenses		-		-		15		-		250		300
PD010700-545001	Copier Rental				_		200		_		-		-
PD010700-545004	Equipment Rental		554		-		_		-				-
PD010700-546001	Software Maintenance Contract		1,375		1,437		_		_		5.400		5,800
PD010700-548000	Repair & Maint Services		2,277		-		7,000		4,500		-		-
PD010700-548001	Repair services		-,,		_		- ,550	l	-,550		750		800
PD010700-548006	Uniform Cleaning/Repair		_		87		_		_		-		-
PD010700-548095	Fleet Oper and Maint costs		65,020		21,910		40,863	l	40,863		_		_
PD010700-549000	Miscellaneous Expenses		-		-		300		500		-		-
Total Services & Passthrough Pmts		1	69,248		24,510		118,411		45,863		113,600		114,100
Total Expenditures		\$	1,017,733	\$	870,240	\$	838,125	\$	1,164,885	\$	1,273,513	\$	1,353,986
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**DEPARTMENT**: Police (10) **DIVISION**: Special Operations

FUND: General FUND NUMBER: 000

**RESPONSIBLE MANAGER**: Eric Drever **POSITION**: Chief of Police

### Description

The Special Operations Division houses the Police Department's more specialized and proactive teams and equipment. Examples include the Community Policing Team, SWAT/Civil Disturbance/Hostage Negotiators, and School Resource Officers.

## **Budget by Revenue & Expenditure Summary**

		Po	lice - Special O	perations				
		Actual			Budget		Cha	nge
			Projected	Adopted	Proposed	Proposed	Bud	lget
	2020	2021	2022	2022	2023	2024	2022-2023	2023-2024
Grant Revenues	\$ -	\$ -	\$ -	\$ -	\$ 41,667	\$ 41,667	0.0%	0.0%
Total Revenues & Transfers In	-	-	-	-	41,667	41,667	0.0%	0.0%
	I			T			I	
Salaries & Wages	683,902	487,787	476,558	712,645	1,124,992	1,235,264	57.9%	9.8%
Benefits	273,803	246,145	213,233	293,358	511,464	529,982	74.3%	3.6%
Supplies	16,463	44,805	22,548	15,000	85,258	49,050	468.4%	-42.5%
Repair & Maintenance Supplies	852	1,552	24	-	500	500	0.0%	0.0%
Small Tools	1,130	-	181	-	11,900	8,600	0.0%	-27.7%
Technology Supplies	480	43	-	-	-	-	0.0%	0.0%
Fleet Supplies	1,269	-	-	-	-	-	0.0%	0.0%
Professional Services	-	-	27,389	13,167	30,000	33,000	127.8%	10.0%
Communications	600	935	-	-	-	-	0.0%	0.0%
Professional Development	24,161	24,607	988	-	1,000	1,000	0.0%	0.0%
Rentals	-	-	-	-	1,000	1,000	0.0%	0.0%
Repairs & Maintenance Services	-	65,311	34,075	34,053	-	-	-100.0%	0.0%
Other Expenses	-	22	-	-	-	-	0.0%	0.0%
Total Expenditures & Transfer Ou	\$ 1,002,660	\$ 871,206	\$ 774,996	\$ 1,068,223	\$ 1,766,114	\$ 1,858,397	65.3%	5.2%

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<sup>\*</sup> Net budget equals the division's total revenues plus transfers in, less total expenditures and transfers out.

## **General Ledger Code Details**

#### Revenues

		Actual			Pro	ojected	Budget						
GL Account Code	Account Description	2	2020		2021		2022		2022		2023		2024
Operating Revenues													
PD010262-331160	Cops Hiring Grants	\$	-	\$	-	\$	-	\$	-	\$	41,667	\$	41,667
Total Operating Revenues			-		-		-		-		41,667		41,667
Total Revenues		\$	-	\$	-	\$	-	\$	-	\$	41,667	\$	41,667

GL Account Code	Account Description		Act	ual		F	Projected		Budget	
			2020		2021		2022	2022	2023	2024
PD010260-511000	Salaries	\$	628,271	\$	439,228	\$	449,257	\$ 712,645	\$ 1,091,680	\$ 1,199,954
PD010260-513000	Overtime		48,924		39,597		18,937	-	20,699	21,941
PD010260-513001	Overtime-Holiday Pay		6,707		8,962		8,363	-	12,613	13,369
Total Salaries & Wages			683,902		487,787		476,558	712,645	1,124,992	1,235,264
PD010260-521000	FICA		51,945		36,981		39,800	54,462	86,062	94,498
PD010260-522000	LEOFF		36,490		26,549		28,073	35,379	56,477	62,575
PD010260-523000	PERS		-		-		-	-	7,340	8,253
PD010260-524000	Industrial Insurance		22,580		17,630		14,468	25,143	39,499	41,474
PD010260-524050	Paid Family & Med Leave Prem		1,046		740		894	988	1,808	1,977
PD010260-525000	Medical, Dental, Life, Optical		2,500		1,380		6,814	1,491	18,540	19,467
PD010260-525097	Self-Insured Medical & Dental		159,241		162,866		123,183	175,895	301,738	301,738
Total Personnel Benefits			273,803		246,145		213,233	293,358	511,464	529,982
PD010260-531000	Supplies-General		-		-		108	-	-	-
PD010260-531001	Office Supplies	1	_		-		3,500	10,000	-	_
PD010260-531002	Printing Supplies	1	13		92		39	-	-	_
PD010260-531003	Operating Supplies	1	320		8,440		7,621	-	1,000	-
PD010260-531004	Event Food		416		-		-	-	-	-
PD010260-531005	Meeting Food		151		-		-	-	-	-
PD010260-531010	Police New Officer Equip		15,562		36,273		10,732	5,000	23,956	-
PD010260-532000	Repairs & Maint Supplies		-		892		-	-	-	-
PD010260-532003	Safety Supplies		852		660		_	-	-	_
PD010260-535001	Equipment		1,130		-		_	-	-	_
PD010260-536001	Computer peripherals		480		43		-	-	-	-
PD010260-537002	Supplies added to vehicles		1,269		-		-	-	-	-
PD010261-531003	Operating Supplies		-		-		548	-	36,624	39,500
PD010261-532000	Repairs & Maint Supplies		-		-		24	-	-	· -
PD010261-535001	Equipment		-		-		181	-	5,000	6,000
PD010262-531001	Office Supplies		-		-		-	-	300	300
PD010262-531003	Operating Supplies		-		-		-	-	6,700	4,000
PD010262-531004	Event Food		-		-		-	-	200	250
PD010262-531010	Police New Officer Equip		-		-		-	-	11,978	-
PD010262-532001	Repair Supplies		-		-		-	-	500	500
PD010262-535001	Equipment		-		-		-	-	4,500	-
PD010263-531003	Operating Supplies		-		-		-	-	4,500	5,000
PD010263-535001	Equipment		-		-		-	-	2,400	2,600
Total Supplies			20,195		46,400		22,753	15,000	97,658	58,150
PD010260-541008	Revenue Backed Services				-		6,412	-	-	-
PD010260-541051	V SWAT		_		_		20,977	13,167	_	_
PD010260-542001	Telephone/Alarm/Cell Service		_		935		-	-	_	_
PD010260-542003	City Wide Internet		600		-		_	_	_	_
PD010260-543001	Memberships		24,111		270		50	_	_	_
PD010260-543002	Registrations				23,960		-	_	_	_
PD010260-543003	Meals-Prof Dev related		_		,		888	_	_	_
PD010260-543004	Airfare		_		277		-	_	_	_
PD010260-543006	Certifications & Licenses		50		100		50	_	_	_
PD010260-545001	Copier Rental		-		-		-	_	1,000	1,000
PD010260-548002	Maintenance Services		-		-		22	_	-,500	-
PD010260-548095	Fleet Oper and Maint costs	1	_		65,311		34,053	34,053	_	_
PD010260-549000	Miscellaneous Expenses	1	_		22		,000	,000	_	_
PD010261-541051	V SWAT	1	_		-		_	_	30,000	33,000
PD010261-543006	Certifications & Licenses		-		-		-	-	1,000	1,000
Total Services & Passthrou	igh Pmts		24,761		90,874		62,452	47,220	 32,000	35,000
Total Expenditures		\$	1,002,660	\$	871,206	\$	774,996	\$ 1,068,223	\$ 1,766,114	\$ 1,858,397